



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

**Tel: 01460 241002 E-Mail: [clerk@southpethertonparishcouncil.gov.uk](mailto:clerk@southpethertonparishcouncil.gov.uk)**

## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should use the Zoom link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/84868321394?pwd=a0JhLzkzakRMVFE5aVpNaTFkbjB2dz09>

Meeting ID: 848 6832 1394

Passcode: 702900

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Monday 22<sup>nd</sup> February 2020**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> on **Monday 1<sup>st</sup> March 2021** at **7.30 pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

**7.30pm – Prior to the start of the meeting**

### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

### **Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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#### **3.1 To receive any apologies for non attendance**

#### **3.2 To receive any declarations of interest**

#### **3.3 To receive and approve the minutes of the meetings from 1<sup>st</sup> February 2021.**

#### **3.4 Clerks report & resolution updates**

- NALC remote meeting update

#### **3.5 Chairman's Announcements**

#### **3.6 Resolutions**

- (1) To review and adopt the Council's Asset Register**
- (2) To resolve to allow the South Petherton Minibus to be parked regularly at the Lightgate Lane carpark once purchased, and to allow the management a key to the gate locks to access the carpark out of hours if needed.**
- (3) To resolve the following actions in respect of the South Petherton Land at Whitfield Lane**
  - (a) For the Working Group to work in partnership with the tenant at Whitfield Lane for the next year to mitigate flooding into Whitfield Lane and report back quarterly to the Parish Council on the situation.**
  - (b) To take back an area of the land in agreement with the tenant along Careys Hollow for the Parish Council to manage.**
  - (c) For the Whitfield Lane Working Group to develop plans and costs for alternative management & options for the land to be further discussed with the Parish Council and issue a Terms of Reference for this Group going forward.**
- (4) To resolve to support the 3 projects submitted to SSDC Market Towns Investment Group - (MTIG) and to agree 50% funding as SPPCs contribution to the grant:**
  - (a) Memorial Garden and Recreation Ground pathway – project cost £25,475, SPPC contribution £12,737.50**
  - (b) Lightgate Lane Car Park – project cost - £6,989.00, SPPC contribution - £3,494.50**
  - (c) St James Street Area – project cost - £9,336.40, SPPC contribution - £4,668.20**
- (5) To resolve to allow South Petherton Tennis Club to:**
  - (a) allocate an area for a Site Compound in the Recreation Ground Carpark - this will be approximately 7 metres squared and 2 metres high and will be fenced off using 2 metre high Heras Security Fencing.**
  - (b) install a soakaway into the ground in respect of the rainwater run-off from the roof (1.5m square x 1m deep) - to be located to the north of the clubhouse adjacent to Court 1, 5 metres away from the court.**
  - (c) allow adjustment to the large ham stone boulders either end of the landscape mound between the back of the Clubhouse and the New Cricket Nets - once the ramp is installed there may be a possibility that the vehicle access may be tight to the rest of the recreation field.**
  - (d) allow the Contractors to use the field gate off the carpark to access the site.**
- (6) To resolve to formalise a South Petherton Health Provision Working Group, confirm members and issue Terms of Reference for this group.**

#### **3.7 Finance & General Purposes Committee**

- (a) To receive the minutes of the Finance & General Purposes Committee decisions made on the 7<sup>th</sup>**

December 2020 and to note the decisions made  
 (b) To note the following items of expenditure and approve payment for January 2021

Reach Youth Ltd	Youth Provision – Feb 2021	1966.00	393.20
Frogmary Green Farm	Office Broadband – Jan 2021	30.00	5.00
MACS Printing	SPCST COVID community leaflets	559.00	0
SSDC	Ranger - November 2020	577.20	115.44
Microshade	IT Support – Inv14154	101.90	20.38
Advanced Arboritum	Review of trees in Cemetery/Rec	590.00	118.00
Merlin Telecomm	Office call charges – Jan 2021	14.78	2.96
SSDC	Ranger – Dec 2020/Jan 2021	865.80	173.16
SSDC	Playground inspection 2020/21	79.50	15.90
HR Staffing & oncosts	Salary, Pension & PAYE	2922.70	0
Slade Parry	Toddler Equipment Project Management	846.00	169.20
Plusnet	Library Broadband/Telephone	23.50	4.00
Loveridge Maintenance	Grass Maintenance – Jan 2021	1116.66	0
Mrs R Swift	Clerk expenses Feb – Zoom	14.39	0
Beale Heating & Building Ltd	Youth Club toilets build	13370.00	2674.00
<b>Total</b>		<b>23,077.43</b>	<b>6,365.24</b>

### 3.8 Planning Committee

(a) To receive the minutes of the Planning Committee decisions made on the 1<sup>st</sup> February 2021 and to note the decisions made.

### 3.9 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC – Cllr Elliott
- (n) Mere Lynches – Cllr Salway
- (o) Youth – Cllr New & Cllr Hodson-Wright
- (p) MTIG – Cllr Chitty, Cllr Spiers & Cllr Swainson

### 3.10 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
- (e) Reach Youth

### 3.11 Other business referred to the Clerk

### 3.12 Date of next meeting – 8<sup>th</sup> April 2021

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