



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Tuesday 14th June 2022**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** at the Coke Memorial Methodist Church, Palmer Street **on Monday 20<sup>th</sup> June 2022 at 6.30pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

### **7.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

#### **7.1 To receive any apologies for non-attendance**

#### **7.2 To receive any declarations of interest**

#### **7.3 To receive the Parish Council's Financial Statement for the year ending 31<sup>st</sup> March 2022**

##### **a) To approve the Annual Governance Statement 2021/22**

- b) To approve the Annual Accounting Statements for 2021/22
- c) To Review the effectiveness of the internal audit
- d) To set the date for the exercise of public rights

- 7.4 To resolve to agree the physical plans for the new allotment area at Whitfield Lane from September 2022.
- 7.5 To resolve to agree the funding plans for the new allotment area at Whitfield Lane, including the grant application to South Petherton Parish Council of £990.00
- 7.6 Next meeting – 4<sup>th</sup> July 2022 at the William Blake Memorial Hall.

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.