



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**
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Public Session

A member of the public spoke regarding budget setting.

A member of the public spoke regarding the proposed Community Hub

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall on Monday 19th December 2023 when the following business was conducted.

PRESENT Councillors N Wakely (Chair), S Carp, A Dance, L Baker, C Bragg, D Steel, D Hodson-Wright, B Elliott, B Swainson, K Jones & B Chitty along with the Clerk Mrs K Alford.

3 members of the public were also in attendance.

11.1 To receive and agree any apologies for non attendance.

Cllr S Spiers, A Dexter, T New & R Brown

11.2 To receive any declarations of interest.

None

11.3 To receive and approve the minutes of the meeting of the Parish Council from 6th November 2023.

Received and agreed

11.4 Clerk updates:

- Resolution updates
- South Street – Beech tree
- Community Woodland bench
- Christmas Lights Switch on

11.5 Chairman's Announcements.

None

11.6 Reports:

- (a) Somerset Association of Local Councils (SALC)
 - AGM on the 2nd December for Councillors.
 - Consultation on the role of SALC going forward.
- (b) Councillors
- (c) Village Agent
- (d) Reach Youth
- (e) Avon & Somerset PCSO
- (f) Community Hub Group

Somerset Council Councillor, Adam Dance, arrived at the meeting and the Chair agreed for him to give his verbal report at this point. An electronic copy will be sent out in due course.

11.7 Resolutions

(1) To review and agree a response to the Asset Service Devolution letter (8th November 2023) received from Cllr Bill Revans, leader of Somerset Council.

Resolved to acknowledge receipt of the letter and confirm that the Parish Council are looking into their decisions on any services/assets relating to them.

Proposed Cllr Jones, seconded Cllr Bragg, all in favour.

(2) To discuss the Village Ranger Role and agree a plan of action.

Proposed to investigate how to run a Village Ranger type role and services to the Parish that this could cover through the Parish Council.

Proposed Cllr Dance, seconded Cllr Swainson, 10 in favour, 1 abstention.

(3) To resolve to review income and spending and agree that current figures meet with expectation to 30th September 2023 (end of Q2 figures) & 30th November 2023.

Resolved that all figures agreed with expectations.

Proposed Cllr Bragg, seconded Cllr Carp, all in favour

(4) To resolve to agree the suggested changes to the Ear Marked Reserves

Resolved that all suggested changes to the Ear Mrked Reserves should be made

Proposed Cllr Carp, seconded Cllr Jones, all in favour

(5) To discuss the proposals and make changes to the initial budget draft for the Financial Year 2024/25.

A full and thorough discussion of all areas of the budget was carried out. The budget will be brought back to the meeting on the 8th January for final discussion and amendments before setting the precept. Provision has been suggested for a final meeting should it be needed at the end of January before the deadline of precept submission to Somerset Council.

Proposed Cllr Baker, seconded Cllr Dance, all in favour.

11.8 Finance & General Purpose Committee

(a) To note & agree the items of expenditure and approve payments for November 2023

Noted and agreed

Proposed Cllr Bragg, seconded Cllr Wakley, all in favour

11.9 Planning Committee

To receive & note the minutes of the Planning Committee made on 6th November & 7th August 2023

To be received at January's meeting.

11.10 To receive any additional information (if any) on the following:

- (a) Allotments and Whitfield Lane – Cllr Jones
- (b) Cemetery – Cllr Wakely & Cllr Jones
- (c) Footpaths and Bridleways – PPLOs Mr Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Swainson
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson Cllr Steel & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) Blake Hall – Cllr Carp
- (i) Community Land Trust (CLT) – Cllr Hodson-Wright, Cllr Chitty & Cllr Elliott
- (j) Library / LIC / Community Hub – Cllr Elliott & Cllr Carp
- (k) Mere Lynches – Cllr Jones
- (l) Youth – Cllr New & Cllr Steel
- (m) Patient Participation Group (PPG) – Cllr Steel & Cllr Baker
- (n) Local Community Review updates – Cllr Steel, Cllr Carp & Cllr Chitty

