



# SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

**Rooftops 10 South Street Burnham-on-Sea Somerset TA8 1BS**  
Tel: 07887802922 E-Mail: clerk@southpethertonparishcouncil.gov.uk  
www.southpethertonparishcouncil.gov.uk  
Office Hours 10.00 am – 1.00 pm Monday to Friday

## Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

Mrs Marion Parr She informed the meeting of the current update relating to the access way to the parish council allotments.

Mrs Heather MacMillan She was introduced and welcomed to the meeting by Councillor Graham Gatehouse who gave a short background as to why she would be in the future acting on the parish council's behalf.

She thanked Councillor Gatehouse for his welcome and then advised the meeting how she would be in the future supporting the local doctor's surgery in a local and direct manner to support social care in the community.

The Chairman then proceeded to thank both contributors

## The Minutes

**Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Tuesday 3<sup>rd</sup> January 2017** when the following business was conducted.

**PRESENT** Councillors Mr P Robathan (Chairman) together with Councillors Mesdames A Allen A Soulsby Messrs A Dance (Vice Chairman) G Gatehouse C Hockey C Raikes C Salway and D Williams together with the Parish Clerk Mr B Poole

Some 16 members of the public were also in attendance

### **34.1 To receive any apologies for non-attendance**

Misses S Beaufoy and A Martin M/s N Grenville Messrs M Lovett and N Wakely

County Councillor Christopher Le-Hardy

### **34.2 To receive any declarations of interest**

None

### **34.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 5<sup>th</sup> December 2016**

Resolved that the Minutes of the Meeting of South Petherton Parish Council held on Monday 5<sup>th</sup> December 2016 as previously circulated were taken as read approved as being correct subject to the under mentioned amendment and duly signed as such by the Chairman.

Mrs A Soulsby was just recorded as being present at the meeting not as was recorded both present and absent

### **34.4 Past Subject Matters for the purpose of report only**

(1) Matters raised by members of the public 33

None

The parish Clerk advised the meeting of the process that was being currently followed and that he would take the appropriate action post January 18<sup>th</sup> should there not be a call for an election.

### 34.5 Chairman's Announcements

#### Parish Meeting

He indicated that he was already planning the format for this meeting.

### 34.6 Resolutions

- To formally resolve to accept a recommendation from the Business Committee that South Petherton Parish Council engage the services of a Village Agent for 12 hours per week on a permanent basis under the management of the Community Council for Somerset**

Resolved that the Parish Council engage the services of a Village Agent for 12 hours per week

- To formally resolve to accept a recommendation from the Business Committee that South Petherton Parish Council employs a Parish Link Worker for 5 hours per week**

Resolved that the Parish Council employs a Parish Link for 5 hours per week

- To receive the Budget versus Spend for the period 1<sup>st</sup> April 2016 to 31<sup>st</sup> December 2016**

#### Received

There then followed a discussion as to the outcome of the Finance & General Purposes Committee Meeting held prior to the parish council meeting where various options as to a proposed Budget and Precept were considered.

### 34.7 Finance & General Purposes Report

(1)	To note the following items of expenditure for the month	£	£
(202)	Reach Youth (SW) Ltd Youth Work – December	1821.00	364.20
(203)	Nat West Bank Bank Charges – 30/11/16	46.10	
(204)	Viridor Hire of Euro Bin	39.90	7.98
(205)	Viridor Ad Hoc Charges	10.00	2.00
(206)	John S Wratten Professional Fees	60.80	12.16
(207)	John S Wratten Professional fees	124.00	24.80
(208)	Dorset County Council Self Adhesive Letters	20.00	4.00
(209)	Intouchcrm Website Hosting – December	102.50	20.50
(210)	Whiteacre Planning Ltd Planning Research	782.00	
(211)	Stuart Todd Assoc Planning Consultancy	2850.00	570.00
(212)	Pear Technology Support Services 2017	200.00	40.00
(213)	Mr B Poole Clerk's Salary & Expenses – Dec	2667.92	
(214)	Somerset Landscapes Grass Maintenance – Dec	960.50	192.10
(215)	BT Broadband Services	64.00	12.80
(216)	Heather at Home Care in the Community	81.00	
(217)	Sage UK Subscription	17.50	3.50
(218)	Mr K Harris Litter Picking & Inspections	325.50	
	Notice Boards	72.00	
	Cemetery Bins	80.00	
	Youth Shelter	50.00	
(219)	Blake Hall Donation towards Electric	200.00	
(220)	Blake Hall Hall Hiring	112.50	
(221)	Mr A Charman Library – Touch Screen	200.00	

Resolved to note the invoices listed

**34.8 Planning Committee Report**

- (1) To receive the minutes of the Planning Committee held on Monday 5<sup>th</sup> December 2016 and to note the decisions thereto :-

Received

**34.9 Open Spaces Committee Report**

- (1) To receive the following reports

- (a) Allotments NW

Councillor Nick Wakely was reported as being in talks locally to resolve some of the problems I respect to the surface of the approach way to the allotments.

- (b) Cemetery SB  
(c) Footpaths & Bridle Ways PK  
(d) Roads & Transport CR

It was noted that some road kerbs had been replaced

Councillor Adam Dance arrived at the meeting (8.05)

- (e) Recreation Ground - SPRUG DW

Councillor Williams gave a short verbal report on the outcome of the committee meeting held in conjunction with

- (f) Play Area CS  
(g) TA13 GG

Councillor Chris Hockey retired from the meeting at this point in the meeting. (8.30 pm)

- (h) Website AS  
(i) SPIB ML/CS  
(j) Blake Hall AS/CH  
(k) SPRINC SB  
(l) CLT BC  
(m) Youth Council AS

It was reported that the new members who had recently joined were beginning to settle in satisfactorily

- (n) Youth Management AD  
(o) LIC GG  
(p) Mere Lynches Charity CH

**34.10 Business Committee Report**

The Committee Chairman gave an outline of the recent discussions that had been had by his committee to amongst other subject matters the proposed 20 mph restricted area within the village.

**34.11 Reports**

- (1) SALC
- (2) Councillors
- (3) Chairman

(4) The Clerk BP

Reference was made to the Financial Accounts that he had recent forwarded to all members relating to Budget versus Precept

(5) The Village Defibrillator Working Group CH

Confirmation was given that training had recently been demonstrated on the council's machine

**34.12 Correspondence**

- |     |                |                             |    |
|-----|----------------|-----------------------------|----|
| (1) | SSDC           | Play Area Inspection Report | BP |
| (2) | A&S Police     | Newsletter – summer 2016    | C  |
| (3) | A&S Police     | Policing Plan               | C  |
| (4) | Humphries Kirk | Letter of Instruction       | BP |

**34.13 Additional correspondence received after the circulation of the agenda**

None

**34.14 Other Business referred to the Clerk**

None

**34.15 Date of next Meeting – 6<sup>th</sup> February 2017**