



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Kate Alford**

Rosebank, Field Lane, Over Stratton Somerset, TA13 5LQ  
Tel: 07712 524347 E-Mail: [clerk@southpethertonparishcouncil.gov.uk](mailto:clerk@southpethertonparishcouncil.gov.uk)  
[www.southpethertonparishcouncil.gov.uk](http://www.southpethertonparishcouncil.gov.uk)

## Public Session

### Mr Astall

Spoke about the Parish Council website.

### Fin Hodson-Wright

Gave a presentation about the Community Woodland in South Petherton, and ideas to maintain and develop this going forward.

### Mr T Pearce

Asked for clarification on signage within and on the outskirts of South Petherton.

### Mr & Mrs Bagerson

Commented on the Neighbourhood Plan referendum, and the impact of this on building in South Petherton.

### Mr Astall

Asked for confirmation on the Statement of Financial Accounts.

### Mrs James

Raised concerns over Duchy's Orchards, and dangerous littering. Mrs James also asked for clarification on who owned the area.

The Chair thanked all contributors.

## The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall, Market Square, South Petherton on Monday 2<sup>nd</sup> July 2018 when the following business was conducted.

**PRESENT** Councillors S Beaufoy (Chair) together with Councillors D Williams, T New C Salway, C Hockey, A Allen, C Bragg, S Spiers, D Hodson-Wright, B Chitty & C Raikes together with the Parish Clerk Mrs K Alford.

Some 16 members of the public were also in attendance.

### **51.1 To receive any apologies for non-attendance**

Cllrs A Dance, N Wakely & B Apps

### **51.2 To receive and declarations of interest**

None

### **51.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th June 2018**

Approved and signed.

### **51.4 Past Subject Matters for the purpose of report only**

(1) Matters raised by the public

- Raised issues around grass cutting on Recreation Ground and Cemetery.

**51.5 Chair's Announcements**

None

**51.6 Resolutions**

- 1. To resolve to agree payment to Ms P Yare for the Summer Edition of Ta13 – attachment 1**  
Resolved that the Parish Council would be happy to consider a smaller amount of payment, and proposed that any interested parties should submit a proposal for editing the magazine on a formal footing going forward.  
Proposed by Cllr Hockey, seconded by Cllr Hodson-Wright – all in favour
- 2. To resolve to donate £60 to the Allotment Association for the Open Day on July 15<sup>th</sup> 2018**  
Resolved to agree resolution.  
Proposed by Cllr Raikes, seconded by Cllr Hodson-Wright – all in favour
- 3. To consider the details set out in attachment 2 regarding the roles and cost of an administration support to the Clerk, and to resolve to proceed with the process of appointing a role if in favour.**  
Proposed that it is accepted by the Parish Council that administration support is required, and to provide that support on an initial 6 month basis to establish exactly what support is needed.

**8.30pm – Cllr Raikes left the meeting**

**51.7 Business Committee Report**

**(a) To receive the minutes of the Business Committee held on Thursday 28<sup>th</sup> June 2018 and to note the decisions.**

Not available – to be received at the next Parish Council meeting (3<sup>rd</sup> September 2018)

**51.8 Finance & General Purpose Report**

**(a) To note the following items of expenditure for June:**

			£	£
(53)	Microshade	Hosting fee (9679)	49.25	9.85
(54)	SSDC	Ranger – May 2018	532.80	106.56
(55)	SSDC	Cemetery Rates	2664.00	
(56)	JAF Dynorod	Youth Club drain blockage	276.00	
(57)	Stableprint	NHP Booklets	48.00	
(58)	Rialtas	Online training for Clerk	70.00	14.00
(59)	Somerset Landscapes	Grass cutting – May 2018	960.50	192.10
(60)	Microshade	Hosting fee (9911)	49.25	9.85
(61)	Sage	Payroll	22.68	
(62)	SPIB	Planting for Trough/Windows	40.00	

(63)	Came & Company	Insurance 2017/2018	2762.17	381.46
(64)	Mrs K Alford	Clerks Salary	1439.78	
(65)	HMRC	PAYE	531.66	
(66)	Viridor	Waste management	94.06	
(67)	Natwest	Charges	39.62	
(68)	Bridget C Bowen	Internal Audit fee 2018	450.00	
(69)	Reach Youth Ltd	Youth Work – June	1821.00	364.20
(70)	ICO	Data Protection Control fee	40.00	
(71)	InTouch CRM	Website Hosting	131.50	26.30
(72)	Microshade	Hosting fee (10730)	52.95	63.54
	Total		12072.70	1167.86

#### 51.9 Planning Committee Report

(a) To receive the minutes of the Planning Committee held on Monday 4<sup>th</sup> June 2018, and to note the decisions.

Received and noted.

#### 51.10 To receive any additional information on the following:-

- |  |       |
|--|-------|
| (a) Allotments – reports of some recent thefts.  | NW    |
| (b) Cemetery   | SB    |
| (c) Footpaths & Bridle Ways  | PK    |
| (d) Roads & Transport – reports of broken street sign  | CR    |
| (e) Recreation Ground – update on proposal for fair / pavilion fireworks                     | DW    |
| (f) Play Area  | TN    |
| (g) TA13   | BC    |
| (h) Website – all minutes up to date   | TN    |
| (i) SPIB – Thanks to Cllr Chitty for helping with watering / query on insurance              | DHW   |
| (j) Blake Hall – update on repairs / receipts / certificates / signage / clock               | AA/CH |
| (k) SPRINC   | SB    |
| (l) CLT – 34 houses in West End, CLT rejected Stonewaters proposals                          | BC    |
| (m) Youth Council  | AD    |
| (n) Youth Management   | DP    |
| (o) LIC – still short of help –proposal for every Cllr to do 1 Saturday per year in the LIC. | DW    |
| (p) Mere Lynches Charity   | CH    |

#### 51.11 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman

- (4) The Clerk
- (5) Parish Link Worker & Village Agent

**51.12 Correspondence**

- |     |                 |   |    |
|-----|-----------------|---|----|
| (1) | SSDC            | Rates Credit notification                       | KA |
| (2) | Citizens Advice | Newsletter                                      | KA |
| (3) | Sage            | Annual Licence                                  | KA |
| (4) | SCC             | Claimed Public Bridleways – Fouts/Frogmary Lane | KA |

All other correspondence distributed by email.

**51.13 Other Business referred to the Clerk**

**51.14 Date of next Meeting –**

**Planning Committee – Monday 6<sup>th</sup> August 2018**

**Open Space Committee – Monday 6<sup>th</sup> August 2018**

**Parish Council – Monday 3<sup>rd</sup> September 2018, all at The William Blake Memorial Hall.**