



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Public Session

1 member of the public spoke in support of Resolution 2, referring to the last time the Unitary was discussed and reasons to reject a Unitary for Somerset.

1 member of the public spoke regarding dog walking and mess on the Recreation Ground.

District Councillor report – Cllr Raikes gave an update on District Council & update on the possible Unitary proposals

County Councillor report – Cllr Dance gave his report in his position as County Councillor, and reiterated the possible Unitary processes.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held online via Zoom on Monday 7th September 2020 when the following business was conducted.

PRESENT Councillors A Dance (Chair), C Raikes, B Elliot, C Bragg, T New, N Wakely, D Hodson-Wright, C Salway, B Chitty, J Hodge, B Swainson & K Brace together with the Parish Clerks Mrs K Alford & R Swift.
9 members of the public were also in attendance.

8.1 To receive any apologies for non-attendance

Cllr Allen & Cllr Spiers

Cllr Chambers was absent

8.2 To receive any declarations of interest

Cllr Chitty – Resolution 3

Cllr Salway – Resolution 8

8.3 To receive and approve the minutes of the meetings from 6th July 2020

Received and approved

Proposed Cllr Dance, seconded Cllr Raikes, all in favour.

8.4 Clerks report

Circulated and noted – No queries

8.5 Chairman's Announcements

Update on loose horses in South Petherton, and the advice that has been given from the Police & RSPCA. Concerns also re loose dog, Cllr Hodson-Wright to speak to dog warden and report back.

8.6 Parish response to Coronavirus situation

Cllr Hodge gave a verbal update on the work of South Petherton Community Support Team (SPCST). A debrief with the Team may be planned in due course.

The Clerk gave an update on Blake Hall, Tennis Courts & Parish Office

8.7 Resolutions

1. To resolve to appoint a Contractor to move the toilet facility within the Youth Club & correct the

drainage issues in line with the written specification from the tenders received below:

Quote 1: £12,850 + £2,570 VAT = £15,420

Quote 2: £12,700 + £2,540 VAT = £15,240

Quote 3: £3,875.00 (NO VAT)

Resolved that the contractor who submitted Quote 2 be appointed for the works.

Proposed Cllr New, seconded Cllr Hodson-Wright, all in favour.

2. To resolve to decide if SPPC are going to write a response to the One Somerset business case on Somerset becoming a unitary authority, and how to proceed if it is agreed to do so.

Resolved to agree for SPPC to write a response, and for Cllr Brace to lead the coordination for response.

Proposed Cllr Brace, seconded Cllr Raikes, all in favour with 1 abstention

3. To consider a grant to South Petherton Bowls Club of £1750.00.

Proposed to grant South Petherton Bowls Club £1750.

Proposed Cllr New, seconded Cllr Hodson-Wright, 9 for & 2 against.

4. To resolve to agree to the removal of the Fir tree situated in the Churchyard by the War Memorial and the replacement of it with another tree.

Resolved to refuse removal of the Fir Tree situated in the Churchyard

Proposed Cllr Salway, seconded Cllr Raikes, failed 7 to 4 against.

5. To resolve to agree to the WI planting a tree to commemorate the 90th birthday of the South Petherton Women's Institute, the site and type of tree to be agreed before planting.

Resolved to agree in principle to this, with further agreement to be given when type and location of tree is proposed.

Proposed Cllr Dance, seconded Cllr New, all in favour.

6. To resolve to pay £85 to commission Wessex Water to conduct an initial site survey to see if water can be connected to the allotment site at Whitfield Lane.

Resolution was withdrawn as the Allotment Committee confirmed that they would pay for the site survey.

7. To discuss areas of Parish owned land to plant trees on this autumn – initial areas to be considered:

a) **the road side hedge alongside the old Pitway allotments and**

b) **the bank in the field next to the Whitfield lane allotment.**

The areas were discussed and various issues brought to the attention of the working group. The group will look to put together a report and resolution for a future meeting.

8. To resolve to fund £400 to provide half the Hall hire for a weekly toenail cutting service at The David Hall from September until the end of the year (18 sessions).

