



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

CLT A member of the audience asked as to the state of the land of a site that had been considered by the CLT Group. Mr Bryan Chitty stated that half of the land in question was a dump for brick rubble and as such was not currently being considered.

Mr Peter Kidner Expressed his continuing concern regarding the state of Doctors’ Row and in particular the surface which remain very slippery.

County Councillor Mr Christopher Le Hardy gave an update as to the improvements being gained in the Children’s Services Department. £1.17 Million was due to be spent on potholes in the County. In a recent satisfaction survey carried out by SCC 81% indicated that they were satisfied with the services being provided. He also intimated that the 2016/17 Budget will balance.

District Council Mr Adam Dance asked about small improvements and Mr Crispin Raikes indicated that he had seen the Post Office van had been seen driving through the damaged bollards

The Chairman then proceeded to thank both contributors

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 6th February 2017 when the following business was conducted.

PRESENT Councillors Mr P Robathan (Chairman) together with Councillors Mrs A Allen Miss S Beaufoy Messrs A Dance (Vice Chairman) G Gatehouse C Raikes C Salway N Wakely and D Williams together with the Acting Parish Clerk Mr B Poole and Mrs K Alford

Some 31 members of the public were also in attendance

35.1 To receive any apologies for non-attendance

Misses A Martin N Grenville Mrs A Soulsby Messrs C Hockey and M Lovett

35.2 To receive any declarations of interest

None

35.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Tuesday 3rd January 2017

Resolved that the Minutes of the Meeting of South Petherton Parish Council held on Tuesday 3rd January 2017 as previously circulated were taken as read approved as being correct subject to the under mentioned amendment and duly signed as such by the Chairman.

35.4 Past Subject Matters for the purpose of report only

- (1) Matters raised by members of the public 34
- None
- (2) Casual Vacancy 34.4.2
- See Agenda Item

A report was issued by e-mail relating to this matter

(4) Scout Lease

A draft lease between the Parish Council and The Scout Association on behalf of South Petherton Scout Group has been agreed

(5) Co-op – Land Transfer

The Draft documents are now with the property owner’s solicitors for final approval

35.5 Chairman’s Announcements

He announced details of the Community Partnership inaugural meeting

35.6 Resolutions

- 1. **To resolve to note the appointment of Mrs Kate Alford as the Parish Clerk and RFO with effect from the 1st March 2017 on benchmark LC2 with a salary fixed on SCP 30 and on a recommended NALC/SLCC Employment Contract.**

Councillor C Salway answered a number of questions relating to the proposed engagement of Mrs Alford.

Resolved to note the appointment of Mrs Kate Alford as the Parish Clerk and RFO with effect from the 1st March 2017 on benchmark LC2 with a salary fixed on SCP 30 and on a recommended NALC/SLCC Employment Contract.

- 2. **To receive an update on the Neighbourhood Plan and Parish Design Statement**

Received

- 3. **To resolve to fill the casual vacancy through the departure of Mr Brian Herrick**

Resolved to defer the filling of this casual vacancy

- 4. **To resolve to agree a Budget for 2017-18**

Resolved to agree a Budget for 2017-18 in the sum of £162,017 against an anticipated income of £14,679 (inclusive of the Council Tax Allowance of £2,410 – copy attached to the minutes

- 5. **To resolve to agree a Precept for 2017-18**

Resolved to agree a Precept for 2017-18 of £147,590 (exclusive of the Council Tax Allowance of £2,410) – copy attached to the minutes

- 6. **To resolve that South Petherton Parish council proceeds to approve a preferred contractor from the following named in order to progress the installation of ground floor toilets and Sports and Social Club access at the William Blake Memorial Hall.**

- Contractor A £67,612.00
- Contractor B £67,042.00
- Contractor C £87,308.00

Resolved to defer taking a decision until the whol of the comparative figures were made available

35.7 Finance & General Purposes Report

(1)	To note the following items of expenditure for the month	£	£
	(222) Reach Youth (SW) Ltd Youth Services – January	1821.00	364.20

