



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should use the Zoom link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/85914090461?pwd=MDVLMjZ5UXlqQlI5NWhiM2R2RE9QZz09>

Meeting ID: 859 1409 0461

Passcode: 984772

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Monday 22<sup>nd</sup> March 2021**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> on **Monday 29<sup>th</sup> March 2021** at **7.30 pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

**7.30pm – Prior to the start of the meeting**

**Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

#### Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

#### 4.1 To receive any apologies for non attendance

#### 4.2 To receive any declarations of interest

#### 4.3 To receive and approve the minutes of the meetings from 1<sup>st</sup> March 2021.

#### 4.4 Clerks report & resolution updates

#### 4.5 Chairman's Announcements

#### 4.6 Resolutions

- (1) To resolve to postpone the Annual Parish Meeting to a more suitable date, but to be held before the 1<sup>st</sup> June 2021.
- (2) To review the Council's Insurance Policy and resolve to take up one of the insurance policies as provided by Came & Company Insurance Brokers.
- (3) To resolve review and agree the draft lease between South Petherton Bowling Club & South Petherton Parish Council and continue through to completion.
- (4) To resolve to appoint a contractor to replace the Church as previously agreed in October 2019 (brief attached) from the following 3 quotes:
 

(a) Quote 1 - £4,609.65 + £921.93 (VAT)	£5,531.58
(b) Quote 2 - £5,777.00 + £1,155.40 (VAT)	£6,932.40
(c) Quote 3 - £4,150.00 No VAT	£4,150.00
- (5) To review the proposal submitted and to resolve to agree if the council wishes to take back the portion on land at Whitfield Lane, and if so, whether to action any of the 4 options provided.

#### 4.7 Finance & General Purposes Committee

- (a) To note the following items of expenditure and approve payment for March 2021

Reach Youth Ltd	Youth Provision – Jan 2021	1966.00	393.20
Wee Tree Nurseries	TWiG Expenditure – Pitwat	282.90	52.48
Microshade	IT Support - Inv 14266	101.90	20.38
Plusnet	Parish mobile	18.87	3.77
Mrs R Swift	Clerks Expenses – Zoom	14.39	0
Reach Youth Ltd	Youth Provision – March 2021	1966.00	393.20
British Gas	Library Electric – 24.2 – 16.3	26.53	1.32
Plusnet	Library Broadband	24.50	4.90
SSDC	Ranger – Feb 2021	721.50	144.30
HR Staffing & oncosts	Salary, pension & PAYE- March 2021	2922.70	0
J Hodge	SPCST Expenses	43.18	0
Microshade	IT Support – Inv 14039	101.90	20.38
Water2Business	Library Water – 14.8.20-2.3.21	46.78	2.94
Mr K Harris	Parish Maintenance – March 2021	841.49	0
Mr K Harris	Cemetery Chapel roof repair	210.00	0
Mr P Shoemark	Cemetery Chapel roof assistance	180.00	0
SLCC	South Petherton subscription	208.00	0
Loveridge Maintenance	Grass Maintenance – March 2021	1116.66	0
<b>Total</b>		<b>10,793.30</b>	<b>1,036.87</b>

#### 4.8 Planning Committee

- (a) To receive & note the minutes of the Planning Committee decisions made on the 1<sup>st</sup> March 2021.

#### **4.9 Open Spaces Committee**

- (a) To receive and note the minutes of the Open Spaces Committee decisions made on the 1<sup>st</sup> February 2021.

#### **4.10 To receive any additional information on the following:**

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC – Cllr Elliott
- (n) Mere Lynches – Cllr Salway
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

#### **4.11 Reports**

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
- (e) Reach Youth

#### **4.12 Other business referred to the Clerk**

#### **4.13 Date of next meeting – ANNUAL MEETING OF THE PARISH COUNCIL (AMPC) - MONDAY 3<sup>RD</sup> MAY 2021**

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