



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

**South Petherton Parish Office**

**Unit One, Frogmary Green Farm, West Street, South Petherton TA13 5DJ**

**Tel: 01460 241002 E-Mail: [clerk@southpethertonparishcouncil.gov.uk](mailto:clerk@southpethertonparishcouncil.gov.uk)**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Please note that due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<http://zoom.us/>) as permitted in the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 ("the 2020 Regulations")

Any members of the public wishing to attend the meeting should join through:

<https://us02web.zoom.us/j/81537521824?pwd=Uld5ZXJRTXdiYTh4Z2ZozajUzK3VyZz09>

Members of the public will be able to participate informally from 7pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

## **Monday 20<sup>th</sup> July 2020**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to attend a **meeting** of **South Petherton Parish Council** to be held online at <http://zoom.us/> on **Friday 24<sup>th</sup> July** at **7pm** when the following business will be transacted.

Yours faithfully

**Kate Alford**  
**Parish Clerk**

### **7pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

---

#### **7.1 To receive any apologies for non-attendance**

- 7.2 To receive any declarations of interest**
- 7.3 To receive the Parish Council's Financial Statement for the year ending 31<sup>st</sup> March 2020**
- (a) To approve the Annual Governance Statement 2019/20
  - (b) To approve the Annual Accounting Statements for 2019/20
  - (c) To Review the effectiveness of the internal audit
  - (d) To set the date for the exercise of public rights
- 7.4 To resolve to appoint Bridget Bowen as the Council's Internal Auditor for the Financial Year 2020/21**
- 7.5 To resolve to review income and spending for the first quarter to June 30<sup>th</sup> 2020.**
- 7.6 To review and adopt the Council's Asset Register**
- 7.7 To resolve to agree the draft Lease between South Petherton Parish Council and the South Petherton Tennis Club and to instruct the solicitors to proceed with the lease to completion.**
- 7.8 To resolve to appoint a Contractor to carry out works within the Youth Club building to move and repair the toilets and sewer issues from the tenders received below:**
- Quote 1: £15,420**
- Quote 2: £5,270**
- Quote 3: Contractor visited site but did not quote.**
- 7.9 Next meeting – 7<sup>th</sup> September 2020**