(223)	Rialtas Business Solutions	Alpha Software Maintenance	113.00	22.60
(224)	Nat West Bank Ltd	Charges – 31/01/17	26.39	
(225)	Whiteacre Planning	Neighbourhood Plan	276.00	
(226)	Viridor	Hire of Eurobin	40.02	8.99
(227)	Viridor	Ad Hoc charges	10.00	2.00
(228)	Microshade	Microsoft Support	49.25	9.85
(229)	Microshade	Monthly Hosting Fee	49.25	9.85
(230)	Knight Electrical	Installation Condition Report	71.00	14.20
(231)	SSDC	Parish Ranger Scheme – Nov	880.60	176.12
(232)	Intouchcrm	Website Hosting – Jan	102.50	20.50
(233)	Mr P Wall	Christmas Trees	325.00	
(234)	SSDC	Parish Ranger Scheme – Dec	277.40	75.48
(235)	Community Council	Annual Subscription	40.00	
(236)	Mr B Poole	Contractual Payment – Jan	2416.67	
(237)	BT	Rental Charges	59.40	11.88
(238)	M Roberts	Tree Work – Cemetery	200.00	
(239)	South Somerset	Business Rates – Car Park	1416.00	
(240)	Sage UK	Subscription	17.50	3.50
(241)	SSDC	Summons Costs	47.00	
(242)	Somerset Landscapes	Grass Maintenance – Jan	960.50	192.10
(243)	Whiteacre Planning	Planning Research – Jan	943.00	
(244)	Heather at Home	Village Services	360.00	
(245)	Stable Print	TA13 Winter 2016	2498.00	
		Art Work	315.00	
(246)	Timberplay	Play Equipment Repairs	4211.50	842.30
(247)	Mr K Harris	Litter Picking and Inspections	355.50	
		Notice Boards	72.00	
		Cemetery Bins	100.00	
		Christmas Lights	150.00	
		Bus Shelter Cleaning	40.00	
		Timber Play	80.00	

Resolved to note the expenditure

35.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on Monday 3rd January 2017 and to note the decisions thereto :-

Received

35.9 Open Spaces Committee Report

- (1) To receive a verbal update of the meeting held earlier this evening

Verbal report received from the Committee Chairman D Williams

- (2) To receive the following reports

- (a) Allotments NW

It was noted that the Open Spaces Committee had agreed to expend the sum of £200.00 on a Bund

- (b) Cemetery SB
(c) Footpaths & Bridle Ways PK
(d) Roads & Transport CR
(e) Recreation Ground - SPRUG DW
(f) Play Area CS
(g) TA13 GG
(h) Website AS
(i) SPIB ML/CS
(j) Blake Hall AS/CH
(k) SPRINC SB

(l)	CLT	BC
(m)	Youth Council	AS
(n)	Youth Management	AD
(o)	LIC	GG
(p)	Mere Lynches Charity	CH

35.10 Business Committee Report

(1) To receive a verbal update

Received a verbal update from the Committee Chairman G Gatehouse

35.11 Reports

- (1) SALC
- (2) Councillors
- (3) Chairman
- (4) The Clerk

BP

- (a) Resignation of Mrs Amy Soulsby

Resolved that a letter of thanks should be sent to Mrs Soulsby and to Mr M Lovett who had also resigned earlier that day.

- (b) Signing of SLA – Community Council for Somerset – Village Agent

It was noted that this Service Level Agreement had been signed by the acting parish clerk as instructed.

- (c) Transitional Arrangements

The acting parish clerk explained what the transitional arrangements would be

- (d) Planning for the Annual Parish Meeting

The Chairman gave a brief outline of his proposals for this meeting

35.12 Correspondence

(1)	SSDC	Annual Playground Inspection Booking Form	BP
(2)	Knights Electrical	Installation Condition Report – Recreation Ground Electrics	BP
(3)	Hamdon Financial	Reference	BP
(4)	Nat West Bank Ltd	Various Bank Statements	BP
(5)	Mrs Farley	Reference	BP
(6)	HMRC	Payment Booklet	BP
(7)	SSDC	Summons Notification	BP
(8)	Stones	Memorials	BP
(9)	SSDC	Garden Waste Collection Service – Posters	NB

Additional correspondence received after the circulation of the agenda

None

35.13 Other Business referred to the Clerk

None

35.14 Date of next Meeting – 6th March 2017