



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Monday 29<sup>th</sup> November 2021**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting of South Petherton Parish Council** to be held at **The William Blake Hall, on Monday 6<sup>th</sup> December at 7.30pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

### **7.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 10.1 To receive and agree any apologies for non attendance**
- 10.2 To receive any declarations of interest**
- 10.3 To receive and approve the minutes of the meeting of the Parish Council from 4<sup>th</sup> October 2021.**
- 10.4 Resolution updates/Meeting dates for 2022**

## 10.5 Chairman's Announcements.

## 10.6 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Village Agent
- (e) Reach Youth

## 10.7 Resolutions

- (1) To resolve to take back the management of Whitfield Lane land (referred to as Option C) following agreement with the tenant and as per the process detailed in supporting documentation.
- (2) To discuss the Village Agent role – and resolve how to proceed going forward with reference to the new proposal from Community Council of Somerset (CCS).
- (3) To discuss South Petherton cemetery's driveway and options for repairing/maintaining this going forward.
- (4) To discuss South Petherton Youth Provision going forward into the financial year 2022/23.
- (5) To resolve which fingerposts to spend the Welcome Back Grant Funding (£10k) on and if further funding is required from the budget to complete all works.
- (6) To resolve to award a contract from the following quotes & options for the recommended maintenance work required on the Nordic Fir tree in the Churchyard from the following 3 companies:
  - (a) Recommends Option 2  
option 1 cost: £150 + VAT £30 = total £180  
option 2 cost: £225 + VAT £45 = total £270
  - (b) Didn't give an opinion on which option is best  
Option 1 cost: £290 + VAT £58 = total £348  
Option 2 cost: £360 + VAT £72 = total £432
  - (c) Recommends Option 1  
Option 1 cost £100 No VAT  
Option 2 cost £200 No VAT

## 10.8 Finance & General Purposes

- (a) To receive the minutes of the Finance & General Purposes Committee and the decisions made on the 6<sup>th</sup> September 2021.
- (b) To note the following items of expenditure and approve payment for October & November 2021.

### October

Viridor	Environmental waste check	12.50	2.50
SSDC	Village Ranger – September	777.00	155.40
Mr K Harris	Parish Maintenance & MTIG	1550.50	0
Mr P Shoemark	Parish Maintenance & MTIG	450.00	0
Paula Yare	TA13 – Editing Winter 2021	1050.00	0
Loveridge Grounds	Parish Grass Maintenance – Oct	1116.66	0
Mrs R Swift	Clerks expenses	110.09	0
Plusnet	Parish mobile	18.87	3.77
Mr P Reyland	50% of Library insurance	379.50	0
HR & Staffing costs	Salary, Pension & PAYE – October	2921.32	0
Frogmary Green Farm	Broadband	25.00	5.00
Microshade	IT Support Inv 15125	97.90	19.58
Frogmary Green Farm	Parish Office rent 1/10/21-31/03/22	531.25	0
Carbin Heating Ltd	Library boiler service 2021	82.50	16.50
Merlin Telecomm	Parish office calls	13.08	2.62
Microshade	IT Support Inv 15258	97.90	19.58
Reach Youth	Youth Provision - Aug 2021	1966.00	393.20
Reach Youth	Youth Provision – Sept 2021	1966.00	393.20
Reach Youth	Youth Provision – Oct 2021	1966.00	393.20
<b>Total</b>		<b>15,132.07</b>	<b>1,404.55</b>

**November**

Biffa	Waste collection	67.72	13.54
Hy-Tex UK Ltd	TWIG project (Whitfield Ridge)	165.00	33.00
Greentech Ltd	TWIG Project (Whitfield Ridge)	246.25	49.25
MACS Printing	TA13 – Winter issue print	736.00	0
Play UK	Play Equipment repairs (S106)	25.00	5.00
HR & Staffing costs	Salary, Pension & PAYE – November	2921.32	0
Mrs R Swift	Clerks expenses - zoom	17.89	0
Mrs K Alford	Clerks expenses – parish mobile	10.00	0
MACS Printing	No Dogs sign for the Rec	77.00	15.40
CCS	Village Agent Q3	2564.25	0
Plusnet	Library broadband	25.88	5.18
David Hall	Delivery of TA13	150.00	0
SSDC	Village Ranger – October	592.20	118.44
SSDC	Winter/Spring Troughs	327.15	65.43
Loveridge Grounds	Parish Grass Maintenance – Nov	1116.66	0
<b>Total</b>		<b>9,042.32</b>	<b>305.24</b>

**10.9 Planning Committee**

(a) To receive the minutes of the Planning Committee decisions made on 6<sup>th</sup> Sept, 4<sup>th</sup> October & 10<sup>th</sup> November 2021

**10.10 To receive any additional information on the following:**

- (a) Allotments and Whitfield Lane – Cllr Brace & Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB)
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC / Community Hub – Cllr Elliott
- (n) Mere Lynches – Cllr Brace
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

**10.11 Other business referred to the Clerk****10.12 Date of next meeting – 10<sup>th</sup> January 2022 – at THE DAVID HALL.**