



# SOUTH PETHERTON PARISH COUNCIL

South Petherton Parish Office

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## NOTICE OF FULL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Tuesday 27th January 2026**

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of South Petherton Parish Council on **Monday 2<sup>nd</sup> February 2026** at the **William Blake Memorial Hall, South Petherton** at **7.30pm** when the following business will be transacted.

Yours faithfully

Parish Clerk

**7.30pm – Prior to the start of the meeting**

**Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

**Reports from Unitary Councillors**

The Unitary Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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**2.1 To receive and agree any apologies for non attendance.**

**2.2 To receive any declarations of interest.**

**2.3 To receive and approve the minutes of the meeting of 5<sup>th</sup> January 2026.**

**2.4 Chairman's Announcements.**

**2.5 Items for debate and potential decision that may require action**

A) To agree for Clerks to undertake Principles of Internal Auditing for Local Councils (PIALC) training/qualification prior to internal audit at a cost of £140 + VAT per learner (£280.00).

B) Discuss and decide the grant application from South Petherton Folk Festival

C) Confirm current Internal Auditor 3 year projected costs as per quote.

D) Agree for the Clerk to complete the Devon and Somerset Fire and Rescue Community Plan survey on behalf of the Parish Council

E) Agree and accept the Somerset Council quarterly play inspections quote

F) Discuss and decide on the grant application from Reach for Thailand trip

**2.6 Items and reports to note**

A) Somerset Council quarterly play inspection report

B) Note the Village Agent case study and report

- C) Note SID report from siting in West Street December 2025
- D) Note flood group report
- E) Note Citizens Advice report - LCN area Ilminster and Crewkerne (of which South Petherton is part of)

**2.7 Finance & General Purposes Committee**

- A) To note the items of expenditure and approve payments list
- B) To note Dec 2025 all banks reconciliation and Dec 2025 receipts report

**2.8 Planning Committee**

Note the minutes of the Planning Committee meeting held on 5<sup>th</sup> January 2026

**2.9 To receive any additional reports from Councillors**

**2.10 Other matters referred to officers**

**2.11 Exempt session – Exclusion of the Press and Public**

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Reason: Information relating to any individual.

**HR matters**

**2.12 Date of next meeting – Monday 2<sup>nd</sup> March 2026 at 7.30pm at The William Blake Memorial Hall**