



SOUTH PETHERTON PARISH COUNCIL

South Petherton Parish Office

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NOTICE OF FULL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 26th August 2025

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of South Petherton Parish Council on **Monday 1st September 2025** at the **William Blake Memorial Hall, South Petherton** at **7.30pm** when the following business will be transacted.

Yours faithfully

Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Unitary Councillors

The Unitary Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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- 9.1 **To receive and agree any apologies for non attendance.**
 - 9.2 **To receive any declarations of interest.**
 - 9.3 **To receive and approve the minutes of the meeting of 7th July 2025.**
 - 9.4 **Chairman's Announcements.**
 - 9.5 **Items for debate and potential decision that may require action**
 - A) To consider and comment on parish grass maintenance contract. Current contract ending 28.2.2026
 - B) To agree the contract with Somerset Council for community library provision.
 - C) To consider, comment and agree next steps on South Petherton Sports and Social Club draft lease.
 - D) To consider a request from residents of Over Stratton to install a second defibrillator at the southern end of the village.
 - E) Consider and note the report from the annual play equipment inspection and address any concerns raised.
 - 9.6 **Finance & General Purposes Committee**
 - (a) To note the items of expenditure and approve payments list
 - (b) To receive and note June & July 2025 all banks reconciliation
 - (c) To note the conclusion of the external audit/AGAR feedback including asset list.

Planning Committee

(a) To receive and note the minutes of the Planning Committee held on Monday 7th July 2025

Open Spaces Committee

(a) To receive and confirm the minutes of the Open Spaces Committee held on Monday 7th July 2025

9.7 To receive any additional reports from Councillors on their areas of responsibility

(a) Whitfield Lane current FBT update from Cllr Spiers

(b) Library user stats from Cllr Steel

9.8 Other matters referred to officers

9.9 Date of next meeting – Monday 6th October 2025 at The William Blake Memorial Hall