



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ

Tel: 01460 241002 E-Mail: clerk@southpethertonparishcouncil.gov.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should use the Zoom link below:

<https://us02web.zoom.us/j/84498557945?pwd=dDhLSitaY0tPWFNzRGdhQmpKZzVHdz09>

Meeting ID: 844 9855 7945

Passcode: 893721

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Monday 26th October 2020

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> on **Monday 2nd November** at **7.30 pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the

meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

10.1 To receive any apologies for non attendance

10.2 To receive any declarations of interest

10.3 To receive and approve the minutes of the meetings from 5th October 2020

10.4 Clerks report

10.5 Chairman's Announcements

10.6 Resolutions

1. To resolve to permit TWIG to plant on the following sites to the proposed planting schemes as provided.

a) Plot A – Old Pitway Alloments hedges

b) Plot B – Whitfield Allotment

2. To resolve to appoint a Project Manager to oversee the installation of the Toddler Equipment at the Recreation Ground as per the Tender Document agreed in October 2020 agenda.

Quote 1: £2,100 + £420.00 VAT = £2,520

Quote 2: £1,850 + £370 VAT = £2,220.00

Quote 3: £8,033 + £1606.60 VAT = £9,639.60

3. To resolve to renew the parishes Defibrillator maintenance contract (Blake Hall & Over Stratton Village Hall defibs) with South West Ambulance Service at a cost of £2,800 + VAT (£560) for a period of 4 years.

4. To resolve to agree for the WI to plant a hawthorn (Crataegus monogyna) in the churchyard to the left of the war memorial, overlooking the top of Hele Lane (when viewed from the church towards the road).

5. To resolve to take over the funding of the South Petherton Community Support Team telephone line until January 2021, at a cost of £34.98 per month, and to refund the previous payments made by the Team April – Oct 2020 (£244.86).

6. To adopt the Complaints & Vexatious Complaints Policy.

7. To discuss the letter received from Graham Gatehouse regarding the Neighbourhood Plan, and to consider a response.

10.7 Finance & General Purposes Committee

(a) To note the following items of expenditure and approve payment for October 2020

British Gas	Library Gas – Sept/Oct	17.93	0.89
British Gas	Library Electric – Sept/Oct	42.97	2.14
MACS printing	COVID Signs for Tennis Court	64.00	12.80
Signs Express	Signs for Churchyard	45.00	9.00
Plusnet	Blake Hall internet	18.00	3.60
SSDC	Ranger – September 2020	577.20	115.44
SSDC	Ranger – January 2020	666.00	133.20
Clerks Salaries	Clerks Salaries – Oct	2297.94	0
HMRC	PAYE	508.44	0
NEST	Pension contributions	116.32	0
Loveridge Maintenance	Grass Maintenance – October	1116.66	0

Plusnet	Library internet	25.01	5.00
Mike Roberts	Laurel hedge/tree maint in cemetery	1200.00	0
Mr C Hockey	Remembrance display expenses	38.75	0
Mrs R Swift	Clerks expenses	47.49	0
Reach Ltd	Youth Provision – October	1966.00	393.20
Total		8747.71	675.27

10.8 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 7th September 2020 and to note the decisions made.

10.9 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) TWIG – Cllr Brace
- (e) Roads & Transport – Cllr Raikes
- (f) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (g) TA13 – Cllr Spiers
- (h) Website – Cllr New
- (i) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (j) Blake Hall – Cllr Salway
- (k) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (l) Community Land Trust (CLT) – Cllr Chitty
- (m) Library / LIC – Cllr Elliott
- (n) Mere Lynches – Cllr Salway
- (o) Youth – Cllr New & Cllr Hodson-Wright

10.10 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
- (e) Reach Youth

10.11 Other business referred to the Clerk

10.12 Date of next meeting – 7th December 2020
