



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish Kate Alford

South Petherton Parish Office

Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ

Tel: 01460 241002 E-Mail: clerk@southpethertonparishcouncil.gov.uk

## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Tuesday 27<sup>th</sup> August 2024**

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of **South Petherton Parish Council** on **Monday 2<sup>nd</sup> September 2024** at the **William Blake Memorial Hall** no earlier than **7.30pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

### **7.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

#### **Reports from Somerset Councillors**

The Somerset Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

**8.1 To receive and agree any apologies for non attendance.**

**8.2 To receive any declarations of interest.**

**8.3 To receive and approve the minutes of the meeting of the Parish Council from 5<sup>th</sup> August 2024.**

**8.4 Clerk updates:**

- **Drainage at Recreation Ground**
- **Traffic control around South Petherton Junior School**
- **Carnival volunteers**

- Reach –Grants / Family Liasion / Lease
- Tennis Club courts update
- Resolution updates – September 2024

## 8.5 Chairman’s Announcements.

### 8.6 Reports:

- Somerset Association of Local Councils (SALC)
- Councillors
- Village Agent
- Reach Youth
- Avon & Somerset PCSO
- Community Hub Group

### 8.7 Resolutions

- To resolve to adopt the Reserves policy.
- To resolve to make a decision about:
  - the attaching of advertising banners on the Cricket Nets surrounds or elsewhere in the Recreation Ground.
  - allowing the storage of cricket covers frames on the Cricket Nets area over the out of season period.
- To resolve to investigate costs to hiring equipment to remove the silt in the brook between Silver Street and St James Street.
- To discuss the upcoming changes to the Defibrillator contracts and agree a way forward.
- To resolve to:
  - site a handrail on the lower steps of the churchyard opposite the vicarage.
  - if agreed to accept a contractor from those detailed below

(c) Company	Net Amounts
Company 1	£140 + £50 installation No VAT
Company 2	£1,636.92 + VAT
Company 3	£900 + VAT

### 8.8 Finance & General Purpose Committee

- To receive & note the minutes of the Finance & General Purpose Committee made on 3<sup>rd</sup> June 2024
- To note payments made in August 2024 & to agree the items of expenditure and approve payments for September 2024.

### 8.9 Planning Committee

To receive & note the minutes of the Planning Committee made on 5<sup>th</sup> August 2024

### 8.10 To note the reports recieved on the following (if any):

- |                                      |                             |
|--------------------------------------|-----------------------------|
| a) Allotments & Whitfield Lane       | Cllrs Jones & Chitty        |
| b) Cemetery                          | Cllrs Jones & Wakely        |
| c) Footpaths & Bridleways            | Cllr Wakely                 |
| d) TWIG                              | Cllrs Jones & Hodson-Wright |
| e) Roads & Transport                 | Cllr Swainson               |
| f) Recreation Ground/SPRUG Liasion   | Cllrs New & Carp            |
| g) TA13                              | Cllr Spiers                 |
| h) The William Blake Memorial Hall   | Cllr Carp                   |
| i) Community Land Trust (CLT)        | Cllr Hodson-Wright          |
| j) Library, LIC & Community Hub      | Cllrs Elliott & Carp        |
| k) Mere Lynches                      | Cllr Jones                  |
| l) Youth Provision                   | Cllrs New, Steel & Baker    |
| m) Patient Participation Group – PPG | Cllr Steel                  |

### 8.11 Other business referred to the Clerk

**8.12 Date of next meeting - Monday 7<sup>th</sup> October 2024 at The William Blake Memorial Hall.**

**8.13 Exempt session – Exclusion of the Press and Public**

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Staffing matters.**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. Recording must be clearly visible to anyone at the meeting.**

**You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**