



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Minutes of the **Meeting** of the **Finance & General Purposes Committee** held at The David Hall on Monday 5th July 2021 when the following business was conducted:

PRESENT Cllrs C Salway, New & B Chitty and the Parish Clerks K Alford & R Swift

No members of the public were in attendance.

F&GP2.1 To appoint a Chair

Cllr Salway was proposed by Cllr New, and seconded by Cllr Chitty. All in favour & Cllr Salway accepted the position.

F&GP2.2 To appoint a Vice Chair

Cllr Chitty was proposed by Cllr New, seconded by Cllr Salway. All in favour & Cllr Chitty accepted the position.

F&GP2.3 To receive any apologies for non-attendance

Cllr Wakley, Cllr Bragg

F&GP2.4 To receive any declarations of interest

None

F&GP2.5 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 1st March 2021.

Minutes were received & approved.

Proposed Cllr Salway, seconded Cllr Chitty, all in favour.

F&GP2.6 Matters for report purposes only

- Delay in receiving S106 funding Toddler Equipment from South Somerset District Council

F&GP2.7 Resolutions

(1) To resolve to review income and spending and agree that current figures meet with expectation to 30th June 2021.

Resolved to agree that accounts met with expectations
Proposed Cllr Chitty, seconded Cllr Salway, all in favour.

(2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.

Resolved to agree Ear Marked Reserves were appropriately recorded
Proposed Cllr Salway, seconded Cllr New, all in favour.

(3) To resolve to appoint Bridget Bowen as the Council's Internal Auditor and to accept the Terms & quote provided.

Resolved to agree the resolution.
Proposed Cllr Salway, seconded Cllr Chitty, all in favour.

(4) To resolve to fund a further £200 towards finishing the fencing at the Whitfield Allotments.

Resolved to agree the resolution.
Proposed Cllr Salway, seconded Cllr New, all in favour.

(5) To resolve to restart invoicing the SPRUG tenants following last year's decision not to invoice due to the impact of COVID.

Resolved to agree the resolution
Proposed Cllr Salway, seconded Cllr New, all in favour

- (6) To resolve to amend the Allotment Committee's contribution to the grass cutting contract from £108 to £36 per month, and adjust the previous payments made on this contract.**

Resolved to agree the resolution.
Proposed Cllr Salway, seconded Cllr New, all in favour.

- (7) To resolve to change the council's accounting system to Scribe from Rialtas following the need to change from Receipts & Payments to Income and Expenditure.**

Resolved to agree the resolution
Proposed Cllr Salway, seconded Cllr New, all in favour

- (8) To note the following regular Standing Orders/Direct Debits which are set up monthly on the Parish Council payment schedule and Unity Trust account (unless otherwise indicated)**

- Opus Energy – Electricity to MUGA lights DD
Payments were noted by Committee members.

F&GP2.8 Other Matters referred to the Clerk

Noted

F&GP2.9 Date of next meeting – Monday 6th September 2021