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Minutes of an Open Spaces Committee that was held via Zoom on **Monday 2nd November 2020** commencing at **6.30 pm** when the following business was transacted.

Present: Cllrs N Wakely, C Raikes, B Chitty, T New, C Salway, D Hodson-Wright, with the Parish Clerks Mrs K Alford & Mrs R Swift
No members of the public present.

OS1.1 To receive any apologies for non-attendance

Cllr Hodge, Cllr Allen.

OS1.2 To receive any declarations of interest

None.

OS1.3 To receive and confirm Minutes of South Petherton Open Spaces Committee held Monday 7th October 2019

Minutes were received, agreed by all and signed off by the Chairman.

OS1.4 Matters for report purposes only

1. Update on outstanding issues from the last open Spaces meeting.

No updates given or requested.

OS1.5 Resolutions

To resolve to agree for Reach to site a temporary office to the rear of the Youth Centre on the Recreation Ground for a maximum of 1 year due to COVID restrictions.

It was resolved to agree this, with a short written agreement to be signed by both parties.

Proposed Cllr Raikes, seconded Cllr New, all in favour

1. To resolve to agree & adopt the Rules & Regulations document for South Petherton Cemetery

Resolved to adopt the Cemetery Rules & Regulations

Proposed Cllr Salway, seconded Cllr Wakely, all in favour.

2. To resolve for a memorial plaque to be attached to one of the new metal benches in the memorial garden with an inscription of plaque to be:

'Andrew Percy Francis. Son-Brother-Dad. When someone you love becomes a memory the memory becomes a treasure. 1964 – 2001. Always in our hearts.

Resolved to agree the siting of the plaque as per the resolution.

Proposed Cllr New, seconded Cllr Salway, all in favour.

3. To discuss the Parish noticeboards & ongoing maintenance needed.

A discussion was held regarding requirements and it was proposed that the Community Shed be approached to see if they could mend the noticeboard at Wigborough.

A maintenance schedule and options for the Ranger to carry this out was also discussed, and the investigation on wood 'look' noticeboards.

OS1.6 To receive reports – if any – from the following

(a) Allotments

(b) Cemetery

(c) Footpaths & Bridleways – New SCC contact appointed to replace Les Braunton - Sarah Cresswell. The Clerk has made contact with her.

- (d) Roads & Transport
- (e) Recreation Ground / SPRUG
- (f) SPIB
- (g) Blake Hall
- (h) SPRINC
- (i) Mere Lynches
- (j) Youth

OS1.7 Others matters referred to the Parish Clerk

None

OS1.8 Date of next meeting – Monday 1st February 2021