Resolved to make enquiries to see if there is a viable venue at Pitway which may be used free of charge before committing to spend.

Proposed Cllr New, seconded Cllr Raikes, all in favour

8.8 Finance & General Purposes Committee

(a) To note the following items of expenditure and approve payment for July & August 2020

August

Frogmary Green	6 mths rent – Parish Office	531.25	0
Frogmary Green	Office broadband service supply	25.00	5.00
Loveridge Maintenance	Grass Maintenance – August	1116.66	0
Play Inspection Company	Annual Play Equipment Inspection	95.00	19.00
Merlin Telecommunication	Office telephone calls	25.65	5.13
MACS Printing	TA13 Summer edition	625.00	0

Microshade Ltd	IT Support Inv 13472	101.90	20.38
BT	Broadband - Blake Hall	29.30	5.86
Clerks Salary	Clerks Salary – August	2230.96	0
NEST	Pension contributions	110.23	0
HMRC	PAYE	480.13	0
MACS Printing	A3 Walking maps for Library	39.00	0
INTouch CRM	Web/email hosting	133.99	26.80
SSDC	Blake Hall Summer Troughs	312.45	62.49
SALC	SALC/NALC affiliation	887.43	0
David Hall	Delivery of TA13 Summer	150.00	0
Wellers Hedley	Tennis Club Lease fees	1500.00	300.00
British Gas	Library gas – July-Aug 2020	23.76	1.18
SLCC	Professional fees 2020	350.00	0
Mrs R Swift	Clerks expenses	31.55	0
Heather McMillan	Parish Link Worker – Aug	216.00	0
Inst Cemetery Management	Membership 2020/21	95.00	0
Total		9110.26	445.84

July

WT & RJ Jones	Recreation Pitch Maintenance	1502.00	300.40
Frogmary Green	Office broadband service supply	25.00	5.00
Paula Yare	TA13 editing – print & digital	1050.00	0
Clerks Salary	Clerks Salary – July	2231.16	0
NEST	Pension Contributions	110.23	0
HMRC	PAYE	479.93	0
Bridget Bowen	Internal Auditor Fee 2019/20	300.00	0
Loveridge Maintenance	Grass Maintenance – July	1116.66	0
Heather McMillan	Parish Link Worker – July	360.00	0
Kevin Harris	Parish Maintenance - July	1325.50	0
Reyland Properties	Library building rental Q1	2062.50	0
Merlin Telecommunication	Office telephone calls	11.98	2.40
Community Shed	Library noticeboard	60.00	0
David Ogilive	Benches for Rec Memorial Garden	2690.00	538.00
Mrs R Swift	Clerks expenses – July	67.17	0
CCS	Village Agent – Q2 2020/21	2564.25	0
Pardoes Solicitors	Blake Hall Lease	800.00	160.00
Reach Ltd	Youth Provision – July	1966.00	393.20
Total		18722.38	1399.00

(b) To note the budget update to 31st July 2020 and agree expected spend.

Agreed & noted - no queries

(c) To note that following the conclusion of the 2020/21 National Joint Council pay award at 2.75% backdated to 1st April 2020, staff salaries will be adjusted accordingly from September 2020.

Noted and agreed – no queries

Cllr Wakely left the meeting – 9.14pm

8.9 Planning Committee

- (d) To receive the minutes of the Planning Committee decisions made on the 6th July & the 10th August 2020 and to note the decisions made.

Received and noted - no queries

8.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
Stiles have been damaged on land near the Whitfield Lane allotments.
- (d) Roads & Transport – Cllr Raikes
Planters to be tidied
- (e) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway
Janet Churchill & Jenny Derbyshire have resigned from Committee, report has been sent around,
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC – Cllr Elliott
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr New & Cllr Hodson-Wright

8.11 Reports

- (a) Somerset Association of Local Clerks (SALC)
All sent via email.
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
Report sent 1st September 2020
- (e) Reach Youth
Update on antisocial behaviour in South Petherton

8.12 Other business referred to the Clerk

2 Freedom of Information requests had been received since June meeting

8.13 Date of next meeting – 5th October 2020
