



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**
Unit 1, Frogmary Green Farm, West Street, South Petherton TA13 5DJ
Tel: 01460 241002

E-Mail: clerk@southpethertonparishcouncil.gov.uk
www.southpethertonparishcouncil.gov.uk

Chairman and Vice Chair absent

Cllr Salway proposed Cllr Raikes to Chair meeting, seconded by Cllr New.

Cllr Raikes accepted and opened the public session.

Public Session

Mr B Apps – Raised concerns about 20mph signs at Knapp Hill

Mr P Kidner – Spoke about the Poppy Wreaths

Cllr C Raikes – District Councillor update – confirmed he would not be standing for the new Unitary and is now representing the District as an independent District Councillor.

Cllr A Dance – County Councillor update – spoke about the progression of the Unitary Council, elections confirmed for May 2022 & the setting up of Local Community Networks (LCNs).

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The David Hall on Monday 10th January 2022 when the following business was conducted.

PRESENT Councillors A Dance (Chair), T New, B Swainson, B Elliott, D Hodson-Wright, C Salway, K Brace, C Raikes, B Chitty, Along with the Clerks Mrs K Alford & Mrs R Swift
8 members of the public were also in attendance.

Cllr Dance arrived at the meeting, and took over the chairing of the meeting to the agreement of Cllr Raikes and all attending councillors.

1.1 To receive any apologies for non-attendance

Cllrs Spiers, Bragg, Hodge, Storey & Wakely sent apologies and these were accepted.
Cllrs Allen was absent.

1.2 To receive any declarations of interest

None

1.3 To receive and approve the minutes of the meeting of the Parish Council from 6th December 2021.

Minutes received and approved.

Proposed Cllr New, seconded Cllr Swainson, all in favour.

1.4 Resolution updates / Clerks update

Clerk informed the Councillors about a petition regarding reinstating legal remote meetings.

An update was also given about the recent increased reports of loose animals in West Street area – and councillors and public advised to contact police (101) and RSPCA to log any concerns/

1.5 Chairman's announcements

None.

1.6 Reports

(a) Somerset Association of Local Clerks (SALC)

Sent out by email throughout the month.

(b) Councillors

None

(c) Chairman

None

(d) Village Agent

Clerks has made contact with Matthew Byrne at CCS and asked him to attend a meeting to discuss the

future of the Village Agent for South Petherton.

- (e) **Reach Youth** – update given by Dan Palmer – Youth Parish Council in process of being set up again.

1.7 Resolutions

(1) To resolve to agree the draft budget for 2022/23

Resolved to agree the draft budget for 2022/23

Proposed Cllr Salway, seconded Cllr Raikes, all in favour

(2) To resolve to agree a precept request for 2022/23

Resolved to agree a precept request of £210,000 for 2022/23

Proposed Cllr Salway, seconded Cllr Raikes, all in favour

(3) To resolve to participate in the Platinum Jubilee Beacon Ceremony and to set up a working group to discuss the details of events for this celebration.

Resolved to set up a Platinum Jubilee Working Group to co-ordinate events in the parish.

Proposed Cllr Dance, seconded Cllr New, 7 for, 2 against.

(4) To resolve to increase the Fidelity Guarantee for the Parish Council on its insurance as per Internal Audit recommendations (Year-end balance plus half the annual precept)

Resolved to increase the Fidelity Guarantee in line with the auditor's recommendations.

Proposed Cllr Raikes, seconded Cllr Salway, all in favour

(5) To note the Internal Audit report of 30th May 2021 and any concerns raised.

Noted and no concerns raised.

(6) To resolve to review and agree Scheme of Delegation.

Resolved to agree & adopt Scheme of Delegation.

Proposed Cllr Raikes, seconded Cllr Elliott, all in favour.

(7) To discuss the current situation of the proposed Community Hub.

Cllr Elliott provided an update of the current situation, an initial lease offer has been received and the Community Hub Working Group will be meeting in the coming week to discuss and prepare a report for the February PC meeting.

(8) To discuss the updated information provided by the Skatepark Working Group.

Cllr Hodson-Wright provided an update of the work carried out by the Skatepark Working Group, and answered any questions raised.

A representative from a Skateboard company was also present and invited to speak by the Chairman to explain some technical aspects.

Cllr Hodson-Wright will provide all information to the councillors to digest over the month with a view to bringing a resolution back to the February meeting.

1.8 Finance & General Purposes

- (a) To note the following items of expenditure and approve payments for December 2021.

December

Paulls of Martock	Gravel for cemetery pathway	110.06	22.01
CCS	Village Agent – Qtr4	2564.25	0
Frogmary Green Farm	Office Broadband	25.00	0
WeeTree Nurseries	Planting for TWiG hedging	264.95	51.78
HR & Staffing costs	Salary, Pension & PAYE – December 21	2921.32	0
Mrs R Swift	Clerks Expenses (Zoom)	14.39	0
Mrs K Alford	Clerks Expenses (Voxi – Parish mobile)	10.00	0
Prism	Office stationary	56.11	11.22
Mr K Harris	Parish Maintenance – Dec	722.50	0
Loveridge Grounds	Parish Grass Maintenance – Dec	1116.66	0
Total		7805.24	85.01

Received after the agenda.

Merlin Telecomm	Office telephone calls	13.30	2.66
-----------------	------------------------	-------	------

Reach Youth UK	Youth Provision Inv 3554 Dec 21	1966.00	393.20
Reach Youth UK	Youth Provision Inv 3553 Nov 21	1966.00	393.20
Pear Technology	Council mapping technology	200.00	40.00
Gary Singleton	Christmas tree removal	150.00	0.0
PKF Littlejohn LLP	External Audit 31.3.21	600.00	120.00
OPUS Energy	MUGA Lights Nov-Dec 21	11.40	0.57
Biffa	General Waste – Dec 21	54.50	10.90
Total		4961.20	960.53

Total **2,525.31** **34.87**

Payments noted and approved.

1.9 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 6th December and to note the decisions made.

Minutes received and noted.

1.10 Open Spaces Committee

- (b) To receive the minutes of the Open Spaces Committee decisions made on the 4th October and to note the decisions made.

Minutes received and noted.

1.11 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely & Cllr Brace
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB)
- (j) Blake Hall – Cllr Salway

New bookings manager appointed

- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC / Community Hub – Cllr Elliott & Cllr Brace
- (n) Mere Lynches – Cllr Brace
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

1.12 Other business referred to the Cler

1.13 Date of next meeting – 7th February 2022

1.14 Exempt session – Exclusion of the Press and Public

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Employee and administration**

Resolved to move to confidential session

Proposed Cllr Raikes, seconded Cllr Salway, all in favour.