



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ

Tel: 01460 241002 E-Mail: clerk@southpethertonparishcouncil.gov.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 28th February 2022

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held at **The Blake Hall, on Monday 7th March 2022 at 7.30pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

3.1 To receive and agree any apologies for non attendance

3.2 To receive any declarations of interest

3.3 To receive and approve the minutes of the meeting of the Parish Council from 7th February 2022.

3.4 Clerk Resolution updates

3.5 Chairman's Announcements.

3.6 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Village Agent
- (e) Reach Youth
- (f) Avon & Somerset PCSO
- (g) Jubilee Working Group

3.7 Resolutions

- (1) To resolve to allow TWiG to plant a hedgerow on the long side of the Whitfield Lane ridge.
- (2) Further to the resolution made on the 19th October 2019 and information provided by the Skatepark Working Group, to resolve to agree for a Skate Park to be built on the Recreation Ground at the site of the existing BMX track.
- (3) To resolve that the Skatepark Working Group can approach three companies and ask them to tender for a skatepark to be constructed on the site of the old BMX track to the value up to £150,000.
- (4) To resolve how to proceed with the CCS Village agent role.
- (5) To resolve to adopt the General Power of Competence for South Petherton Parish Council as it meets the criteria for eligibility as defined in the Localism Act 2011 and SI965 The Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012.
- (6) To resolve to increase the Clerks salary by 1 SCP after obtaining the Certification in Local Council Administration from 1st March 2022.
- (7) To resolve to allow SSDC to run a Fun Time service for 6 – 11 year-olds in South Petherton, for a trial summer programme, from Easter, on the Recreation Ground.
- (8) To note that the Community Hub Working Group recommends not to proceed further with the South Petherton Community Hub on the site behind Holm Restaurant.

3.8 Finance & General Purposes

- (a) To resolve to approve the following items of expenditure and approve payment for February 2022.

		Net	Vat	Total
SCC	Library staffing costs – Jan – Mar 2021	3713.04	742.61	4455.65
Prism	Parish stationary	51.63	10.33	61.96
Reach Youth Ltd	Youth Provision Jan 2022 – Inv 3592	1,966.00	393.20	2,359.20
Mrs R Swift	Clerks Expenses – Feb 2022	14.39	0	14.39
Mrs K Alford	Clerks Expenses – Feb 2022	10.00	0	10.00
David Hall	Delivery of TA13	150.00	0	150.00
Bridget Bowen	Internal Audit visit – 22.2.22	325.00	0	325.00
Total		6,230.06	1,146.14	7,376.20

- (b) To note the Standing Order/Direct Debit payments made in February 2022

Frogmary Green Farm	Parish Office Broadband	25.00	5.00	30.00
Loveridge Grounds	Grass Maintenance – February 2022	1,116.66	0	1,116.66
HR & Staffing Costs	Salary, Pension & PAYE – February 2022	3,324.65	0	3,324.65
Opus Energy	MUGA Lights	106.91	10.69	117.60
Plusnet	Library Broadband	23.93	4.79	28.72
Merlin Telecomm	Parish Office telephone calls	15.30	3.06	18.36
Barnstore	Parish Storage	117.50	23.50	141.00
Reyland Properties	Library Rent (Quarterly)	2,062.50	0	2,062.50
EDF Energy	Library Gas	22.73	2.27	25.00
EDF Energy	Library Electricity	32.73	3.27	36.00
SSDC	Library – Rates	437.00	0	437.00
SSDC	Cemetery – Rates	316.00	0	316.00
SSDC	St James St car park – Rates	158.00	0	158.00
SSDC	Lightgate Lane car park – Rates	212.00	0	212.00

SSDC	Parish Office – Rates	54.00	0	54.00
02	Parish mobile 1	12.00	0	12.00
Plusnet	Parish mobile 2	18.00	3.60	21.60
Total		8,054.91	56.18	8,111.09

3.9 Finance & General Purpose Committee

- (a) To receive the minutes of the Finance & General Purpose Committee decisions made on 6th December 2021 and to note the decisions.

3.10 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on 7th February 2022 & to note the decisions.

3.11 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Brace & Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB)
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC / Community Hub – Cllr Elliott
- (n) Mere Lynches – Cllr Brace
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

3.12 Other business referred to the Clerk

3.13 Date of next meeting – Annual Parish Meeting – 4th April 2022

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.