



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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## Public Session

**Mr B Apps** – Raised concerns about the placement of the new 20mph signs in South Petherton.

**Mr F Astall** – Spoke regarding the proposed Community Hub and public consultation.

**Mrs Naish** – Asked about the parish fingerposts and timetable to repair them.

**Cllr A Dance – County Councillor update** – spoke about the progression of the Unitary Council, elections confirmed for May 2022 & the setting up of Local Community Networks (LCNs).

## The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The Blake Hall on Monday 6<sup>th</sup> December 2021 when the following business was conducted.

**PRESENT** Councillors A Dance (Chair), C Bragg, N Wakely, T New, B Swainson, B Elliott, D Hodson-Wright, C Salway, K Brace, J Hodge, S Spiers, together with the Parish Clerk Mrs K Alford and Assistant Clerk Mrs R Swift  
9 members of the public were also in attendance.

### **10.1 To receive any apologies for non-attendance**

Cllrs Chitty, Storey & Raikes sent apologies and these were accepted.

Cllrs Allen was absent.

### **10.2 To receive any declarations of interest**

None

### **10.3 To receive and approve the minutes of the meeting of the Parish Council from 4<sup>th</sup> October 2021.**

Minutes received and approved.

Proposed Cllr Wakely, seconded Cllr Swainson, all in favour.

### **10.4 Resolution updates/Meeting dates for 2022**

Received – no queries.

### **10.5 Chairman's announcements**

None.

### **10.6 Reports**

#### **(a) Somerset Association of Local Clerks (SALC)**

Sent out by email throughout the month.

#### **(b) Councillors**

None

#### **(c) Chairman**

None

#### **(d) Village Agent**

Sent apologies – no report.

#### **(e) Reach Youth** – update sent out during meeting.

### **10.7 Resolutions**

#### **(1) To resolve to take back the management of Whitfield Lane land (referred to as Option C) following agreement with the tenant and as per the process detailed in supporting documentation.**

Resolved and agreed.

Proposed Cllr Brace, seconded Cllr Elliott, all in favour

#### **(2) To discuss the Village Agent role – and resolve how to proceed going forward with reference to the**

**new proposal from Community Council of Somerset (CCS).**

Discussion included:

- Does CCS have to be the provider or can the PC implement its own role?
- Who takes responsibility for the elderly/vulnerable in the Parish
- Request CCS representation to meet with PC to discuss role/contract in more detail.
- Clarity needs to be gained of what PC is trying to achieve.
- Clarity to be gained of Parish Link Worker/Village Agent roles
- Working group to be set up to look into this in more detail?

**(3) To discuss South Petherton cemetery's driveway and options for repairing/maintaining this going forward.**

Discussion included:

- What standard does PC wish to provide for the path?
- Types of driveway replacement discussed – tarmac, hoggin, stone, resin.
- Regular quarterly maintenance versus complete replacement of surface
- More permanent replacement for the entrance to the start of the driveway past the chapels?
- Other cemetery maintenance costs to consider – eg wall on A303/trees etc.

**(4) To discuss South Petherton Youth Provision going forward into the financial year 2022/23.**

Discussion included:

- Options provided for extra support by Reach
- Exploration of other funding sources
- Full review of Youth Service needed – what does PC want to provide.
- How much responsibility should PC take on/concern about having the expertise to be able to recognise and deal with the issues at hand.
- Bigger picture – other issues tied in with this – ie poverty, food bank.
- PC Needs to understand more about the current provision.

**(5) To resolve which fingerposts to spend the Welcome Back Grant Funding (£10k) on and if further funding is required from the budget to complete all works.**

Resolved to repair/replace ALL fingerposts and the PC will meet the estimated extra cost of approximately £6,000 for any extra funding needed above the Grant amount of £10,000.

Proposed Cllr Bragg, seconded Cllr Elliott, 9 in favour, 2 against.

**(6) To resolve to award a contract from the following quotes & options for the recommended maintenance work required on the Nordic Fir tree in the Churchyard from the following 3 companies:**

**(a) Recommends Option 2**

option 1 cost: £150 + VAT £30 = total £180

option 2 cost: £225 + VAT £45 = total £270

**(b) Didn't give an opinion on which option is best**

Option 1 cost: £290 + VAT £58 = total £348

Option 2 cost: £360 + VAT £72 = total £432

**(c) Recommends Option 1**

Option 1 cost £100 No VAT

Option 2 cost £200 No VAT

Resolved to award to contract (C) – Option 2.

Proposed Cllr Salway, seconded Cllr New, all in favour.

**10.8 Finance & General Purposes**

- (a) To receive the minutes of the Finance and General Purposes Committee and the decisions made on the 6<sup>th</sup> September 2021  
Received and noted.
- (b) To note the following items of expenditure and approve payments for October & November 2021.

