



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

South Petherton Parish Office

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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Monday 24th February 2020

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 2nd March 2020 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully

Rose Swift

Assistant Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

1.1 To receive any apologies for non attendance

1.2 To receive any declarations of interest

1.3 To receive and approve the resolutions of the meeting from 6th January 2020

1.4 Clerks report

1.5 Chairman's Announcements

a) Decca Lang to present plans for Natwest building

1.6 Resolutions

- (1) To resolve to agree for the Tennis Club and Bowls club to investigate replacement buildings for their respective clubs as long as no work starts on site until plans are approved by Full Council
- (2) To resolve to obtain quotations for relocation of toilets in South Petherton Youth Club
- (3) To resolve to add the Assistant Clerk to the online banking system
- (4) To resolve to obtain quotations for replacement fascia and soffit on the front of the Pavilion Building
- (5) To resolve to award to Rama Life CIC a grant of £1000 from funds received as part of a donation by the Young Farmers to the village. For a 6 week course for young people.
- (6) To resolve to award to Petherton Folk Festival a grant of £950 to cover event management costs

1.7 Finance & General Purposes Committee

- (a) To receive the minutes of the Finance & General Purpose Committee held on 6th January 2020 and to note the decisions made.
- (b) To note the following items of expenditure and approve payment for February 2020

Matta products	Safety Matta installation	7825.95	1565.19
Matta Products	Safety Matta Installation	4218.60	843.72
BT	Phone and WiFi at Blake Hall	63.10	12.62
Somerset CC	Library staffing Oct – Dec 19	3113.70	622.74
Macs Printng	TA13 Winter	695.00	0
Drainaway Services	Youth Club toilets	80.00	0
South Somerset DC	Ranger	479.52	0
Knight Electrical	Christmas Lights	606.27	121.25
SALC	training 30 th Jan 2020	75.00	0
Microshade	PC Laptops	96.90	19.38
Kevin Harris	Parish Maintenance	1115.50	0
Mr P Shoemark	Christmas Lights and Fence	180.00	0
Advanced Arbori	tree survey Jan 2020	440.00	88.00
Advanced Arbori	tree survey Jan 2019	390.00	78.00
Somerset Landscapes	Grass Maintenance July 2019	960.50	192.10
David Hall	TA13 delivery	120.00	0
In Touch	Website hosting	133.99	26.80
John Wratten	Fee for help with Solicitors lease	299.00	0
HMRC	employee payroll July 2019	351.06	0
HMRC	employee payroll Oct 2019	493.33	0
TOTALS		21737.42	3569.80

The following payments have been approved and paid already

Cumbria Clock Co	Crombleholme Clock	2430.00	486.00
Prism	Stationery	88.46	17.69
David Hall	Room booking for Drive training	56.25	0
Paula Yare	TA13 Editor	1000.00	0
Rose Swift	Stationery	33.99	0
HMRC	employee payroll	493.53	0
South Som DC	Ranger Dec 2019	399.60	79.92
South Som DC	Ranger Nov 2019	666.00	133.20
South Som DC	playground inspection	106.00	21.20
Community Council	Village Agent	2564.25	0
TOTALS		7838.08	738.01

Direct Debits / Standing Orders

Barnstore	Parish Storage	117.50	23.50
Viridor	Parish Waste	77.16	0
Plusnet	Library internet	10.80	0
Total		205.46	23.50

1.8 Planning Committee

- (a) To receive the minutes of the Planning Committee held on Monday 6th January 2020 and Monday 3rd February 2020 and to note the decisions made.

1.9 To receive any additional information on the following:

- (a) Allotments and Whitfield Lane – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths and Bridleways – PPLOs Nigel Kinsman & Cllr Wakely
- (d) Roads & Transport – Cllr Raikes
- (e) Recreation Ground/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) South Petherton in Bloom (SPIB) – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway
- (j) South Petherton Relief in Need Charity (SPRINC) – Cllr Raikes
- (k) Community Land Trust (CLT) – Cllr Chitty
- (l) Library / LIC – Cllr Elliott
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr New & Cllr Hodson-Wright

1.10 Reports

- (a) Somerset Association of Local Clerks (SALC)
- (b) Councillors
- (c) Chairman
- (d) Clerk
- (e) Parish Link Worker / Village Agent

1.11 Other business referred to the Clerk

1.12 Date of next meeting – Monday 6th April 2020.

1.13 Exempt session – Exclusion of the Press and Public

To resolve that under Section 1, paragraph 2 of the Public Bodies (admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- **Employee and administration**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.