

Clerk to the Parish Council  
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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Tuesday 30<sup>th</sup> May 2023**

To all members of the **Finance and General Purposes Committee**  
You are summoned to the **Meeting of South Petherton Parish Council's Finance & General Purposes Committee** to be held at **The Blake Hall on Monday 5<sup>th</sup> June 2023 commencing at 6.30pm** when the following business will be transacted.

Yours faithfully



**Kate Alford**  
Clerk to South Petherton Parish Council

### AGENDA

- FGP3.1 To appoint a Chair**  
**FGP3.2 To appoint a vice Chair**  
**FGP3.3 To receive & agree apologies for non-attendance.**  
**FGP3.4 To receive any declarations of interest.**  
**FGP3.5 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 6<sup>th</sup> March 2023**  
**FGP3.6 Matters for report purposes only**
- End of year update - Internal Audit/External Audit /AGAR
  - Update on bank accounts and financial limits.
- FGP3.7 Resolutions**
- (1) To resolve to review income and spending and agree that current figures meet with expectation to 31<sup>st</sup> March 2023 (end of year figures)
  - (2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.
  - (3) To note the regular payments (direct debits/standing orders) which are set up monthly on the Parish Council payment schedule and Unity Trust account (unless otherwise indicated)

1. Somerset Council – rates for Cemetery, Lightgate Lane carpark, St James St carpark, Library & Parish Office
  2. Barnstore – Parish storage
  3. Biffa – Waste collection from Recreation ground
  4. NEST – Pension contributions
  5. Merlin telecommunications – Office landline
  6. Opus Electricity – MUGA lights
  7. Plusnet – Blake Hall broadband and Library broadband
  8. EDF Energy – Library Gas and Electric
  9. Microshade – IT support
  10. Halcyon Landscapes – Grass Maintenance
  11. Community Council Somerset – Village Agent
- (4) To discuss lighting options and associated costs with reference to the area near to the MUGA on the Recreation Ground.
- (5) To agree to increase the Fidelity Guarantee on South Petherton insurance policy (year end balance and half of the precept) as in line with the Internal Audit recommendations.

**FGP3.8 Other Matters referred to the Clerk**

**FGP3.9 Date of next meeting – Monday 4<sup>th</sup> September 2023 – in the William Blake Memorial Hall**

**FGP3.10 Exempt session – Exclusion of the Press and Public**

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Parish contracts**