

SOUTH PETHERTON COMMUNITY PLAN

ACTIONS

1.	
COMMUNICATIONS	
ISSUE	Desire expressed in community survey to see improvements in information provision
AIM/OBJECTIVE	To enhance access to information about local events/activities.
ACTION	To encourage all those disseminating local information to review and improve their provision, taking into account the range of access desired by residents.
OUTCOME	Residents will have greater access to information about local events/activities.
MILESTONES	(1) Steering Group to publicise the survey outcomes in ta13 and on social media to alert groups/organisations of the various desires for improved information. (2) Community Hub Project Group (CHPG) to seek to provide improved Local Information Centre (LIC) within proposed Hub (3) Parish Council to review use of its notice boards, access to its website, style of parish minutes, and further development of social media use.
RESPONSIBILITY	As stated in Milestones.
LEAD CONTACT	
RESOURCES	Staff/Volunteer time and skills.
STEPS	Steering Group <ul style="list-style-type: none"> - Steering Group representative to liaise every three months with named lead for each Community Action. - Update on progress re- Actions 1-9 to be published in each issue of ta13. CHPG <ul style="list-style-type: none"> - LIC to take on responsibility for bookings at Methodist halls. Calendar to be hosted on Library website. - LIC to take on responsibility for PC notice boards. Parish Council <ul style="list-style-type: none"> - Review of style and arrangements for meeting reporting - Review of efficacy of social media posts

EXPECTED COMPLETION DATES	(1) Steering Group milestone - by August 2023 (2) Community Hub Project Group milestone - ongoing (3) Parish Council milestone - by end of 2023
IMPACT EVIDENCE	

2.	
CHILDREN AND YOUNG PEOPLE	
ISSUE	Whilst there is good usage of existing facilities, there is demand for further opportunities, and concerns about the cost of some provision.
AIM/OBJECTIVE	To continue to improve the range of facilities for children and young people, and to seek to ensure affordability and wide access.
ACTION	To review current provision and cost of any possible developments, consulting with Youth Parish Council and local schools about the needs of Children and Young People and access and affordability issues.
OUTCOME	As wide a range of affordable, accessible and desired facilities and services as is practically possible, and able to adapt to future changes in demand.
MILESTONES	* Consultation with the Youth Parish Council * Consultation with Schools and other groups
RESPONSIBILITY	Reach, Youth Parish Council, Skatepark Working Group
LEAD CONTACT	
RESOURCES	Staff/Volunteers time and skills. Finance for consultation exercises, and future finance to develop resources
STEPS	
EXPECTED COMPLETION DATES	Consultation by end of 2023
IMPACT EVIDENCE	

3.	
COMMUNITY HUB	
ISSUE	There is strong support for the development of a new Community Hub in the parish, to deliver a range of desired and needed services.
AIM/OBJECTIVE	To develop a Community Hub.
ACTION	To plan, resource and develop a community hub facility, able to house the community library and the parish council offices, and able to provide a range of services to further the well-being of the community.
OUTCOME	A long-term base for the library and parish offices, along with space for a range of support, advice and social activities.
MILESTONES	<ul style="list-style-type: none"> (1) Identify suitable premises: Coke Methodist Church (Summer 2023) (2) - Fund and develop a feasibility study (Autumn 2023) <ul style="list-style-type: none"> - Seek professional advice, e.g. legal support - Source and appoint architect. - Determine priorities, phasing of conversion. (3) Create business plan. (4) Identify and source funding opportunities (Summer 2023 then ongoing) (5) Agree purchase of premises (Autumn 2023) (6) Develop contingency plan in case church facility proves unsuitable (Autumn 2023)
RESPONSIBILITY	Community Hub Project Group (CHPG) as sub-committee of South Petherton Parish Council.
LEAD CONTACT	Councillor Bidy Elliott
RESOURCES	Various capital and revenue resources need to be raised, and significant voluntary time contribution needed from Project Group and partners.
STEPS	<ul style="list-style-type: none"> (1) - Advance Negotiations with owners of Coke Methodist Church, clarifying issues raised in Surveyor's Report. (2) - Seek feasibility funding from a variety of sources <ul style="list-style-type: none"> - Develop feasibility study. - Seek examples of other conversions of listed buildings into Community Hubs. - Identify architect and other professionals who might provide advice and support. - Seek professional advice from Somerset Libraries re- conversion and level of support available. - Investigate possible uses of buildings. - Commission report from surveyor based on above.