11.11 Other business referred to the Clerk

None

11.12 Date of next meeting – Monday 8th January 2024 – SOUTH PETHERTON JUNIOR SCHOOL

Appendix I

11.8(a) Payments authorised on 19th December 2023

| | | Net | Vat | Total | |
|-----|---------------------|-----------------------------------|------------|--------------|---------|
| 1. | David Hall | Delivery of TA13 | 150.00 | 0 | 150.00 |
| 2. | WT & RJ Jones | Rec Ground Pitch Maintenance | 1015.00 | 203.00 | 1218.00 |
| 3. | MACS | Printing of TA13 | 724.00 | 0 | 724.00 |
| 4. | Somerset Council | Village Ranger – October | 704.18 | 140.84 | 845.02 |
| 5. | Mr R Dean | Refund of Allotment deposit | 12.50 | 0 | 12.50 |
| 6. | Frogmary Green Farm | Office rent 1/10/23-31/3/24 | 531.25 | 0 | 531.25 |
| 7. | PATA Payroll | Payroll support | 20.00 | 0 | 20.00 |
| 8. | P Reyland | Christmas Trees for village 2023 | 453.60 | 0 | 453.60 |
| 9. | Mrs R Swift | Clerks Expenses – Nov 2023 | 110.70 | 0 | 110.70 |
| 10. | Mrs K Alford | Clerks Expenses – mobile/sandbags | 202.00 | 0 | 202.00 |

| | | | | |
|-----------------------------|--|-----------------|---------------|-----------------|
| 11. SP Sports & Social Club | Maintenance of Blake Hall public toilets | 1600.00 | 0 | 1600.00 |
| 12. HMRC | PAYE | 1363.31 | 0 | 1363.31 |
| 13. Prism / BSG | Office stationary | 16.73 | 3.35 | 20.08 |
| | | 6,903.27 | 347.19 | 7,250.46 |

Grant payments agreed 6th November 2023

| | | | | |
|---------------------|-----------------------|--------|---|--------|
| 14. Citizens Advice | Grant payment request | 500.00 | 0 | 500.00 |
|---------------------|-----------------------|--------|---|--------|

Payments received after the agenda

| | | | | |
|---------------------------|-------------------------------|------------------|-----------------|------------------|
| 15. Stoke sub Hamdon Band | Christmas Lights Switch On | 200.00 | 0 | 200.00 |
| 16. Halcyon Grounds | Grass Maintenance – Nov 2023 | 1722.92 | 344.58 | 2067.50 |
| 17. Mr K Harris | Parish Maintenance – Nov 2023 | 1120.50 | 0 | 1120.50 |
| 18. Reach Youth Ltd | Youth Provision – Dec 2023 | 2691.00 | 538.20 | 3229.20 |
| 19. Microshade | IT Support – Invoice 18663 | 99.60 | 19.92 | 119.52 |
| | | 13,237.29 | 1,249.89 | 14,487.18 |

To note the Standing Order/Direct Debit payments made in November 2023

| | | | | |
|-------------------------|---------------------------------|-----------------|--------------|-----------------|
| 1. Biffa | Waste Removal | 86.05 | 17.21 | 103.26 |
| 2. SSDC | Library – Rates | 458.00 | 0 | 458.00 |
| 3. SSDC | Cemetery – Rates | 299.00 | 0 | 299.00 |
| 4. SSDC | St James St car park – Rates | 75.00 | 0 | 75.00 |
| 5. SSDC | Lightgate Lane car park – Rates | 100.00 | 0 | 100.00 |
| 6. SSDC | Parish Office – Rates | 52.00 | 0 | 52.00 |
| 7. EDF Energy | Library Gas | 43.82 | 2.18 | 46.00 |
| 8. EDF Energy | Library Electricity | 51.54 | 2.46 | 54.00 |
| 9. Reyland Properties | Library rent – quarterly | 2062.50 | 0 | 2062.50 |
| 10. Barnstore | Parish Storage | 117.50 | 23.50 | 141.00 |
| 11. Plusnet | Blake Hall Broadband | 18.00 | 3.60 | 21.60 |
| 12. Merlin Telecomm | Parish Office telephone calls | 12.33 | 2.47 | 14.80 |
| 13. Opus Energy | MUGA Lights | 30.16 | 1.51 | 31.67 |
| 14. HR Salaries/Pension | October 2023 | 4970.37 | 0 | 4970.37 |
| 15. Frogmary Green Farm | Office Broadband | 25.00 | 5.00 | 30.00 |
| 16. NBC | Library Broadband | 20.85 | 4.17 | 25.02 |
| | | 6,859.62 | 62.10 | 6,921.72 |