



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ

Tel: 01460 241002 E-Mail: clerk@southpethertonparishcouncil.gov.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should use the Zoom link below:

<https://us02web.zoom.us/j/84349974906?pwd=YXZLVXp6eWl1SjNBNE9GQ1ByNXRrZz09>

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 28th September 2020

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> on **Monday 5th October** at **7.30 pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

9.1 To receive any apologies for non attendance

9.2 To receive any declarations of interest

9.3 To receive and approve the minutes of the meetings from 7th September 2020

9.4 Clerks report

- a) Website

9.5 Chairman's Announcements

9.6 Parish response to Coronavirus situation

- a) Blake Hall toilets
- b) Remembrance Service
- c) Christmas Event

9.7 Resolutions

1. To resolve to appoint a Contractor to install dropped kerbs at 5 locations (as agreed previously) to replace the previous contractor who is no longer in operation.
Quote 1: £7,665.77 + £1,533.15 VAT = £9,198.92
Quote 2: £5,260 + £1,052.00 VAT = £6312.00
Quote 3: £6,090.00 + £1,218 VAT = £7,308.00
2. To resolve to submit the Planning Application for the Mike Saint Pavilion changing rooms.
3. To resolve to decide whether SPPC will fund signs up to a maximum of £250 for Over Stratton residents to place on private properties with regards to speeding issues.
4. To resolve to decide if a member of public may purchase a wooden bench (with plaque) to be placed in an agreed position on the Recreation Ground.
5. To resolve to agree whether SPPC will support One Somerset or Stronger Somerset should the Secretary of State invite proposals towards a new Unitary.
6. To resolve to agree the brief to engage a Project Manager to oversee the installation of the Toddler Equipment at the Recreation Ground. This will also include the location of each piece of equipment on M.
7. To resolve appoint representatives for Market Towns Investment Group (MTIG).
8. To resolve to agree the Letter of Authority for the CHPG (Community Hub Project Group) as a Working Group of SPPC.
9. To resolve to agree a budget of up to £2100 to enable the group to purchase professional input into preparing a feasibility study of building a Community Hub on the bank site, with detailed specification, plans, materials and costings

9.8 Finance & General Purposes Committee

- (a) To note the following items of expenditure and approve payment for September 2020

Loveridge Maintenance	Grass Maintenance – September	1116.66	0
-----------------------	-------------------------------	---------	---

Clerks Salary	Clerks Salary – September	2614.54	0
NEST	Pension contributions	146.73	0
HMRC	PAYE	668.58	0
INTouch CRM	Web/email hosting	133.99	26.80
PATA Payroll	Payroll support Q2	52.50	0
Reach Ltd	Youth Provision – September	1966.00	393.20
Mrs R Swift	Clerks expenses - September	35.99	0
Somerset County Council	SP Library staffing Q1 2020	1426.14	285.23
Prism	Office stationary	50.61	10.12
Total		8211.74	715.35

9.9 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 7th September 2020 and to note the decisions made.

9.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) Roads & Transport – Cllr Raikes
- (e) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC – Cllr Elliott
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr New & Cllr Hodson-Wright

9.11 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
- (e) Reach Youth

9.12 Other business referred to the Clerk

9.13 Date of next meeting – 2nd November 2020