	<ul style="list-style-type: none"> - Agree phasing of conversion. <p>(3)</p> <ul style="list-style-type: none"> - Determine ownership of the Hub/organisation best suited to act as lead partner. - Establish set up costs. <p>(4)</p> <ul style="list-style-type: none"> - Identify sources of income to maintain and develop the Hub once in use. - Apply for grants from a variety of grant providers/charitable foundations/businesses/private individuals. - Initiate a range of community fund raising activities.
EXPECTED COMPLETION DATES	Progress on milestones to be reviewed, and actions revised as necessary, by end of 2023. Overall aim to deliver Hub for use by end of 2024.
IMPACT EVIDENCE	To be determined.

4.	
TRAFFIC, TRAVEL AND TRANSPORT	
ISSUE	A number of significant concerns about traffic, roads, parking and safety have been raised in the survey.
AIM/OBJECTIVE	To improve traffic and highway arrangements, with a focus on safety
ACTION	To develop and implement a strategy to prioritise the main concerns raised, with a delivery plan and timescales.
OUTCOME	A strategy agreed with partner agencies leading to a number of improvements to have been achieved within five years.
MILESTONES	<ul style="list-style-type: none"> * Promote speed awareness and speed enforcement arrangements (by end of 2023) * Undertake parking review to consider opportunities to improve provision, and to deal with inconsiderate parking (by summer 2024) * Undertake review of pedestrian/cyclist safety, including pedestrian crossings, safe routes to schools and concerns about agricultural vehicles (by summer 2024)
RESPONSIBILITY	South Petherton Parish Council, in partnership with Somerset Council (as Highways Authority) and the incoming Local Community Network
LEAD CONTACT	
RESOURCES	Staff and volunteers time, plus (potentially) consultancy work on the reviews.
STEPS	
EXPECTED COMPLETION DATES	As per milestones, with a timetable for implementation being established after reviews complete
IMPACT EVIDENCE	

5.	
COST OF LIVING	
ISSUE	How the Community might best provide services and resources to mitigate the effects of the rise in the cost of living.
AIM/OBJECTIVE	Improving access and provision for those in need of support. (See also Housing and Energy Needs)
ACTION	To develop and expand the range of services on offer in the community, liaising with relevant service providers.
OUTCOME	Residents will have more ready access to help and support
MILESTONES	<ul style="list-style-type: none"> • Consideration of creation of community energy projects • Increased provision of surgery services and activities in current community spaces • Development of extended range of services in Community Hub
RESPONSIBILITY	<ul style="list-style-type: none"> • Parish Council/Community Land Trust • Village Agent • Community Library? • Community Hub Project Group
LEAD CONTACT	
RESOURCES	Staff/Volunteer time and skills.
STEPS	<ul style="list-style-type: none"> • Parish Council/Community Land Trust • Village Agent • Community Library? • Community Hub Project Group <ul style="list-style-type: none"> - Develop links with relevant outside agencies. - Explore ways in which a Community Hub might provide a nexus of support services
EXPECTED COMPLETION DATES	<ul style="list-style-type: none"> • PC milestone (see action under Q.27) • Village Agent and Community Library milestone – Autumn 2023 • Community Hub Project Group milestone - ongoing

