



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 31st January 2022

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held at **The Blake Hall, on Monday 7th February 2022 at 7.30pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

2.1 To receive and agree any apologies for non attendance

2.2 To receive any declarations of interest

2.3 To receive and approve the minutes of the meeting of the Parish Council from 10th January 2022.

2.4 Clerk Resolution updates

2.5 Chairman's Announcements.

2.6 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Village Agent
- (e) Reach Youth

2.7 Resolutions

- (1) To resolve to re-allocate £296.95 agreed to fund TWiG (Whitfield Ridge) project (Dec 2020) to another Twig Project. Additional funding was also obtained from the Tree Council.
- (2) To resolve to purchase land at Mare Lane (part transfer of title no. WS50564) in line with the Heads of Terms received from SSDC.
- (3) To resolve to accept to renew the contract for pitch maintenance with W & RJ Jones as per their quotation.
- (4) To discuss options for progressing care provision within South Petherton.

2.8 Finance & General Purposes

- (a) To note the following items of expenditure and approve payment for January 2022.

December

Centrewire	Steel gate for Persimmon development	154.00	30.80
Microshade	IT Computer support inv 15527	97.90	19.58
Plusnet	Parish mobile	18.87	3.77
PATA Payroll	Payroll services	7.00	0
HR & Staffing costs	Salary, Pension & PAYE – January 2022	3324.65	0
Plusnet	Library broadband	23.99	4.80
Shelley Signs	MTIG signage	225.00	45.00
Mrs R Swift	Clerks Expenses	14.39	0
Mrs K Alford	Clerks Expenses	18.69	0
Total		3884.49	103.95

2.9 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on 10th January 2022 & to note the decisions.

2.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Brace & Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB)
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC / Community Hub – Cllr Elliott
- (n) Mere Lynches – Cllr Brace
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

2.11 Other business referred to the Clerk

2.12 Date of next meeting – Monday 7th March 2022

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.