

Public Session - No members of the public present.

Minutes of a Meeting of the **Finance & General Purposes Committee** held in the **William Blake Memorial Hall** on **Monday 4th November 2019** when the following business was conducted:

PRESENT Cllrs C Salway, C Bragg & B Chitty and the Parish Clerks K Alford & R Swift

F&GP23.1 To receive any apologies for non-attendance

Cllr New & Cllr Wakely

F&GP23.2 To receive any declarations of interest

None

F&GP23.3 To receive and approve the Minutes of the Finance & General Purposes Committee Meeting held on Monday 1st July 2019.

Minutes were received, approved and signed as such by the Chairman.

F&GP23.4 Matters for report purposes only

(1) Changes to the EMRs made as per resolution

Completed.

(2) SPPCs Reserves Policy was adopted by the Full Council on 7th October 2019

Noted

(3) Pitway Allotments rental progress

Tender process held up by Symonds and Sampson. The aim is for the new tenancy to start on the 1st January 2020.

(4) Budget setting for the Financial Year 2020/21

Committee were reminded of the upcoming budget process and any spending plans/projects to be shared as soon as possible.

F&GP23.5 Resolutions

(1) To resolve to review income and spending up to Quarter 2 of 2019 and agree that current figures meet with expectation.

Agreed all figures meet with expectation.

Proposed Cllr Bragg, seconded Cllr Chitty, all in favour.

(2) To resolve to review Ear Marked Reserves and make any changes necessary to their allocation.

Agreed Reserves meet with expectation, no changes currently required.

Proposed Cllr Salway, seconded Cllr Bragg, all in favour.

(3) To resolve to note the External Audit Conclusion & report received from PKF Littlejohn & any recommendations.

Resolved to note the External Audit Conclusion

Proposed Cllr Bragg, seconded Cllr Salway, all in favour.

(4) To resolve to decide whether the invoice for the South Petherton Chapels can be paid monthly or remain as an annual payment.

Resolution not applicable as full payment received after the Agenda was published.

- (5) To resolve to note the half yearly Internal Audit report from the visit on the 8th October 2019 & any recommendations.**

Resolved to note the half yearly Internal Audit report.
Proposed Cllr Bragg, seconded Cllr Chitty, all in favour.

F&GP23.6 Other Matters referred to the Clerk

- (1)** Donation of £1000 received from Wessex Young Farmers Rally held in May 2019. Suggestions for how to use this donation have been requested from Councillors.

F&GP23.7 Date of next meeting – Monday 6th January 2019