



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Clare Paul**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

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## NOTICE OF FULL COUNCIL MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.45pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Monday 31<sup>st</sup> March 2025**

To all members of **South Petherton Parish Council;**

You are summoned to attend a meeting of South Petherton Parish Council on **Monday 7th April 2025** at the **William Blake Memorial Hall, South Petherton** no earlier than **7.45pm** when the following business will be transacted.

Clare Paul  
Parish Clerk

**7.45pm – Prior to the start of the meeting**

### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from Somerset Councillors**

The Somerset Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 1 To receive and agree any apologies for non attendance.**
- 2 To receive any declarations of interest.**
- 3 To receive and approve the minutes of the meeting of 3<sup>rd</sup> March 2025.**
- 4 Chairman's Announcements.**
  
- 5 Items for debate and potential decision that may require action**
  - A) To consider grant request from Lost Lady Society
  - B) To approve revised cemetery fees (applicable as soon as possible) in line with current neighbouring parishes and guidelines
  - C) To approve move of all council emails from Webmail to existing Microshade Citrix (Outlook) cloud based system

D) To approve subscription to Scribe Cemetery and Allotment package for future digitization and efficient management

**6 Finance & General Purpose Committee**

- a) To note & agree the items of expenditure and approve payments

**7 Open Spaces committee**

To agree Open Spaces Committee recommendation on;

- 1) Request from the Tennis Club to allow the installation of gravel boards on the outside of the surrounding fence between the Tennis Clubhouse and the path to the Bowls Club. Request to replace floodlights from tennis club.
- 2) Twice yearly planting of the troughs around the Blake Hall including a sum for replacing split and broken troughs as well as an estimated sum for upgrades to the automatic watering.
- 3) Public footpath which runs parallel to South Street up to Hele Lane removal of unsafe bench.
- 4) Pitway allotment field 5 year FBT term continuation 1<sup>st</sup> June 2025 – 31 May 2030.
- 5) Resident request of “no cycling” sign in conservation area of George Lane.
- 6) Second non parish council white notice board in Over Stratton.
- 7) Consider quotes for long term cemetery improvements around memorial wall plots.

**8 To note Councillor reports received on any matters of responsibility (if any)**

**9 Other business referred to officers**

**10 Date of next meeting – Wednesday 14<sup>th</sup> May 2025 at 7.30pm in the William Blake Memorial Hall, South Petherton**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**