



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 3rd January 2024

To all members of **South Petherton Parish Council**

You are summoned to attend a meeting of South Petherton Parish Council at the **SOUTH PETHERTON JUNIOR SCHOOL** no earlier than **7.30pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors

The Somerset Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

1.1 To receive and agree any apologies for non attendance.

1.2 To receive any declarations of interest.

1.3 To receive and approve the minutes of the meeting of the Parish Council from 19th December 2023.

1.4 Clerk updates:

- Resolution updates

1.5 Chairman's Announcements.

1.6 Reports:

- (a) Somerset Association of Local Councils (SALC)
- (b) Councillors
- (c) Village Agent
- (d) Reach Youth
- (e) Avon & Somerset PCSO
- (f) Community Hub Group

1.7 Resolutions

- (1) To discuss the email from the Community Hub Management Group and resolve to agree the funding requests to further the investigations into the Methodist Church as a viable Community Hub:
 - A) £2,000 for a surveyor
 - B) £6,000 for a professional bid writer.
- (2) To resolve to agree the draft budget for 2024/25
- (3) To resolve to agree a precept request for 2024/25
- (4) To resolve to grant permission for 5 standard native broadleaf trees to be planted next to the footpath leading from Ben Cross to West Street on the bank adjacent to south west edge of parish land map ref st424165.
- (5) To discuss the email received from LVA regarding the proposed development at Lightgate Lane and agree actions going forward.
- (6) To resolve to agree a donation to the business owner & resident who provided power for the Christmas Lights in December 2023.
- (7) To note the External Auditors report & certificate for the year 2022/23, and to agree any actions brought to the attention of the Parish Council.
- (8) To note the Local Government Services Pay Award agreement 2023/24 & the backdating of this payment to 1st April 2023.

1.8 Finance & General Purpose Committee

- (a) To note & agree the items of expenditure and approve payments for December 2023

1.9 Planning Committee

To receive & note the minutes of the Planning Committee made on 6th November & 7th August 2023 (No meeting in December 2023).

1.10 To receive any additional information (if any) on the following:

- (a) Allotments and Whitfield Lane – Cllr Jones
- (b) Cemetery – Cllr Wakely & Cllr Jones
- (c) Footpaths and Bridleways – PPOs Mr Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Swainson
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson Cllr Steel & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) Blake Hall – Cllr Carp
- (i) Community Land Trust (CLT) – Cllr Hodson-Wright, Cllr Chitty & Cllr Elliott
- (j) Library / LIC / Community Hub – Cllr Elliott & Cllr Carp
- (k) Mere Lynches – Cllr Jones
- (l) Youth – Cllr New & Cllr Steel
- (m) Patient Participation Group (PPG) – Cllr Steel & Cllr Baker
- (n) Local Community Review updates – Cllr Steel, Cllr Carp & Cllr Chitty

11.11 Other business referred to the Clerk

11.12 Date of next meeting – Monday 5th February 2024 at the William Blake Memorial Hall.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report

on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.