

Clerk to the Parish Council  
South Petherton Parish Office  
Frogmary Green Farm, West Street,  
South Petherton, TA13 5DJ

Telephone: 01460 241002  
Email: [clerk@southpethertonparishcouncil.gov.uk](mailto:clerk@southpethertonparishcouncil.gov.uk)  
Website: [www.southpethertonparishcouncil.gov.uk](http://www.southpethertonparishcouncil.gov.uk)

---

Date Approved: May 2024.

Review Date: Yearly

## South Petherton Parish Council Grant Awarding Policy

### GENERAL INFORMATION

South Petherton Parish Council will consider applications for grants that they consider are permissible within their Statutory powers from Registered Charities, Voluntary Groups or Community Organisations within the South Petherton Parish.

Grant applications will be considered either by the Finance & General Purpose Committee, or at the full Parish Council meeting, and will be considered within the financial constraints of the Parish budget.

To qualify for an award, the applicant must be able to demonstrate that any funding from the council will benefit the Parish or residents of the Parish.

Applications will only be accepted on the attached application form, (either in hard copy or electronically), and providing the full information required by the council.

The applicants are welcome to attend the meeting at which the application is to be considered and at the Chairman's discretion may address the council to give background, further information and to answer any questions within the public session, and in accordance with those guidelines.

### PURPOSE OF GRANT

1. Purchasing equipment either in part or full.
2. Funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. Contributing towards running costs of a group/organisation serving parishioners.
4. Training activities, or to purchase the expertise of an outside trainer/instructor
5. Activities that raise the profile of the area
6. Hosting special events or celebrations
7. Provision of recreational facilities.

### CONDITIONS

1. Grants may NOT be awarded to individuals.
2. Grants are normally subject to an upper limit of £2000. Any applications made over this are subject to additional requirements. (Yearly accounts and written confirmation and proof of spend of funding).
3. Additional applications within a 12-month period will not normally be considered.
4. The award must be used for the purpose in which the application was made.

5. If the group is unable to use the award for the stated purpose, all monies should be returned to the council.
6. All awards must be properly accounted for and the evidence of expenditure should be supplied to the council as requested. If the council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.

#### ELIGIBILITY

1. Applications can only be submitted any Registered Charity, Voluntary Group or Community Organisation based within the South Petherton Parish Boundary & will benefit the Parish and/or its residents.
2. The council will not fund activities that it considers to be the responsibility of a Statutory Authority.
3. The council will not fund activities outside of its legally defined powers and functions.