



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

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Public Session

Mr Astall

Made some observations in respect of Resolutions 2 & 3 on this Agenda. (September 2018)

Mr Freeman

Raised some points in relation to Resolution 3 on this Agenda. (September 2018)

Wendy Rudd – Village Agent

Gave a report from the Village Agent role – now in its 2nd year.

Jo Goldie

Commented on Ta13, and a possible article about the Cold War.

Mr Lake

Spoke to thank all those involved with repairing and replacing the Clock on the Blake Hall.

Mr Parnell

Agreed with Mr Freeman's points in relation to Resolution 3 on this Agenda (September 2018) and raised possible safety concerns.

Cllr Adam Dance

Cllr Dance gave his report which included:

- Update on County Council cuts – primarily grants to young people & youth services. Also no more rock salt for winter
- Update on hospital footpath – hoping for more positive news to move this forward.
- Update on the fair in South Petherton.

Cllr Dance also noted the work and commitment of the outgoing Chair, and wished to express the Parish Councils thanks for her work whilst in the position.

The Chair thanked all contributors.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall, Market Square, South Petherton on Monday 3rd September 2018 when the following business was conducted.

PRESENT Councillors S Spiers, D Hodson-Wright, D Williams, A Dance, B Apps, A Allen, B Chitty, C Salway, C Bragg, C Raikes, C Hockey, & T New together with the Parish Clerk Mrs K Alford.

Some 19 members of the public were also in attendance.

53.1 To receive any apologies for non-attendance

Cllrs N Wakely

53.2 To receive and declarations of interest

Cllr C Bragg noted an interest in Resolution 3.

53.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 2nd July 2018 and also the minutes for the Extraordinary Meeting of Monday 9th July 2018.

Approved and signed.

53.4 Past Subject Matters for the purpose of report only

(1) Matters raised by the public.

53.5 Chair's Announcements

Cllr Williams spoke as acting Chair to note the outgoing Chairs resignation and to minute thanks for the work and contribution made whilst in the Chair.

53.6 Resolutions

1. To resolve to agree to replace the outside front doors on the Pavilion from one of the 3 quotes listed for Supply and installation of 2 replacement French Doors, with panic bars:

- Quote 1: £4600 + VAT
- Quote 2: £5000 VAT inc
- Quote 3: £4300 VAT inc

Resolved to accept Quote 3 and proceed with the replacement of the Pavilion doors. Proposed by Cllr Dance, seconded by Cllr Salway. All in favour.

2. To resolve to appoint Mrs R Swift to the role of Assistant Clerk for 15 hours per week on an initial 6 month contract on an ALCC/SLCC salary scale of LC1 on SCP22 (pro rata for 15 hrs p/w).

Resolved to appoint Mrs R Swift as per the resolution.
Proposed by Cllr Raikes, seconded by Cllr Bragg. All in favour.

3. To resolve to agree to rent office space at Frogmary Green Farm, South Petherton, dor the purpose of a Parish Office at the sum of £1062.50per annum for an initial one year period to be renewed on a 6 month rolling contract.

Resolved to agree resolution.
Proposed by Cllr Apps, seconded by Cllr Raikes. All in favour

4. To resolve to appoint an editor for Ta13 from the following quotes received:

- Quote 1: To edit the editions free of charge, with printing costs of £2498 (no VAT).
- Quote 2: £1000 fixed fee for editing each edition, with printing costs of £678+VAT

Resolved to accept Quote 2 and proceed.
Proposed by Cllr Hockey, seconded by Cllr New. All in favour.

5. To resolve to agree to the Open Spaces recommendation to purchase a ride-on Mower at a cost of £6300 for the use of the Cricket Club – full operating agreement to be signed by Parish Council and Clubs prior to purchase.

Resolved to defer the decision on purchasing the equipment until January 2019.
Proposed by Cllr Hodson-Wright, seconded by Cllr Apps. All in favour with 1 abstention.

6. To resolve to contact all premises owned by the Parish Council & offer/arrange for all occupants to be inspected by a qualified electrical contractor, to ensure a current EICR is in place.

Resolved to agree the resolution.
Proposed by Cllr Dance, seconded by Cllr Hodson-Wright. All in favour.

7. To resolve to purchase a wooden bench to be sited outside of Boots the Chemist in South Petherton at a cost of no more than £500.

Resolved to agree the resolution.

Proposed by Cllr Dance, seconded by Cllr Raikes. All in favour.

8. To resolve to purchase three new wooden troughs for SPIB up to a total cost of £500.

Resolved to agree the resolution.

Proposed by Cllr Dance, seconded Cllr Apps. All in favour.

9. To resolve to drill holes in the metal trough at Prigg Lane to allow for drainage in order that it can be planted up.

Resolved to agree the resolution.

Proposed by Cllr Hodson, seconded by Cllr Apps. All in favour with one abstension.

