



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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## Public Session

No speakers.

### District Councillor report – Councillor Raikes

- Full council meeting held last week;
  - a) Budget was voted through.
  - b) Council Plan update was given.
  - c) Council Tax update was given – which is the equivalent of £5 increase on a Band D household.

### County Councillor report – Councillor Dance

- Council meeting held last week;
  - a) Budget was voted through
  - b) £2 million pounds of cuts will be coming through.
  - c) Confirmed that South Petherton will now be gritted next year.
  - d) Hospital Footpath – issues that have now been raised by SCC about a hedge are being addressed as quickly as possible. Hedge needs to be removed, to comply with SCC safety audit.

## The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall, Market Square, South Petherton on Monday 4<sup>th</sup> March 2019 when the following business was conducted.

**PRESENT** Councillors A Dance (Chair), C Raikes, D Hodson-Wright, D Williams, N Wakely, B Apps, A Allen, T New, S Spiers, B Chitty, C Hockey & C Bragg together with the Parish Clerks Mrs K Alford & R Swift.

Some 11 members of the public were also in attendance.

### **59.1 To receive any apologies for non-attendance**

Cllr C Salway

### **59.2 To receive and declarations of interest**

None

### **59.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4<sup>th</sup> February 2019.**

Approved and signed.

### **59.4 Matters for the purpose of report only**

#### **(1) Update on last meetings actions.**

- **Church Wall / Church Path** – discussed within the Resolutions.
- **Youth Club windows** – on order and should be fitted during the Easter School Holidays.

**(2) Posts & Bollards** – Currently back with Persimmon who are confirming exact details what they will be installing, and will be tidying up surrounding areas by the proposed gate.

**(3) Footpaths** – ongoing – thanks to the Ranger for the painting of the Finger Posts.

**(4) St James Street parking** – waiting for Somerset County Council to confirm their recommendations for the progress of the Traffic Regulation Order decision.

**(5) Co-op Closure** – work progressing in line with proposed schedule. Thanks to all local business for their help and efforts during this time.

- (6) **Library** – progress continuing, contracts should be signed next week with Somerset County Council.

## 59.5 Chairman's Announcements

- Update on Awards
  - a) Posters to go out for the Awards
  - b) Councillors to share and promote this.
- The Chair reminded all that the Annual Parish Meeting will be on 1<sup>st</sup> April, and outlined his plans for this.

## 59.6 Resolutions:

- (1) **To resolve to appoint one of the 3 contractors from the quotes provided, to carry out urgent remedial tree surgery within South Petherton Cemetery:**

- **Quote 1 – £19,195**
- **Quote 2- £10,848**
- **Quote 3 - £6,480 – This quote does not include any traffic management costs.**

Resolved to accept Quote 2, proposed and seconded, all in favour.

- (2) **To resolve to appoint a Project Manager to manage the Cricket Nets Project from the quotes provided:**

- **Quote 1 - £1,950 + VAT**
- **Quote 2 - £1,982 + VAT**
- **Quote 3 – requested but not obtained**

Resolved to accept Quote 1, proposed and seconded, all in favour.

- (3) **To resolve to commission Benjamin & Beauchamp to carry out a Historical Churches Survey on the Church Wall to enable the PCC to apply to the Diocese for permission to carry out repair work.**

Resolved to engage Benjamin & Beauchamp to carry out a survey, proposed and seconded, all in favour.

Clerk to request additional quote for the Church Path as this will also need the same process for authorisation.

## 59.7 Finance & General Purpose Report

- (a) To note the following items of expenditure & agree payment:

			£	£
(224)	WBMH	Electricity contribution	300.00	
(225)	Petherton Folk Festival	Grant	950.00	
(226)	Over Stratton Village Hall	Grant	1660.00	
(227)	Microshade	IT Support fees	96.60	19.38
(228)	Somerset Landscapes	Grass maintenance –Jan 2019	960.50	192.10
(229)	HMRC	PAYE Feb 2019	529.08	
(230)	Clerks salaries	February 2019	2150.25	
(231)	Prism	Stationary	50.91	10.18
(232)	Paula Yare	Ta13 Editing	1000.00	
(233)	Macs Printing	Ta13 Printing	636.00	
(234)	InTouch CRM	Email/web hosting	134.50	26.90
(235)	Clerks Expenses	Expenses Feb 2019	47.40	
(236)	SSDC	Ranger Jan, Feb, March 2019	1598.40	319.68
(237)	Petherton Arts Trust	Ta13 Delivery	120.00	
(238)	Mrs M Robathan	SPIB planting	57.89	
(239)	Mr D Williams	Christmas Lights transformers	148.27	29.65
(240)	Barnstore	Parish Storage	117.50	23.50
	<b>Total</b>		<b>10557.30</b>	<b>621.39</b>

### Items received after the circulation of the Agenda

(241)	Over Stratton VH	Hire – defib training	26.00
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(242)	Mrs D Hodson-Wright	SPIB refund	26.00	
(243)	Heather McMillan	Parish Link Worker	360.00	
(244)	Mr K Harris	Parish Maintenance	1305.50	
(245)	Truvelo UK	SIDS machine	3275.00	655.00
(246)	Reach Youth UK	Youth outreach work	1821.00	364.20
(247)	Somerset Landscapes	Grass maintenance	960.50	192.10
(248)	JLS Heating	Over Stratton VH Grant	1660.00	
(249)	Mrs R Swift	Clerks Expenses	37.04	

Received and noted.

#### 59.8 Planning Committee Report

- (a) To receive the minutes of the Planning Committee held on Monday 4<sup>th</sup> February 2019, and to note the decisions thereto.

Received and noted.

#### 59.9 To receive any additional information on the following:-

(a)	Allotments	NW
(b)	Cemetery	KA
(c)	Footpaths & Bridle Ways	PK
(d)	Roads & Transport	CR
(e)	Recreation Ground – SPRUG	DW
(f)	Play Area	TN
(g)	TA13	BC
(h)	Website	TN
(i)	SPIB	DHW
(j)	Blake Hall – concerns around toilet opening hours / fire door.	AA/CH
(k)	SPRINC – 2 Trustees will be needed in the near future that should be appointed by the PC. Cllr Raikes will take over as PC link until the elections. Discussion over the continuation of the Charity/ amalgamation with other fund for the Parish.	CR
(l)	CLT – Stonewater site progressing well. List to be opened Dec 2019/Jan 2020	BC
(m)	Youth Council	AD
(n)	Youth Management	DP
(o)	LIC	DW
(p)	Mere Lynches Charity	CH

#### 59.10 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman – SIDS training took place – SIDS to be delivered soon and will working in Parish as soon as possible.
- (4) The Clerk – Elections update. Nomination forms available from the Parish Office. Clerks will forward a timeline of election procedures.
- (5) Parish Link Worker & Village Agent – Reports circulated.

#### 59.11 Other Business referred to the Clerk

None

#### 59.12 Date of next Meetings – Monday 1<sup>st</sup> April 2019 – Annual Parish Meeting.