**October 2021**

Viridor	Environmental waste check	12.50	2.50
SSDC	Village Ranger – September	777.00	155.40
Mr K Harris	Parish Maintenance & MTIG	1550.50	0
Mr P Shoemark	Parish Maintenance & MTIG	450.00	0
Paula Yare	TA13 – Editing Winter 2021	1050.00	0
Loveridge Grounds	Parish Grass Maintenance – Oct	1116.66	0
Mrs R Swift	Clerks expenses	110.09	0
Plusnet	Parish mobile	18.87	3.77
Mr P Reyland	50% of Library insurance	379.50	0
HR & Staffing costs	Salary, Pension & PAYE – October	2921.32	0
Frogmary Green Farm	Broadband	25.00	5.00
Microshade	IT Support Inv 15125	97.90	19.58
Frogmary Green Farm	Parish Office rent 1/10/21-31/03/22	531.25	0
Carbin Heating Ltd	Library boiler service 2021	82.50	16.50
Merlin Telecomm	Parish office calls	13.08	2.62
Microshade	IT Support Inv 15258	97.90	19.58
Reach Youth	Youth Provision - Aug 2021	1966.00	393.20
Reach Youth	Youth Provision – Sept 2021	1966.00	393.20
Reach Youth	Youth Provision – Oct 2021	1966.00	393.20
<b>Total</b>		<b>15,132.07</b>	<b>1,404.55</b>

**November 2021**

Biffa	Waste collection	67.72	13.54
Hy-Tex UK Ltd	TWIG project (Whitfield Ridge)	165.00	33.00
Greentech Ltd	TWIG Project (Whitfield Ridge)	246.25	49.25
MACS Printing	TA13 – Winter issue print	736.00	0
Play UK	Play Equipment repairs (S106)	25.00	5.00
HR & Staffing costs	Salary, Pension & PAYE – November	2921.32	0
Mrs R Swift	Clerks expenses - zoom	17.89	0
Mrs K Alford	Clerks expenses – parish mobile	10.00	0
MACS Printing	No Dogs sign for the Rec	77.00	15.40
CCS	Village Agent Q3	2564.25	0
Plusnet	Library broadband	25.88	5.18
David Hall	Delivery of TA13	150.00	0
SSDC	Village Ranger – October	592.20	118.44
SSDC	Winter/Spring Troughs	327.15	65.43
Loveridge Grounds	Parish Grass Maintenance – Nov	1116.66	0
<b>Total</b>		<b>9,042.32</b>	<b>305.24</b>

**Received after the agenda.**

Frogmary GF	Office Broadband	25.00	5.00
Merlin Telecomm	Office telephone calls	19.26	3.85
Microshade	IT Support – Inv 15398	97.90	19.58
Mike Roberts	Tree removal in Cemetery	300.00	0
Paulls of Martock	Fencing stakes (TWIG Whitfield project)	32.20	6.44
Town & Parish Webs	Banner page for prep of London Bridge	60.00	0
Blake Hall	Refurbishment of Noticeboard	160.00	0
Mr C Hockey	Expenses – Poppies for Poppy Memorial	39.95	0
Mr P Reyland	Parish Christmas trees	363.00	0
Mr C Salway	Expenses – putting up Christmas trees	52.50	0
Mr K Harris	Parish Maintenance – Dec	1025.50	0
Mr P Shoemark	Christmas Lights	200.00	0
G Singleton	Christmas Trees in village	150.00	0
<b>Total</b>		<b>2,525.31</b>	<b>34.87</b>

**Payments noted and approved.**

### 10.9 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 6<sup>th</sup> September, 4<sup>th</sup> October & 10<sup>th</sup> November 2021 and to note the decisions made.  
Minutes received and noted.

### 10.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely & Cllr Brace  
(b) Cemetery – Cllr Wakely  
**Interested in remaining capacity of burial space in cemetery.**  
(c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely  
(d) TWIG – Cllr Brace  
**TWIG Seeking permission to plant on Stonewater land near St Michaels Gardens**  
(e) Roads & Transport – Cllr Raikes

### 9.30pm – all Cllrs agreed to continue with meeting.

- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes  
(g) TA13 – Cllr Spiers  
(h) Website – Cllr New  
(i) South Petherton in Bloom (SPIB)  
(j) Blake Hall – Cllr Salway  
**New bookings manager required, although interview being held this week.**  
(k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes  
(l) Community Land Trust (CLT) – Cllr Chitty  
(m) Library / LIC / Community Hub – Cllr Elliott & Cllr Brace  
**Update given by Cllr Elliott on current progress.**  
(n) Mere Lynches – Cllr Brace  
**Cllr Brace to meet with Cllr Salway to discuss the Lynches – meeting in middle of Jan/Feb. Still awaiting replacement bench.**  
(o) Youth – Cllr New & Cllr Hodson-Wright  
**Cllr Hodson-Wright gave update on skatepark progress**  
(p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

### 10.11 Other business referred to the Clerk

Cllrs advised of recent FOI request and complaint made to SSDC.

### 10.12 Date of next meeting – 10<sup>th</sup> January 2022 – at THE DAVID HALL.