10. To resolve to purchase two new watering machines for SPIB up to a cost of £500.

Resolved to agree the resolution.

Proposed by Cllr Dance, seconded by Cllr Apps. All in favour.

53.7 Open Spaces Committee Report

(a) To receive the minutes of the Open Space Committee held on Monday 6th August 2018 and to note the decisions.

Received and noted.

53.8 Finance & General Purpose Report

(a) To note the following items of expenditure:

			£	£
(75)	Intouch CRM	Website hosting - June	131.50	26.30
(76)	Reach Youth Ltd	Youth Work – June	1821.00	364.20
(77)	Mrs N Flint	Accounts support	314.70	
(78)	Somerset Landscapes	Grass Maintenance – June	960.50	192.10
(79)	SSDC	Village Ranger – May	639.36	
(80)	Heather McMillan	Parish Link Worker - June	360.00	
(81)	Mr K Harris	Parish Maintenance June	642.50	
(82)	Mrs D Kingston	Allotment Prizes for Open Day	60.00	
(83)	Unity Trust	Opening Deposit	500.00	
(84)	M Robathan	SPIB expenses refund	40.00	
(85)	Mrs L Marriage	Allotment Deposit return	12.50	
(86)	CCS	Village Agent – Qtly payment	2564.25	
(87)	Sage	Payroll subscription	28.80	
(88)	Knight Electrical	Light replacements/Rec Ground	67.00	13.40
(89)	Microshade	Hosting fee (10927)	52.95	10.59
(90)	Somerset Landscapes	Grass maintenance – July	960.50	192.10
(91)	David Moore	Charger for Aquatrolley	22.32	4.46
(92)	Mrs K Alford	Clerks salary – July	1437.26	
(93)	HMRC	PAYE – July	526.24	
(94)	BT	Internet rental Blake Hall	60.00	12.00
(95)	BT	Rental charges 01460 240011	52.80	10.56
(96)	MR Roberts	Fallen tree removal	50.00	
(97)	Mr K Harris	Parish Maintenance July	1077.50	
(98)	Mrs J Chitty	SPIB expenses refund	7.98	
(99)	SSDC	Clerk GDPR training	25.00	
(100)	SSDC	Village Ranger – June & July	1198.80	239.76
(101)	Mrs K Alford	Clerks Salary – August	1437.26	
(102)	HMRC	PAYE –August	526.04	

(103)	Heather McMillan	Parish Link Work – July	360.00	
(104)	Heather McMillan	Parish Link Work – August	180.00	
(105)	Intouch CRM	Website hosting – Inv25251 Aug	131.50	26.30
(106)	Allen Computer Serv’s	LIC Computer repair	183.33	36.67
(107)	Intouch CRM	Website hosting – Inv25155 Jul	131.50	26.30
	Total		16563.09	1154.74

53.9 Planning Committee Report

(a) To receive the minutes of the Planning Committee held on Monday 2nd July & Monday 6th August 2018, and to note the decisions.

Received and noted.

53.10 To receive any additional information on the following:-

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| (a) Allotments | NW |
| (b) Cemetery | SB |
| (c) Footpaths & Bridle Ways | PK |
| Overgrown paths at Hospital Lane / Lime Kiln. Confirmation of owners responsibility of some of these. | |
| (d) Roads & Transport | CR |
| (e) Recreation Ground | DW |
| (f) Play Area | |
| New bench installed by Play Area. | TN |
| (g) TA13 | BC |
| (h) Website | TN |
| (i) SPIB | |
| Autumn planting and planning now underway. | DHW |
| (j) Blake Hall | |
| Update on BH Committee/PC position, the Lease and the clock. | AA/CH |
| (k) SPRINC – meeting this evening. | |
| (l) CLT – hopefully close to an agreement | BC |
| (m) Youth Council | AD |
| (n) Youth Management | |
| Drainage and toilet issues being resolved. | DP |
| (o) LIC – computers back in the Library. | DW |
| (p) Mere Lynches Charity – request to treat/clean the seat to help preserve it. | CH |

53.11 Reports

- (1) SALC – reminder of training available to all Councillors.
- (2) Councillors
 - Cllr Spiers gave update on Business Group meeting.
 - Cllr Hodson-Wright gave update on Community Woodland.
 - Cllrs asked for clarification of the outgoing Chairs position on the Council.
 - Thanks to Cllr Williams for clearing steps up to the Scout Huts from Bridge Road. Ranger advised to keep an eye on this.
- (3) Chairman – Event at Kings Pleasure.
- (4) The Clerk
- (5) Parish Link Worker & Village Agent – reports have been sent out.

51.13 Other Business referred to the Clerk

51.14 Date of next Meeting –

Planning Committee – Monday 1st October 2018

Open Space Committee – Monday 1st October 2018

Parish Council – Monday 1st October 2018, all at The William Blake Memorial Hall.