



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should use the Zoom link below:

<https://us02web.zoom.us/j/81526425597?pwd=VmNuanRjclVYSTZaU3ltVkczd3AxUT09>

Members of the public will be able to participate informally from 7.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Tuesday 1st September 2020

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> at **7.30 pm** when the following business will be transacted.

Yours faithfully

Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on

8.1 To receive any apologies for non attendance

8.2 To receive any declarations of interest

8.3 To receive and approve the minutes of the meetings from 6th July 2020

8.4 Clerks report

8.5 Chairman's Announcements

8.6 Parish response to Coronavirus situation

8.7 Resolutions

1. To resolve to appoint a Contractor to move the toilet facility within the Youth Club & correct the drainage issues in line with the written specification from the tenders received below:
Quote 1: £12,850 + £2,570 VAT = £15,420
Quote 2: £12,700 + £2,540 VAT = £15,240
Quote 3: £3,875.00 (NO VAT)
2. To resolve to decide if SPPC are going to write a response to the One Somerset business case on Somerset becoming a unitary authority, and how to proceed if it is agreed to do so.
3. To consider a grant to South Petherton Bowls Club of £1750.00.
4. To resolve to agree to the removal of the Fir tree situated in the Churchyard by the War Memorial and the replacement of it with another tree.
5. To resolve to agree to the WI planting a tree to commemorate the 90th birthday of the South Petherton Women's Institute, the site and type of tree to be agreed before planting.
6. To resolve to pay £85 to commission Wessex Water to conduct an initial site survey to see if water can be connected to the allotment site at Whitfield Lane.
7. To discuss areas of Parish owned land to plant trees on this autumn – initial areas to be considered:
 - a) the road side hedge alongside the old Pitway allotments and
 - b) the bank in the field next to the Whitfield lane allotment.
8. To resolve to fund £400 to provide half the Hall hire for a weekly toenail cutting service at The David Hall from September until the end of the year (18 sessions).

8.8 Finance & General Purposes Committee

- (a) To note the following items of expenditure and approve payment for July & August 2020

August

Frogmary Green	6 mths rent – Parish Office	531.25	0
Frogmary Green	Office broadband service supply	25.00	5.00
Loveridge Maintenance	Grass Maintenance – August	1116.66	0
Play Inspection Company	Annual Play Equipment Inspection	95.00	19.00
Merlin Telecommunication	Office telephone calls	25.65	5.13
MACS Printing	TA13 Summer edition	625.00	0
Microshade Ltd	IT Support Inv 13472	101.90	20.38
BT	Broadband - Blake Hall	29.30	5.86
Clerks Salary	Clerks Salary – August	2230.96	0

NEST	Pension contributions	110.23	0
HMRC	PAYE	480.13	0
MACS Printing	A3 Walking maps for Library	39.00	0
INTouch CRM	Web/email hosting	133.99	26.80
SSDC	Blake Hall Summer Troughs	312.45	62.49
SALC	SALC/NALC affiliation	887.43	0
David Hall	Delivery of TA13 Summer	150.00	0
Wellers Hedley	Tennis Club Lease fees	1500.00	300.00
British Gas	Library gas – July-Aug 2020	23.76	1.18
SLCC	Professional fees 2020	350.00	0
Mrs R Swift	Clerks expenses	31.55	0
Heather McMillan	Parish Link Worker – Aug	216.00	0
Inst Cemetery Management	Membership 2020/21	95.00	0
Total		9110.26	445.84

July

WT & RJ Jones	Recreation Pitch Maintenance	1502.00	300.40
Frogmary Green	Office broadband service supply	25.00	5.00
Paula Yare	TA13 editing – print & digital	1050.00	0
Clerks Salary	Clerks Salary – July	2231.16	0
NEST	Pension Contributions	110.23	0
HMRC	PAYE	479.93	0
Bridget Bowen	Internal Auditor Fee 2019/20	300.00	0
Loveridge Maintenance	Grass Maintenance – July	1116.66	0
Heather McMillan	Parish Link Worker – July	360.00	0
Kevin Harris	Parish Maintenance - July	1325.50	0
Reyland Properties	Library building rental Q1	2062.50	0
Merlin Telecommunication	Office telephone calls	11.98	2.40
Community Shed	Library noticeboard	60.00	0
David Ogilive	Benches for Rec Memorial Garden	2690.00	538.00
Mrs R Swift	Clerks expenses – July	67.17	0
CCS	Village Agent – Q2 2020/21	2564.25	0
Pardoes Solicitors	Blake Hall Lease	800.00	160.00
Reach Ltd	Youth Provision – July	1966.00	393.20
Total		18722.38	1399.00

(b) To note the budget update to 31st July 2020 and agree expected spend.

(c) To note that following the conclusion of the 2020/21 National Joint Council pay award at 2.75% backdated to 1st April 2020, staff salaries will be adjusted accordingly from September 2020.

8.9 Planning Committee

(a) To receive the minutes of the Planning Committee decisions made on the 6th July & the 10th August 2020 and to note the decisions made.

8.10 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) Roads & Transport – Cllr Raikes
- (e) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway

- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC – Cllr Elliott
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr New & Cllr Hodson-Wright

8.11 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Parish Link Worker / Village Agent
- (e) Reach Youth

8.12 Other business referred to the Clerk

8.13 Date of next meeting – 5th October 2020
