



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Public Session

1 member of the public spoke with reference to traffic in Yeabridge

1 member of the public spoke in support of Resolution 5

District Councillor report – Cllr Raikes gave an update on District Council all 4 District Councils position on the possible Unitary proposals.

County Councillor report – Cllr Dance gave his report in his position as County Councillor, and reiterated the possible Unitary processes.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held online via Zoom on Monday 5th October 2020 when the following business was conducted.

PRESENT Councillors A Dance (Chair), C Raikes, B Elliot, C Bragg, T New, N Wakely, D Hodson-Wright, C Salway, B Chitty, J Hodge, B Swainson & K Brace, S Spiers, together with the Parish Clerks Mrs K Alford & R Swift.
11 members of the public were also in attendance.

9.1 To receive any apologies for non-attendance

Cllr Allen gave apologies.

Cllr Chambers was absent

9.2 To receive any declarations of interest

Cllr Elliott – Resolution 8 & 9

9.3 To receive and approve the minutes of the meetings from 7th September 2020

Received and approved

Proposed Cllr Wakely, seconded Cllr Chitty, all in favour.

Cllr Hodges left meeting 7.55pm

9.4 Clerks report

Circulated and noted – No queries

Clerks gave an update on the new website, and timescales for the launch of this.

9.5 Chairman's Announcements

Discussion around traffic issues raised by Yeabridge residents, and suggestion of a working group to speak to residents and local businesses who use the road.

Cllrs to take the lead in this – Cllr Dance, Cllr Raikes & Cllr Hodge.

9.6 Parish response to Coronavirus situation

Clerk updated members on the current status of the Blake Hall toilets, and considerations of reopening them.

Clerk advised members of the current Government guidelines and the impact of these on the Remembrance Service & the Christmas Lights Switch on event, both of which look unlikely to go ahead due to restrictions.

9.7 Resolutions

1. **To resolve to appoint a Contractor to install dropped kerbs at 5 locations (as agreed previously) to replace the previous contractor who is no longer in operation.**
Quote 1: £7,665.77 + £1,533.15 VAT = £9,198.92
Quote 2: £5,260 + £1,052.00 VAT = £6,312.00
Quote 3: £6,090.00 + £1,218 VAT = £7,308.00
Resolved to accept Quote 2 to complete the works.
Proposed Cllr Dance, seconded Cllr Raikes, all in favour.
2. **To resolve to submit the Planning Application for the Mike Saint Pavilion changing rooms.**
Resolved to submit Planning Permission for the Pavilion changing rooms to South Somerset District Council.
Proposed Cllr Salway, seconded Cllr New, all in favour.
3. **To resolve to decide whether SPPC will fund signs up to a maximum of £250 for Over Stratton residents to place on private properties with regards to speeding issues.**
Proposed Cllr Dance, seconded Cllr Raikes - Resolution not supported.
4. **To resolve to decide if a member of public may purchase a wooden bench (with plaque) to be placed in an agreed position on the Recreation Ground.**
Resolved to confirm with member of public the exact site of the bench before agreement.
Proposed Cllr New, seconded Cllr Wakely, all in favour.
5. **To resolve to agree whether SPPC will support One Somerset or Stronger Somerset should the Secretary of State invite proposals towards a new Unitary.**
Resolved for SPPC to support Stronger Somerset
Proposed Cllr Brace, seconded Cllr Salway, all in favour except 1 abstention (Cllr Raikes).
6. **To resolve to agree the brief to engage a Project Manager to oversee the installation of the Toddler Equipment at the Recreation Ground. This will also include the location of each piece of equipment.**
Resolved to agree the Project Manager brief and send out to prospective companies.
Proposed Cllr Salway, seconded Cllr Dance, all in favour.
7. **To resolve appoint representatives for Market Towns Investment Group (MTIG).**
Resolved to appoint Cllr Chitty as 2nd representative with Cllr Spiers to the MTIG group. Cllr Salway agreed to help complete applications for funding, due in January 2021.
Proposed Cllr Salway, seconded Cllr Swainson, all in favour
8. **To resolve to agree the Letter of Authority for the CHPG (Community Hub Project Group) as a Working Group of SPPC.**
Resolved to agree Letter of Authority/Terms of Reference for the CHPG.
Proposed Cllr Salway, seconded Cllr Elliott, all in favour.
9. **To resolve to agree a budget of up to £2100 to enable the group to purchase professional input into preparing a feasibility study of building a Community Hub on the bank site, with detailed specification, plans, materials and costings**
Resolved to agree a £2,100 budget for the CHPG, with all authorisation for payment to pass through the Clerk.
Proposed Cllr Salway, seconded Cllr Elliott, all in favour.

9.8 Finance & General Purposes Committee

- (a) To note the following items of expenditure and approve payment for September 2020

Loveridge Maintenance	Grass Maintenance – September	1116.66	0
Clerks Salary	Clerks Salary – September	2614.54	0
NEST	Pension contributions	146.73	0
HMRC	PAYE	668.58	0
INTouch CRM	Web/email hosting	133.99	26.80
PATA Payroll	Payroll support Q2	52.50	0
Reach Ltd	Youth Provision – September	1966.00	393.20
Mrs R Swift	Clerks expenses - September	35.99	0
Somerset County Council	SP Library staffing Q1 2020	1426.14	285.23
Prism	Office stationary	50.61	10.12
Total		8211.74	715.35

Items received after the agenda:

Mr K Harris	Parish Maintenance	1230.50	0
Heather McMillan	Parish Link Worker – September	216.00	0
Merlin	Parish Office call charges	10.42	2.08
Microshade	IT support	101.90	20.38
J E Wakely & Sons	Weedkiller for Pitway Allotments	50.00	10.00
Reyland Properties	Library Building insurance	287.50	0
Frogmary Green Farm	Parish Office broadband supply	25.00	5.00
SSDC	Village Ranger – August	577.20	115.44
SSDC	Village Ranger – June & July	1127.10	225.42
Total		3625.62	378.32

9.9 Planning Committee

- (a) To receive the minutes of the Planning Committee decisions made on the 7th September 2020 and to note the decisions made.

Cllr Hodges returned to the meeting at 9.10pm

9.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
Stiles have been damaged on land near the Whitfield Lane allotments.
- (d) Roads & Transport – Cllr Raikes
Planters to be tidied
- (e) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
Planters in St James Car Park to be replanted with help from Cllrs & members of public.
- (i) Blake Hall – Cllr Salway
New committee members on board. Deep clean of building booked in.
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC – Cllr Elliott
If Community Hub project is successful with other funding it will not need the budget as agreed in

- this meeting.
- (m) Mere Lynches – Cllr Salway
 - (n) Youth – Cllr New & Cllr Hodson-Wright

9.11 Reports

- (a) Somerset Association of Local Clerks (SALC)
All sent via email.
- (b) Councillors
 - Slippery path signs in churchyard need replacing.
 - Scouts would like to help with tree planting if this is actioned.
 - Cllrs were advised to prep & consider any budget requirements for next Financial Year.
- (c) Chairman
Postponed Chairman's Awards to be reviewed in Nov.
- (d) Parish Link Worker / Village Agent
Report sent out via email.
- (e) Reach Youth Provision
Update on outreach work – out each Thursday evening.

9.12 Other business referred to the Clerk

- Letter regarding Neighbourhood Plan
- Youth Club toilet contractors – booked for January 2021.

9.13 Date of next meeting – 2nd November 2020
