

Clerk to the Parish Council
South Petherton Parish Office
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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 28th May 2023

To all members of the **Finance and General Purposes Committee**
You are summoned to the Meeting of **South Petherton Parish Council's Finance & General Purposes Committee** to be held at **The William Blake Memorial Hall on Monday 3rd June 2023 commencing at 6.30pm** when the following business will be transacted.

Yours faithfully



Kate Alford
Clerk to South Petherton Parish Council

AGENDA

- FGP2.1 To appoint a Chair**
- FGP2.2 To appoint a vice Chair**
- FGP2.3 To receive & agree apologies for non-attendance.**
- FGP2.4 To receive any declarations of interest.**
- FGP2.5 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 4th March 2024**
- FGP2.6 Matters for report purposes only**
 - End of year update - Internal Audit/External Audit /AGAR
- FGP2.7 Resolutions**
 - (1) To resolve to review income and spending and agree that current figures meet with expectation to 31st March 2024 (end of year figures)
 - (2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.
 - (3) To note the regular payments (direct debits/standing orders) which are set up monthly on the Parish Council payment schedule and Unity Trust account (unless otherwise indicated)

1. Somerset Council – rates for Cemetery, Lightgate Lane carpark, St James St carpark, Library & Parish Office
2. Staff salaries – Clerk & Assistant Clerk
3. Barnstore – Parish storage
4. Biffa – Waste collection from Recreation ground
5. Merlin telecommunications – Office landline
6. Opus Electricity – MUGA lights
7. NBC – Library broadband
8. Frogmary Green Farm – Office Broadband
9. EDF Energy – Library Gas and Electric
10. Halcyon Landscapes – Grass Maintenance
11. Community Council Somerset – Village Agent
12. Mr Reyland – Quarterly – Library Rent

FGP2.8 Other Matters referred to the Clerk

FGP2.9 Date of next meeting – Monday 2nd September 2024 – in the William Blake Memorial Hall