



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Public Session

Mr P Kidner spoke to confirm locations for dog bins.

He also spoke on behalf of Butch Bishop to pass on thanks for the help with replacing and siting the bench outside of Boots.

District Council report

- Area North meeting last week – had a South Petherton application turned down.
- Cllr Raikes has a meeting of the Scrutiny Committee on Tuesday

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall, Market Square, South Petherton on Monday 1st July 2019 when the following business was conducted.

PRESENT Councillors C Raikes (Chair), C Salway, D Hodson-Wright, A Allen, T New, S Spiers, B Chitty, J Hodge & B Elliott together with the Parish Clerks Mrs K Alford & R Swift.
12 members of the public were also in attendance.

62.1 To receive any apologies for non-attendance

Cllr Wakely, Cllr Dance & Cllr Bragg

62.2 To receive any declarations of interest

None

62.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 3rd June 2019 & the Extraordinary meeting of 17th June 2019.

Both sets of minutes were received, approved and signed of as such by the Chairman.

62.4 Matters for the purpose of report only

(1) Update on last meetings actions.

- Noticeboards – Community Shed looking into this and reporting back to Council
- Dropped kerbs – Awaiting quotes from companies to be able to proceed this.
- Dog bins – In process – awaiting confirmation from SSDC regarding emptying
- Church Path – Awaiting quotes from companies to be able to proceed this.
- Cricket Club concrete plinth – Awaiting further information from the Cricket Club to be able to proceed this.
- Youth Club toilets/drainage – Companies are requesting more time to quote due to the complexity of the work.

(2) Co-op Progress – Opened Friday 28th June.

(3) Hedges – residents & councils – Confirmation regarding responsibility of hedges. Members of public are recommended by the Council to have a friendly chat with property owners wherever possible to try to get hedges trimmed in the first instance. The Parish Council will continue to advise District & County when issues arise within their responsibility.

62.5 Chairman's Announcements

None

- (1) To resolve to agree to replace the broken fencing at the Recreation Ground, with a lockable gate for extra vehicular access onto the site from one of the 3 quotes listed below:

Quote 1: £1,950 (no VAT)

Quote 2: £1,710 (incl VAT)

Quote 3: £1,934.19 (incl VAT)

Resolved to accept Quote 2 to complete the works.

Proposed Cllr New, seconded Cllr Hodson-Wright, all in favour

- (2) To resolve to resolve to advertise the Pitway Allotment Lane for rent, using either of the following options

1) Land Agent to draw up a tender form and produce a set of details of the land for prospective tenants. A sign board will be erected. Once a tenant has been found, Land Agent will draw up a Farm Business Tenancy and send copies to all parties for signing. - £750 + VAT

2) Parish Council to draw up the tender documents and Land Agent to erect a signboard on the Council's behalf. Once a tenant has been found, the Land Agent will draw up a Farm Business Tenancy and send copies to all parties for signing - £350 + VAT

Resolved to advertise the Pitway Allotment Land for rent using option 2.

Proposed Cllr Hodson-Wright, seconded Cllr Elliott, all in favour

- (3) To resolve to agree to the South Petherton Business Association using a section of the St James Street car park from midday until 5pm for hosting tractors and farm animals at their Open Event on Sunday 18th August 2019, subject to providing the relevant documentation/licenses.

Resolved to agree the resolution.

Proposed Cllr Salway, seconded Cllr New, all in favour

- (4) To resolve to agree to the plans submitted by the South Petherton Business Association in relation to hanging signs in South Petherton Village centre.

Following a full discussion – resolved to defer the resolution for more information, in particular to explore whether Planning Permission should be sought/would be agreed.

Proposed Cllr Salway, seconded Cllr New, all in favour.

- (5) To resolve to contribute £3080.80 to the South Petherton Business Association as part funding towards the proposed hanging signs project within South Petherton Village centre.

Resolution not discussed due to decision on Resolution 4. This will be represented once a decision has been made for the hanging signs.

Finance & General Purpose Report

- (a) To note the following items of expenditure & agree payment:

			£	£
(81)	Kevin Harris	May maintenance work	615.50	
(82)	Somerset Landscapes	May grass maintenance	960.50	192.10
(83)	Mrs R Swift	Clerks expenses	10.19	
(84)	ICO	Data Protection Fee 2019	40.00	
(85)	BT	Blake Hall broadband	62.60	12.52
(86)	Mr M Freeman	Library expenses	126.45	
(87)	Mr B Apps	SPIB expenses	21.59	
(88)	Heather McMillan	Parish Link Worker – May	315.00	
(89)	Barnstore	Parish storage	112.80	28.20
(90)	Clerks Salaries	June 2019	125.32	
(91)	HMRC	PAYE	547.33	
(92)	PATA Payroll	Payroll services to March 2019	46.35	
(93)	PATA Payroll	Payroll services to June 2019	52.50	
(94)	Knights Electrical	PAT testing Library/Parish Office	35.00	7.00
(95)	Dartmoor Tree Surgeons	Additional Traffic Mgmt	1835.00	367.00
(96)	Play UK	Childrens Play Equip repairs	375.00	75.00
(97)	SALC	Chairman Training	30.00	
(98)	Benjamin & Beauchamp	Reports for Churchyard works	510.90	102.18
(99)	Mr P Kidner	Library Expenses	20.00	
(100)	Bridget Bowen	Internal Audit visit 14.6.19	275.00	
(101)	SALC	Councillor Training	30.00	

Total	8147.03	784.00
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Items received after the circulation of the Agenda

(102)	Somerset Landscapes	Grass maintenance - June	960.50	192.10
(103)	Prism	Office Stationary	64.00	12.80
(104)	Heather McMillan	Parish Link Worker – June	360.00	
(105)	Reach Youth SW Ltd	Youth Provision – June	1966.00	393.20
(106)	BT	Parish Office Broadband	33.30	6.66
(107)	Mr K Harris	Parish Maintenance – June	525.50	
(108)	Blake Hall	Room Hire Mar – June	60.00	
Total			12116.33	1388.76

62.8 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 3rd June 2019, and to note the decisions thereto.

Received and noted.

62.9 To receive any additional information on the following:-

- (a) **Allotments** – Cllr Wakely
- (b) **Cemetery** – Cllr Wakely
- (c) **Footpaths & Bridle Ways** - PPLO Peter Kidner & Cllr A Allen
- (d) **Roads & Transport** – Cllr Raikes
- (e) **Recreation Ground/Area/SPRUG** – Cllr New & Cllr Raikes
- (f) **TA13** – Cllr Spiers
- (g) **Website** – Cllr New
- (h) **SPIB** – Cllr Hodson-Wright
- (i) **Blake Hall** – Cllr Salway
- (j) **SPRINC** – Cllr Raikes
- (k) **CLT** – Cllr Chitty – CLT met with contractors this week. Delays in work due to Wessex Water, thought to be about 6 weeks.
- (l) **Library / LIC** – Cllr Elliott – Library busy sorting out Children’s events – Taster sessions to be held on July 27th – Councillors welcomed and encouraged to attend if possible.
- (m) **Mere Lynches** – Cllr Salway
- (n) **Youth** – Cllr Hodson-Wright & Cllr New

62.10 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk
- (5) Parish Link Worker & Village Agent – circulated with Agenda.

62.11 Other Business referred to the Clerk

- (1) **Freedom of Information request – 21st June 2019**
Clerk has already responded and dealt with this request.

**62.12 Date of next Meetings – Planning Committee – 5th August 2019
Parish Council - Monday 2nd September 2019**