



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish Kate Alford

South Petherton Parish Office

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Tuesday 30<sup>th</sup> May 2023**

To: To all members of **South Petherton Parish Council**

You are summoned to attend a **meeting of South Petherton Parish Council** at the William Blake Memorial Hall **on Monday 5<sup>th</sup> June 2023 at 7.30pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
Parish Clerk

### **7.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

#### **5.1 To receive and agree any apologies for non attendance**

#### **5.2 To receive any declarations of interest**

#### **5.3 To receive and approve the minutes of the meeting of the Parish Council from 11<sup>th</sup> May 2023.**

#### **5.4 Clerk Resolution updates**

## 5.5 Chairman's Announcements.

### 5.6 Reports

- (a) Somerset Association of Local Councils (SALC)
- (b) Councillors
- (c) Village Agent
- (d) Reach Youth
- (e) Avon & Somerset PCSO

### 5.7 Resolutions

- (1) To review and adopt the Council's Asset Register
- (2) To receive the Parish Council's Financial Statement for the year ending 31<sup>st</sup> March 2023
  - a) To approve the Annual Governance Statement 2022/23
  - b) To approve the Annual Accounting Statements for 2022/23
  - c) To review and agree the effectiveness of the Internal Audit report
  - d) To set the date for the exercise of public rights
- (3) To resolve to send a letter supporting the local bus services to Somerset Council ahead of the removal of the transport grant later this year.
- (4) To review the report from South Petherton Library Management Group and resolve to agree the recommendations put forward by them.
- (5) To discuss audio issues within Parish Council meetings.

### 5.8 Finance & General Purposes Committee

- (a) To receive and note the minutes of the F&GP Committee made on the 6<sup>th</sup> March 2023
- (b) To agree and note the items of expenditure and approve payments for May 2023.

### 5.9 Planning Committee

To receive & note the minutes of the Planning Committee made on 11<sup>th</sup> May 2023

### 5.10 To receive any additional information (if any) on the following:

- (a) Allotments and Whitfield Lane – Cllr Jones
- (b) Cemetery – Cllr Wakely & Cllr Jones
- (c) Footpaths and Bridleways – PPOs Mr Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Swainson
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson Cllr Steel & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) Blake Hall – Cllr Carp
- (i) Community Land Trust (CLT) – Cllr Hodson-Wright & Cllr Elliott
- (j) Library / LIC / Community Hub – Cllr Elliott & Cllr Carp
- (k) Mere Lynches – Cllr Jones
- (l) Youth – Cllr New & Cllr Steel
- (m) Patient Participation Group (PPG) – Cllr Steel & Cllr Baker

### 5.11 Other business referred to the Clerk

### 5.12 Date of next meeting – Monday 3<sup>rd</sup> July 2023

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**