IMPACT EVIDENCE	
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6.	
RETIRED AND OLDER PEOPLE	
ISSUE	While there is general acknowledgement that there is a wide range of activities and support available in the community, specific points were raised relating to information dissemination, lack of public transport in the evening and the need to take into account health issues and those who are socially isolated.
AIM/OBJECTIVE	To enhance access to provision.
ACTION	To encourage local providers to consider issues such as publicity and accessibility. (See also actions under Communications and Health and Wellbeing)
OUTCOME	Improved take-up of opportunities for social engagement.
MILESTONES	<ul style="list-style-type: none"> • Secretaries/organisers of groups and organisations to be contacted to establish accuracy of information currently held. • Raising issues of accessibility with organisers through ta13, parish magazine and social media posts • Considering needs of retired and older people in the planning of a Community Hub
RESPONSIBILITY	<ul style="list-style-type: none"> • ta13 event list coordinator • Village Agent • Community Hub Project Group
LEAD CONTACT	
RESOURCES	Staff/Volunteer time and skills. Liaison with outside agencies.
STEPS	<p>(1) ta13 event list coordinator</p> <ul style="list-style-type: none"> - Update event information and instate annual review. <p>(2) Village Agent</p> <ul style="list-style-type: none"> - Arrange meeting(s) with relevant organisations to determine local accessibility issues (physical, practical and psychological) <p>(3) CHPG</p> <ul style="list-style-type: none"> - Include accessibility issues in planning alterations to the Community Hub building. - Source funding to meet accessibility needs. - Raise accessibility issues with users of the Hub facilities.

EXPECTED COMPLETION DATES	<ul style="list-style-type: none">• Liaison with event organisers and event database updated – by Autumn 2023• Community Hub Project Group - ongoing
IMPACT EVIDENCE	

7.	
HEALTH AND WELL BEING	
ISSUE	Significant concerns raised in the survey regarding access to, and availability of, range of primary care services.
AIM/OBJECTIVE	To encourage action to improve access/availability.
ACTION	To raise the survey concerns with relevant agencies and partnerships, e.g. GP surgery, NHS Trust, Village Agent
OUTCOME	To have evidence of improvement in access and availability
MILESTONES	<ul style="list-style-type: none"> * To present survey findings to incoming Local Community Network * To bring survey findings to attention of health-related groups and agencies
RESPONSIBILITY	Community Survey Steering Group/Parish Council
LEAD CONTACT	
RESOURCES	Staff/Volunteer Time
STEPS	
EXPECTED COMPLETION DATES	By Autumn 2023
IMPACT EVIDENCE	

8.	
COMMUNITY SAFETY	
ISSUE	A range of community safety concerns were raised by those responding to the survey.
AIM/OBJECTIVE	To encourage action to address the most significant concerns (n.b. some of the community safety issues are subsumed within the Traffic, Travel and Transport topic above)
ACTION	Parish Council to consider which issues it can tackle locally, e.g. schools, Youth Council and which to refer to other agencies, e.g. Police, Highways, Devon and Somerset Rescue Service
OUTCOME	Actions to improve residents' perceptions about community safety in the parish.
MILESTONES	
RESPONSIBILITY	<ul style="list-style-type: none"> * Presentation of survey findings to Parish Council * Parish Council plan to follow up on the most significant issue(s)
LEAD CONTACT	
RESOURCES	Staff/Volunteer time
STEPS	
EXPECTED COMPLETION DATES	<ul style="list-style-type: none"> * Presentation to Parish Council in Summer 2023 * Response plan by Parish Council by end of 2023
IMPACT EVIDENCE	

9.	
BUSINESS	
ISSUE	The survey has suggested that a range of support initiatives for current and prospective businesses are sought in the parish.
AIM/OBJECTIVE	To improve support for businesses in a range of practical ways.
ACTION	To bring the business concerns to the attention of the Parish Council, the Local Community Network, and the Community Hub Project Group, in order to allow each of these to consider how they may best develop support for businesses individually, or in partnership with others.
OUTCOME	Businesses will feel better supported locally.
MILESTONES	* Community Hub Project Group to consider how the prospective Hub might offer facilities which encourage buoyant business activity locally * Parish Council and Local Community Network to consider how local economic growth may be further developed, including issues around poor broadband in some parts of the parish
RESPONSIBILITY	Community Hub Project Group, South Petherton Parish Council, and Local Community Network
LEAD CONTACT	
RESOURCES	Staff/Volunteer time and then finance to enable provision of any planned/desired actions.
STEPS	
EXPECTED COMPLETION DATES	On going.
IMPACT EVIDENCE	

