

Clerk to the Parish Council
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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 28th June 2021

To all members of the **Finance and General Purposes Committee**

You are summoned to the **Meeting of South Petherton Parish Council's Finance & General Purposes Committee** to be held at **The David Hall on Monday 5th July 2021, commencing at 6.30pm** when the following business will be transacted.

Yours faithfully



Kate Alford
Clerk to South Petherton Parish Council

AGENDA

- FGP2.1.2021 To appoint a Chair**
- FGP2.2.2021 To appoint a Vice Chair**
- FGP2.3.2021 To receive any apologies for non-attendance**
- FGP2.4.2021 To receive any declarations of interest**
- FGP2.5.2021 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 1st March 2021**
- FGP2.6.2021 Matters for report purposes only**
 - Delay in receiving S106 funding for Toddler Equipment
- FGP2.7.2021 Resolutions**
 - (1) To resolve to review income and spending and agree that current figures meet with expectation to 30th June 2021.
 - (2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.

- (3) To resolve to appoint Bridget Bowen as the Council's internal auditor and to accept the Terms & quote provided.
- (4) To resolve to fund a further £200 towards finishing the fencing at Whitfield Allotments.
- (5) To resolve to restart invoicing the SPRUG tenants following last year's decision not to invoice due to the impact of COVID.
- (6) To resolve to amend the Allotment Committee's contribution to the grass cutting contract from £108 to £36 per month, and adjust the previous payments made on this contract.
- (7) To resolve to change the council's accounting system to Scribe from Rialtas following the need to change from Receipts & Payments to Income & Expenditure.
- (8) To note the following regular Standing Orders/Direct Debits which are set up monthly on the Parish Council payment schedule and Unity Trust account (unless otherwise indicated)
 - (a) OPUS Energy – Electricity to MUGA Lights DD

FGP2.8.2021 Other Matters referred to the Clerk

FGP2.9.2021 Date of next meeting – Monday 6th September 2021