



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish Kate Alford

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 26th September 2022

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting of South Petherton Parish Council** to be held at **The William Blake Memorial Hall, on Monday 3rd October 2022 at 7.30pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors (limited to 10 minutes in total)

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

Following the death of Her Majesty Queen Elizabeth II, the Parish Council will hold a 2 minute silence.

Paul Harding from the Patient Participation Group – following the update at last months meeting, and to discuss South Petherton’s involvement in the group.

11.1 To receive and agree any apologies for non attendance

11.2 To receive any declarations of interest

11.3 To receive and approve the minutes of the meeting of the Parish Council from 5th September 2022.

11.4 Clerk Resolution updates

11.5 Chairman’s Announcements.

Reports

- (a) Somerset Association of Local Councils (SALC)
- (b) Councillors
- (c) Village Agent
- (d) Reach Youth
- (e) Avon & Somerset PCSO
- (f) Somerset Patient Participation Group (PPG)

11.6 Resolutions

(1) To resolve to appoint signatories for the Churches, Charities & local Authority account and the Nationwide account – minimum of 4 on each.

(2) To resolve to appoint a contractor to repair and fix railings on Church Path steps (adjacent to Infant School entrance on Hele Lane) from the following:

	Net
1. Quote 1	£6,535.00
2. Quote 2	£9,7895.84
3. No 3 rd quote could be obtained	

(3) To appoint a member of the council as representative for the Patient Participation Group (PPG).

(4) To resolve to agree the Terms of Reference for the Community Review Working Group

11.7 Finance & General Purposes Committee

To note the items of expenditure and approve payments for September 2022.

11.8 Planning Committee

To receive & note the minutes of the Planning Committee decisions made on 5th September 2022

11.9 To receive any additional information (if any) on the following:

- (a) Allotments and Whitfield Lane – Cllr Jones & Cllr Chitty
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Chitty
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) South Petherton in Bloom (SPIB)
- (i) Blake Hall – vacant
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Baker
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC / Community Hub – Cllr Elliott
- (m) Mere Lynches – Cllr Jones
- (n) Youth – Cllr New, Cllr Baker & Cllr Hodson-Wright
- (o) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

11.10 Other business referred to the Clerk

11.11 Date of next meeting – 7th November 2022

11.12 Exempt session – Exclusion of the Press and Public

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because

publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Parish contracts**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.