



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Friday 27th May 2022

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held at **The William Blake Memorial Hall, on Monday 6th June 2022 at 7.30pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

6.1 To receive and agree any apologies for non attendance

6.2 To receive any declarations of interest

6.3 To receive and approve the minutes of the meeting of the Parish Council from 9th May 2022.

6.4 To co-opt new councillor onto South Petherton Parish Council

6.5 To confirm councillors onto the Committees of South Petherton Parish Council

6.6 Clerk Resolution updates

6.7 Chairman's Announcements.

Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Village Agent
- (e) Reach Youth
- (f) Avon & Somerset PCSO
- (g) Jubilee Working Group

6.8 Resolutions

- (1) To discuss and agree a plan of action with regards to the Allotment Committee's proposal for the new allotment extension at Whitfield Lane.
- (2) To resolve to agree the proposals set out by Reach Youth Ltd in respect of their extra staffing proposals.
- (3) To resolve to agree to host the fair on the Recreation Ground in September 2022
- (4) To resolve to agree to the the proposal put forward by TWiG (email of 22nd April 2022) with regards to mowing of certain verges within the parish.
- (5) To discuss and agree a plan of action with regards to the Village Agent role.

6.9 Finance & General Purposes

- (a) To receive & note the minutes of the F&GP Committee decisions made on 7th March 2022.
- (b) To note the items of expenditure and approve payments for May 2022

6.10 Planning Committee

- (a) To receive & note the minutes of the Planning Committee decisions made on 9th May 2022

6.11 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Jones & Cllr Chitty
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWiG – Cllr Jones & Cllr Hodson-Wright
- (e) Roads & Transport – Cllr Chitty
- (f) Recreation Ground/SPRUG – Cllr New , Cllr Swainson & Cllr Carp
- (g) TA13 – Cllr Spiers
- (h) South Petherton in Bloom (SPIB)
- (i) Blake Hall – Cllr Salway
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Baker
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC / Community Hub – Cllr Elliott
- (m) Mere Lynches – Cllr Jones
- (n) Youth – Cllr New, Cllr Baker & Cllr Hodson-Wright
- (o) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

6.12 Other business referred to the Clerk

6.13 Date of next meeting – 4th July 2022

6.14 Exempt session – Exclusion of the Press and Public

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Parish contracts**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on

meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.