



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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**Minutes** of the **Meeting** of the **Finance & General Purposes Committee** held at The David Hall on Monday 6<sup>th</sup> March 2023 when the following business was conducted:

**PRESENT** Cllrs C Bragg, B Chitty, S Carp, and Clerks Mrs K Alford & Mrs R Swift  
2 members of the public were in attendance.

**FGP2.1 To receive & agree apologies for non-attendance.**

Cllrs N Wakely, T New

**FGP2.2 To receive any declarations of interest.**

None

**FGP2.3 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 3<sup>rd</sup> January 2023**

Received and approved

**FGP2.4 Matters for report purposes only**

- (1) Youth Club building** – The Clerk reported on the collapse of the Youth Management Committee and the possible implications of that on the Parish Council. Advice was being sought from the Council's solicitors and the Charity Commission and a further report will be issued in due course.

**FGP2.5 Resolutions**

- (1) To resolve to review income and spending and agree that current figures meet with expectation to 31<sup>st</sup> December 2022 (end of Q3) & to date (payments authorised and paid in Feb 2023).**  
Resolved to agree current figures  
Proposed Cllr Chitty, seconded Cllr Bragg, all in favour
- (2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.**  
Resolved to agree current Ear Marked Reserves – no changes suggested  
Proposed Cllr Carp, seconded Cllr Bragg, all in favour
- (3) To consider a Grant Application from South Petherton Folk Festival for £1,000.00**  
Resolved to award the grant, however it is to be awarded and paid in the next financial year (2023/24)  
Proposed Cllr Chitty, seconded Cllr Carp, all in favour.
- (4) To consider a Grant Application from South Petherton Carnival for £500.00**  
Resolved to award the grant, however it is to be awarded and paid in the next financial year (2023/24)  
Proposed Cllr Bragg, seconded Cllr Chitty, all in favour.
- (5) To receive and note the Internal Audit report from the Internal Audit visit on 24<sup>th</sup> February 2023.**  
Internal Audit reported received and noted  
Proposed Cllr Bragg, seconded Cllr Carp, all in favour.
- (6) To receive and note the External Audit final report for 2021/22**  
External Audit report received and noted.  
Proposed Cllr Bragg, seconded Cllr Chitty, all in favour
- (7) To resolve to allow the Library Management Group to purchase & collect payment of Library Fines and Reservation Fees by Debit or Credit Card and accept the 1.69 % Reduction in receipts.**

Resolved to agree the LMG to collect fees by card, but for the LMG to confirm which card reader they were using and the exactly what the card fee structure was of that service.  
Proposed Cllr Carp, seconded Cllr Bragg, all in favour.

**FGP2.6 Other Matters referred to the Clerk**

**FGP2.7 Date of next meeting – Monday 5<sup>th</sup> June 2023 – in the William Blake Memorial Hall**

Draft