



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Public Session

Richard Olive (Gigclear) – gave update on works occurring in South Petherton, in particular Hayes End, and confirmation that Over Stratton recently went live.

Rob Cotterill – gave update on TWIG work and the group.

Chris Hockey – query on the previous sale of land at Pitway Allotments, and the legal work involved with this.

Crispin Raikes – District Council report on progress on the Unitary, and the inclusion of Bath & North East Somerset (BANES) in discussions.

Adam Dance – County/District Council report - further information on Unitary process, and an update on planning delays/current issues.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held online via Zoom on Monday 2nd November 2020 when the following business was conducted.

PRESENT Councillors A Dance (Chair), C Raikes, B Elliot, C Bragg, T New, N Wakely, D Hodson-Wright, C Salway, B Chitty, B Swainson & K Brace, S Spiers, together with the Parish Clerks Mrs K Alford & R Swift.
9 members of the public were also in attendance.

10.1 To receive any apologies for non-attendance

Cllrs Allen & Hodge

10.2 To receive any declarations of interest

Cllr Bragg – Resolution 1

10.3 To receive and approve the minutes of the meetings from 5th October 2020

Received and agreed as a true record.

Proposed Cllr

10.4 Clerks report

- Circulated and noted – No queries
- Casual Vacancy – Public Notice advertised

10.5 Chairman's Announcements

None

10.6 Resolutions

- 1. To resolve to permit TWIG to plant on the following sites to the proposed planting schemes as provided.**

a) Plot A – Old Pitway Allotment hedges

b) Plot B – Whitfield Allotment

Resolved to agree the Resolution as long as the tenant, and the neighbouring landowners and tenants had been consulted.

- 2. To resolve to appoint a Project Manager to oversee the installation of the Toddler Equipment at the Recreation Ground as per the Tender Document agreed in October 2020's agenda.**

Quote 1: £2,100 + £420 VAT = £2,520.00

Quote 2: £1,850 + £370 VAT = £2,220.00

Quote 3: £8,033 + £1,606.60 VAT = £9,639.60

Resolved to accept Quote 2.

Cllr Raikes, seconded Cllr Chitty, all in favour.

- 3. To resolve to renew the parishes defibrillator maintenance contract (Blake Hall & Over Stratton Village Hall defibs) with South West Ambulance Trust services at a cost of £2,800 + VAT (£650) for a period of 4 years.**

Resolved to accept the resolution.

Proposed Cllr Dance, seconded Cllr New, all in favour

- 4. To resolve to agree for the WI to plant a hawthorn (Crataegus Monogyna) in the churchyard to the left of the War Memorial, overlook the top of Hele Lane (when viewed from the church towards the road).**

Resolved to agree the resolution.

Proposed Cllr Raikes, seconded Cllr Hodson-Wright, all in favour.

- 6. To adopt the Complaints & Vexatious Complaint policy.**

Resolved to adopt the policy.

Proposed Cllr Dance, seconded Cllr Salway, all in favour.

- 7. To discuss the letter received from Graham Gatehouse regarding the Neighbourhood Plan, and to consider a response.**

Resolved to invite members of the steering group to meet with the Council to discuss their thoughts & issues.

Proposed Cllr Salway, seconded Cllr Dance, all in favour

Agenda item 5 was moved in agreement with all members.

Cllr Hodge joined the meeting.

- 5. To resolve to take over the funding of South Petherton Community Support Team telephone line until January 2021, at a cost of £34.98 per month, and to refund the previous payments made by the Team (April – Oct 2020 - £244.86)**

Resolved for accept the resolution

Proposed Cllr Wakely, seconded Cllr Spiers, all in favour.

10.7 Finance & General Purposes Committee

- (a) To note the following items of expenditure and approve payment for October 2020

British Gas	Library Gas – Sept/Oct	17.93	0.89
British Gas	Library Electric – Sept/Oct	42.97	2.14
MACS printing	COVID Signs for Tennis Court	64.00	12.80
Signs Express	Signs for Churchyard	45.00	9.00
Plusnet	Blake Hall internet	18.00	3.60
SSDC	Ranger – September 2020	577.20	115.44
SSDC	Ranger – January 2020	666.00	133.20
Clerks Salaries	Clerks Salaries – Oct	2297.94	0
HMRC	PAYE	508.44	0
NEST	Pension contributions	116.32	0
Loveridge Maint	Grass Maintenance – October	1116.66	0
Plusnet	Library internet	25.01	5.00
Mike Roberts	Laurel hedge/tree maint in cemetery	1200.00	0
Mr C Hockey	Remembrance display expenses	38.75	0

Mrs R Swift	Clerks expenses	47.49	0
Reach Ltd	Youth Provision – October	1966.00	393.20
Total		8747.71	675.27

Received after the Agenda

Heather at Home	Parish Link Worker – October	180.00	0
Paula Yare	TA13 editing – Winter 2020	1050.00	0
Bridget Bowen	Internal Audit visit - October	315.00	0
SALC	Chairman Training – BC - Oct	30.00	0
Mr K Harris	Parish Maintenance – Oct	670.50	0
Town & Parish Web	Email support – 6mths	204.00	0
Frogmary Green Farm	Broadband supply	25.00	5.00
Microshade	IT Support	101.90	20.38
Total		2576.40	25.38

Cllr Hodge left meeting.

10.8 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 7th September 2020 and to note the decisions made.

10.9 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – New SCC Contact – Sarah Cresswell. Clerk is arranging a meeting.
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers – TA13 distribution still active in current Lockdown.
- (h) Website – Cllr New – New website is live – please notify Clerk of any tweaks needed.
- (i) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes – Any families in need of food or help to be directed to SPRINC.
- (l) Community Land Trust (CLT) – Cllr Chitty – CEO visited.
- (m) Library / LIC – Cllr Elliott
Will have to close during lockdown, but awaiting further information from SCC.
- (n) Mere Lynches – Cllr Salway – Peter Kidner has been prepping stone paths.
- (o) Youth – Cllr New & Cllr Hodson-Wright

10.10 Reports

- (a) Somerset Association of Local Clerks (SALC)
All sent via email.
- (b) Councillors
 - Update on Climate change report, Climate emergency fund & online climate meeting attended (KB/CS)
 - Yeabridge traffic issues (AD, CR, JH)
 - Planting in village (SS, AD)
 - Community Hub update (BE)
 - Christmas decorations/trees (CS)
- (c) Chairman
- (d) Parish Link Worker / Village Agent
Report sent out via email. Community Café plans have had to be stopped due to second lockdown.
Heather will shortly be stepping down from her role as Parish Link Worker, the Chair spoke to thank Heather for the huge amount she has done in the community, especially whilst in this role, and during the very challenging COVID period.
- (e) Reach Youth Provision

Report circulated. Introduced new Youth Workers recently appointed.

10.11 Other business referred to the Clerk

10.12 Date of next meeting – 7th December 2020
