

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

**Monday 25<sup>th</sup> November 2019**

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 2<sup>nd</sup> December 2019 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully



**Kate Alford**  
Parish Clerk

**7.30pm – Prior to the start of the meeting****Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

**Reports from County & District Councillors**

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| <b>65.1</b> | <b>To receive any apologies for non-attendance</b>  |
| <b>65.2</b> | <b>To receive any declarations of interest</b>  |
| <b>65.3</b> | <b>To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4<sup>th</sup> November 2019.</b> |
| <b>65.4</b> | <b>To approve the co-option of new Parish Councillors to South Petherton Parish Council.</b>  |
| <b>65.5</b> | <b>Matters for the purpose of report only</b><br>(1) Clerks report/Update on last meetings actions.                                     |

**65.6 Chairman's Announcements**

- Chairs Awards
- Training Needs Assessment

**65.7 Resolutions:**

- (1) To resolve to agree the draft Lease between South Petherton Parish Council and the South Petherton Pavilion Committee with regards to the Mike Saint Pavilion, and to proceed to signing this lease if the Pavilion Committee also agree its terms.
- (2) To resolve to agree to spend S106 commuted funds (allocated for play equipment maintenance) on replacing ground safety matting from Matta to a cost of £14,453.46 (including VAT) as recommended by South Somerset District Council Locality Team and the current Play Inspection report.
- (3) To resolve to consider the draft budget for 2020/21 and to suggest any changes to this in preparation to finalise this in January 2020.
- (4) To resolve to agree on the proposed allocation of the S106 Capital Sum of £57,435 which has been earmarked for changing room facilities. Information has been provided by the Pavilion Committee, the Tennis Club & the Bowls Club to support this, and once decided, the Council can proceed to submit an application for this to South Somerset District Council.
- (5) To resolve to agree to choose a new tenant for the Pitway Allotment land from the tenders received.

**65.8 Finance & General Purpose Report**

- (a) To note the following items of expenditure & agree payment for November:

		£	£	Code
(183) British Gas	Library Electricity	207.35	41.47	
(184) Somerset Landscapes	Grass maintenance – Sept	960.50	192.10	
(185) Microshade	IT Support	96.90	19.38	
(186) Mrs R Swift	Clerks Expenses – Nov	178.48	0	
(187) Clerks Salaries	November 2019	2179.32	0	
(188) HMRC	PAYE/Pension	645.80	0	
(189) Reach Youth	Youth Provision – Nov	1966.00	393.20	
(190) CCS	Village Agent – Qtr 3	2564.25	0	
(191) Petherton Arts Trust	TA13 Delivery	120.00	0	
(192) RBL Poppy Appeal	Wreaths x 2	50.00	0	(S137)
(193) MACS Printing	TA13 Printing	683.00	0	
(194) JLS Heating & Elec	Chapels – disabled alarm	250.00	50.00	
(195) Prism	Office Stationary	32.95	6.59	
(196) Somerset Landscapes	Grass Maintenance – Oct	960.50	192.10	
(197) Mr G Singleton	Christmas tree erection	300.00	0	
(198) Mr P Reyland	Christmas trees for Parish	371.25	0	
Direct Debits				
( ) Barnstore	Parish Storage	112.80	28.20	
( ) InTouch CRM	Web/Email support	136.99	27.40	
( ) SSDC	Parish Rates	1589.00	0	
( ) Viridor	Parish Waste	77.16	0	
( ) Plusnet	Library internet	10.80	0	
<b>Total</b>		<b>13493.05</b>	<b>950.44</b>	

**65.9 Planning Committee Report**

- (a) To receive the minutes of the Planning Committee held on Monday 4<sup>th</sup> November and to note the decisions thereto.

**65.10 To receive any additional information on the following:-**

- (a) Allotments** – Cllr Wakely
- (b) Cemetery** – Cllr Wakely
- (c) Footpaths & Bridle Ways** - PPLO Nigel Kinsman & Cllr Wakely
- (d) Roads & Transport** – Cllr Raikes
- (e) Recreation Ground/Area/SPRUG** – Cllr New & Cllr Raikes
- (f) TA13** – Cllr Spiers
- (g) Website** – Cllr New
- (h) SPIB** – Cllr Hodson-Wright
- (i) Blake Hall** – Cllr Salway
- (j) SPRINC** – Cllr Raikes
- (k) CLT** – Cllr Chitty
- (l) Library / LIC** – Cllr Elliott
- (m) Mere Lynches** – Cllr Salway
- (n) Youth** – Cllr Hodson-Wright & Cllr New

**65.11 Reports**

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

**65.12 Other Business referred to the Clerk**

**65.13 Date of next Meetings – Monday 6<sup>th</sup> January 2020**

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**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.**

**Please note that members of the public exercising their right to speak during Public Question Time may be recorded.**