

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Monday 28th October 2019

To: To all members of **South Petherton Parish Council**

Ladies & Gentlemen:

You are summoned to a **Meeting of South Petherton Parish Council** to be held in **The William Blake Memorial Hall** on **Monday 4th November 2019 commencing at 7.30 pm** when the following business will be transacted.

Yours faithfully



Kate Alford
Parish Clerk

7.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting South Petherton Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County & District Councillors

The County & District Councillors are invited to give short oral or written reports on matters affecting South Petherton Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

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| 64.1 | To receive any apologies for non-attendance |
| 64.2 | To receive any declarations of interest |
| 64.3 | To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 7th October 2019. |
| 64.4 | Matters for the purpose of report only
(1) Clerks report / update on last meetings actions |
| 64.5 | Chairman's Announcements |

64.6 To elect members to the following Committees

- (a) Planning
- (b) Open Space
- (c) Finance & General Purposes

64.7 Resolutions:

- (1) To resolve to purchase Toddler equipment at a cost of £48,916 for the Recreation Ground from items identified from the Recreation Ground Master Plan and to start the application process to obtain the funds for this from the £58,990 available from S106 funding.
- (2) To resolve to contribute 10% (£4,892) towards the Toddler equipment to support the application to obtain funds from the S106 funding.
- (3) To resolve to give responsibility for the fence and the land within the fenced area next to the Scouts Hut to the Scouts whilst they continue to occupy the Scout Hut for their pack.
- (4) To resolve to agree to sign the Blake Hall Lease as prepared by Pardoes Solicitors for the lease between South Petherton Parish Council as the Custodian Trustees of the Blake Hall, and South Petherton Sports & Social Club as the tenants.
- (5) To resolve to agree the draft grass maintenance tender and invite tenders for the contract which will begin 1st February 2019.
- (6) To resolve to agree to stand as the legal entity to represent the parishioners of Compton Durville to enable them to access funding to enable BT to install Fibre Internet for the hamlet.

64.8 Finance & General Purpose Report

- (a) To note the following items of expenditure & agree payment for October:

		£	£
(183) British Gas	Library Electricity	207.35	41.47
(184) Somerset Lanscapes	Grass Maintenance Sept	960.50	192.10
(185) Microshade	IT Support	96.90	19.38
(186) Bridget Bowen	Internal Audit visit	300.00	0
(187) Play UK	Repairs to play equipment	851.00	170.20
(188) SALC	Parish Training	20.00	0
(189) Paula Yare	TA13 – Winter Edition	1000.00	0
(190) G & R Trott	Allotment deposit refund	25.00	0
(191) InTouch CRM	Web/Email hosting	130.99	26.20
(192) Tom Jones	Pitch Maintenance work	667.00	133.40
(193) Clerks Salaries	October 2019	2179.32	0
(194) HMRC	PAYE October 2019	493.33	0
(195) SSDC	Ranger – Sept 2019	532.80	106.56
(196) Mrs R Swift	Clerks Expenses	6.60	0
Total		7470.79	689.31

64.9 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 7th October 2019, and to note the decisions thereto.

64.10 To receive any additional information on the following:-

- (a) Allotments – Cllr Wakely
- (b) Cemetery – Cllr Wakely
- (c) Footpaths & Bridle Ways - PPLO currently vacant & Cllr A Allen
- (d) Roads & Transport – Cllr Raikes
- (e) Recreation Ground/Area/SPRUG – Cllr New & Cllr Raikes
- (f) TA13 – Cllr Spiers
- (g) Website – Cllr New
- (h) SPIB – Cllr Hodson-Wright
- (i) Blake Hall – Cllr Salway
- (j) SPRINC – Cllr Raikes
- (k) CLT – Cllr Chitty
- (l) Library / LIC – Cllr Dance
- (m) Mere Lynches – Cllr Salway
- (n) Youth – Cllr Hodson-Wright & Cllr New

64.11 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent

64.12 Other Business referred to the Clerk

64.13 Date of next Meetings – Monday 2nd December 2019

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.