

NOTICE OF FULL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 26th May 2026

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of South Petherton Parish Council on **Monday 1st June 2026** at the **William Blake Memorial Hall, South Petherton** at **7.30pm** when the following business will be transacted.

Yours faithfully



Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Unitary Councillors

The Unitary Councillors are invited to give short oral (no more than 5 minutes) or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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- 6.1 To receive and agree any apologies for non attendance.
 - 6.2 To receive any declarations of interest.
 - 6.3 To receive and approve the minutes of the meeting of the AMPC Wednesday 13th May 2026.
 - 6.4 Chairman's Announcements.
 - 6.5 Items for debate and potential decision that may require action
 - A) To review and increase the South Petherton Cemetery policies, fees and charges
 - B) Consider and agree removing Cemetery memorial area box hedges to replace with more appropriate landscaping
 - C) Consider and decide the grant requests from South Petherton Food Share and Flagpole project
 - D) Agree the 2026/2027 recreation ground pitch maintenance quote of £3200 + VAT to be paid from S106 pitch maintenance funds
 - E) Agree updated quote for recreation ground fencing from A) £39,885.12 and B) £25,775.95 both inc VAT C) £6,429 existing original quote only supplied
 - F) Agree and accept the memorial bench application at the Cemetery
 - G) Confirm the signing of the Blake Hall and SP Sports and Social Club lease as agreed by both parties

- H) Confirm the signing of the gifting document from SW Ambulance Service for the last contracted defibrillator
- I) Consider and agree the updated quote for St James Street car-park, given the now need for a road closure of £3586.15 bringing quote C as agreed total to £28496.15 + VAT
- J) Review CCTV erected contrary to cemetery rules and regulations and decide any remedial action
- K) Agree for decorative flags produced by the FolkFest to be placed in tree holders for Folk Fest and Carnival

6.6 Items and reports to note

- A) Note Somerset Council play inspection report and note the zip wire seat has already been addressed
- B) Note the new draft flood group terms of reference to be confirmed with flood group presentation at July meeting

6.7 Finance & General Purposes Committee

- A) To receive a short report from the Chairman of Finance Committee on the earlier finance meeting and to note the minutes of the previous finance committee meeting have been approved
- B) To note the items of expenditure and approve payments list

6.8 Planning Committee

To receive a short report from the Chairman of the Planning Committee on the meeting and to note the minutes of the Planning Committee meeting held on 13th May 2026

6.9 To receive any additional reports from Councillors

6.10 Other matters referred to officers

6.12 Date of next meeting – Monday 6th July 2026 at 7.30pm at The William Blake Memorial Hall