



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Tuesday 31<sup>st</sup> August 2021**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held at **The Blake Hall, on Monday 6<sup>th</sup> September 2021 at 7.30pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

**7.30pm – Prior to the start of the meeting**

### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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### **8.1 To receive any apologies for non attendance**

## 8.2 To receive any declarations of interest

## 8.3 To receive and approve the minutes of the meeting of the Parish Council from 5<sup>th</sup> July 2021.

## 8.4 Clerks Report & Resolution updates

## 8.5 Update from Chair of Finance & General Purpose.

## 8.6 Chairman's Announcements.

## 8.7 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Village Agent
- (e) Reach Youth

## 8.8 To elect members to the following Committees

- (a) Open Spaces
- (b) Finance & General Purpose
- (c) Planning

## 8.9 Resolutions

- (1) To resolve to review the revised Terms of Reference for the Community Hub Project Group and to decide whether to agree these.
- (2) To resolve to review the decision made on the Norway Spruce in the Churchyard following further information from the Tree Officer at South Somerset District Council.
- (3) To resolve to decide the next date for the ordinary Town & Parish Council Elections following correspondence from Somerset Association of Local Councils.
- (4) To resolve to agree the South Petherton Bowling Club's extension plans as per the submission to the council in May 2021, and to allow building to start, and in line with the requests made to the Clerk for access.
- (5) To resolve to agree the siting of a new soakaway on the Recreation Ground in connection with the Bowling Club build as per the map provided.

## 8.10 Finance & General Purposes

- (a) To note the budget reports YTD 2021/22
- (b) To receive the minutes of the F&GP meeting of 5<sup>th</sup> July 2021 and to note the decisions made.
- (c) To note the following items of expenditure and approve payment for July 2021.

Slade Parry	Project Manager fee	1364.00	272.80
MACS Printing	Path signs for Rec	43.20	0
SALC	Affiliation fee 2021/22	901.17	0
Kev Harris	Parish Maintenance – July	657.50	0
Mrs M Robathan	SPIB flowers	86.57	0
Mrs R Swift	Clerks expenses (Zoom)	14.39	0
Kingsmere Surfacing	Balance of Memorial Garden floor	10,900.00	2,180
HR & Staffing costs	Salary, Pension & PAYE	2921.32	0
Reach Youth	Youth Provision – July	1966.00	393.20
Rialtas	Back up installation	25.00	5.00
Firestone Surfacing	Dropped Kerbs	4060.00	812.00
David Hall	Hall hire – 5.7.21	50.00	0
Wellers Hedley	Bowling Club Lease	950.00	190.00
Wellers Hedley	Registration of Recreation Ground	750.00	150.00
SSDC	Ranger – June 2021	777.00	155.40
Paula Yare	TA13 Editing – Autumn 2021	1050.00	0
MACS Printing	TA13 Printing – Autumn 2021	625.00	0
Microshade	IT support – Inv 14880	97.90	19.58
SSDC	SPIB Troughs & Baskets	1427.15	285.43
SALC	B Chitty – Planning Training 1.7.21	25.00	0
BG Priddle	SPIB flowers/compost	136.68	27.34
Kompan	Toddler Equipment Balance	16264.60	3252.92
Loveridge Grounds	Parish Grass Maintenance – July	1116.66	0
Plusnet (o2)	Office mobile	18.87	3.77

Plusnet	Library broadband	24.67	4.93
Frogmary Green Farm	Broadband	25.00	5.00
Merlin Telecomm	Office telephone calls	16.78	3.36
<b>Total</b>		<b>46,294.46</b>	<b>7,760.73</b>

(d) To agree the following items of expenditure and approve payment for August 2021

Knights Electrical	Christmas Lights 2020	797.26	159.45
John S Wratten	Community Hub drawings	900.75	0
Opus Energy	MUGA electric	10.97	0.55
Mr B Chitty	SPIB expenses	33.99	0
SCC	Library Staffing – April/June 2021	3015.64	603.13
HR & Staffing costs	Salary, Pension & PAYE - August	2921.32	0
Mrs R Swift	Clerks Expenses (Zoom)	14.39	0
Mrs K Alford	Clerks Expenses	16.99	0
SSDC	Ranger – July	621.60	124.32
Prism	Office stationary	9.16	1.83
Matta Products	Matting to Oyster spinner (S106)	2244.00	448.80
Loveridge Maintenance	Grass Maintenance – August	1116.66	0
Plusnet	Library Broadband	25.36	5.07
<b>Total</b>		<b>11,728.09</b>	<b>1,343.15</b>

### 8.11 Planning Committee

(a) To receive the minutes of the Planning Committee decisions made on the 5<sup>th</sup> July & 2nd August 2021

### 8.12 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Brace & Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB)
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC / Community Hub – Cllr Elliott
- (n) Mere Lynches – Cllr Salway
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

### 8.13 Other business referred to the Clerk

### 8.14 Date of next meeting – 4<sup>th</sup> October 2021

### 8.13 Exempt Session – Exclusion of the Press & Public

To resolve that under Section 1, paragraph 2 of The Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.  
– Contractual details