



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Clare Paul**

South Petherton Parish Office

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NOTICE OF FULL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given. Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 25th February 2025

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of South Petherton Parish Council on **Monday 3rd March 2025** at the **William Blake Memorial Hall, South Petherton** no earlier than **7.30pm** when the following business will be transacted.

Clare Paul
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors

The Somerset Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 1 To receive and agree any apologies for non attendance.**
- 2 To receive any declarations of interest.**
- 3 To receive and approve the minutes of the meeting of 3rd February 2025.**
- 4 Chairman's Announcements.**
- 5 Reports:**
 - (a) Allotment processes update
- 6 Items for debate and potential decision that may require action**
 - (a) TA13 options given lack of contract/memorandum of understanding

- (b) To review and suggest changes if necessary to staffing policies circulated
- (c) Blake Hall committee decisions
- (d) Library / South Petherton community Zone options
- (e) To consider and approve verbal request from cricket club regarding access to covers
- (f) To approve the Terms of Reference for the SP community flood group

7 Finance & General Purpose Committee

- a) To note & agree the items of expenditure and approve payments for March 2025
- b) To agree Finance Committee recommendations on 2 x grant applications circulated
- c) To agree Finance Committee recommendation on Somerset Council Play Inspections quote 2025/2026 (2.5% increase)
- d) To agree Finance Committee recommendation on reimbursement of Christmas 2024 electricity to Blake Hall and consideration for Christmas lights
- e) To agree Finance Committee recommendation on councils insurance and annual tree survey

8 To note the reports received on the following (if any):

- (a) Allotments and Whitfield Lane – Cllr Jones & Cllr Chitty
- (b) Cemetery – Cllr Wakely & Cllr Jones
- (c) Footpaths and Bridleways – PPLOs Mr Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Swainson
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson, Cllr Steel & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) Blake Hall – Cllr Carp
- (i) Community Land Trust (CLT) – Cllr Hodson-Wright, Cllr Chitty & Cllr Elliott
- (j) Library / LIC / Community Hub – Cllr Elliott & Cllr Carp
- (k) Mere Lynches – Cllr Jones
- (l) Youth – Cllr New & Cllr Steel
- (m) Patient Participation Group (PPG) – Cllr Steel & Cllr Killen
- (n) Local Community Review updates – Cllr Steel, Cllr Carp & Cllr Chitty
- (o) Community flood group – Cllrs Swainson & Cllr Carp

9 Exempt session – Exclusion of the Press and Public

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Parish Corporate Policies**

10 Other business referred to officers

11 Date of next meeting – Monday 7th April 2025 at 8.00pm in the William Blake Memorial Hall, South Petherton

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.