



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Minutes of a Parish Council Meeting of South Petherton Parish Council held online via Zoom on Monday 24th July 2020 when the following business was conducted.

PRESENT Councillors A Dance (Chair), C Raikes, T New, N Wakely, D Hodson-Wright, B Chitty, J Hodge together with the Parish Clerks Mrs K Alford & R Swift.

No members of the public were present

7.1 To receive any apologies for non-attendance

Cllrs Elliott, Bragg, Salway, Swainson, Allen, & Brace
Cllrs Chambers & Hodges were absent.

7.2 To receive any declarations of interest

None

7.3 To receive the Parish Council's Financial Statement for the year ending 31st March 2020

- (a) To approve the Annual Governance Statement 2019/20 – approved & signed
- (b) To approve the Annual Accounting Statements for 2019/20 – approved and signed
- (c) To Review the effectiveness of the internal audit – reviewed
- (d) To set the date for the exercise of public rights – agreed and set

7.4 To resolve to appoint Bridget Bowen as the Council's Internal Auditor for the Financial Year 2020/21

Resolved to appoint Bridget Bowen as Internal Auditor for 2020/21
Proposed Cllr Raikes, seconded Cllr New, all in favour

7.5 To resolve to review income and spending for the first quarter to June 30th 2020.

Resolved to agree income and spending for the first quarter to June 2020.
Proposed Cllr Dance, seconded Cllr Raikes, all in favour

7.6 To review and adopt the Council's Asset Register

Council reviewed and resolved to adopt the Asset Register
Proposed Cllr Dance, proposed Cllr Raikes, all in favour

7.7 To resolve to agree the draft Lease between South Petherton Parish Council and the South Petherton Tennis Club and to instruct the solicitors to proceed with the lease to completion.

Resolved to agree the draft Lease with the amendments have been agreed.
Proposed Cllr Chitty, seconded Cllr Raikes, all in favour.

7.8 To resolve to appoint a Contractor to carry out works within the Youth Club building to move and repair the toilets and sewer issues from the tenders received below:

Quote 1: £15,420

Quote 2: £5,270

Quote 3: Contractor visited site but did not quote.

Resolved to defer decision until other quotes can be obtained due to the large difference in quotes and the implications of this.

7.9 Next meeting – 7th September 2020