



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

Mr M Parr Sought an explanation as to what parking spaces if any would be lost as a result of the expansion plans being undertaken by the Co-op.

Mrs A Naish Expressed her concerns relating to the constant practice of Wheelie Bins being left on the Highway on the junction of St James's Street and Palmer Street. She indicated that it was both dangerous and illegal as well as being unsightly.

Mr T Burch Asked what progress if any had been undertaken with respect to a requested tree survey on the Oak Tree adjacent to the Scout headquarters. Related to that matter he hoped that the new lease would be ready for signing in the near future

County Councillor Christopher Le-Hardy provided his usual verbal report when he highlighted a number of general matters. When asked about a start date and budget for the agreed dropped pavement proposals he indicated that the small sum of money that might be made available would be coming from a different source that that advised by the Highways Engineer.

District Councillors It was announced that South Somerset District Council had just appointed Mr Alex Parmley as the new Chief Executive

The speakers were thanked for their contributions. The Chairman then advised the meeting that it had been arranged for a presentation to be given by Jinny Uppington but for unknown reason she hadn't arrived at the meeting

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 5th September 2016 when the following business was conducted.

PRESENT Councillors Mr P Robathan (Chairman) together with Councillors Mrs A Allen Messrs A Dance (Vice Chairman) C Hockey M Lovett C Raikes C Salway D Williams together with the Parish Clerk Mr B Poole

Some 16 members of the public were also present

30.1 To receive any apologies for non-attendance

M/s N Grenville A Martin S Beaufoy Mrs A Soulsby together with Messrs G Gatehouse and Mr N Wakely

30.2 To receive any declarations of interest

None

30.3 To receive and approve the Minutes of the Annual Meeting of South Petherton Parish Council held on Thursday 5th May and the Parish Council Meeting held on Monday 4th July 2016.

Resolved that the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th July 2016 as previously circulated were taken as read approved as being correct and duly signed as such by the Chairman.

30.4 Past Subject Matters for the purpose of report only

(1) Matters raised by members of the public

(a) Mr C Willy – Beech Hedge and the Memorial Garden

These matters are currently under consideration by the Open Spaces Committee and South Somerset District Council.

(b) Mr D – Youth Club Matters

(c) Mr P Kidner – state of some of the Footpaths & Bridleways

See current report

- (2) Annual Accounts 28.4.2
The receipt of the Annual Return from the External Auditor is currently awaited
- (3) New Playground Equipment 29.4.4
The meeting was advised that because the previously agreed contractor's equipment didn't comply with current European Safety Tests SSDC were not prepared to sanction the installation of the equipment. As an outcome it was agreed by the representatives at the site meeting that they would be happy to receive suggestions as to layout and the type of equipment from SSDC direct.
- (4) Recreation Ground Meeting 29.4.6
At the same meeting it was pointed out that some recommended repairs noted in the June Report Inspection Report had not as yet been undertaken. It was agreed that in order to comply with SSDC's Management Plan Requirements it would be far simpler if they carried out the weekly inspections as well as the current six monthly inspections. Equally they would also undertake any minor repairs when on site. Larger repairs would be carried out by the original installing company such instructions coming in the first place from SSDC.
- (5) Parish Plan Review Group – Dropped Pavements 29.6.3
Some discussion took place as to precise number of dropped pavements that were going to be carried out by SCC. Taking note of the County Councillor's suggestion it was agreed that the list should be prioritised in order of preference.
- (6) The Co-op Development 29.11.3.i
Final proposals were expected to be received in order that the Parish Council could subsequently formally ratify the outcomes.
- (7) Defibrillators 29.11.5
See 30.7.110
- (8) Instructions to Swan Paul as the Council's Consultants 29.6.2
See 30.6.6
- (9) Village Plan Review – Dropped Pavements 29.6.3
See 30.1.5
- (10) Cemetery Chapels 29.6.4
It was noted that instructions had been given to John B Wratten
- (11) Ownership of Long Acre 29.11.4.i
Members were reminded that they had already been advised by an e-mail as to the position of recent enquiries
- (12) Youth Management – Plumbing problems 28.9.1.n

30.5

Chairman's Announcements

- (1) Following a by chance meeting with SSDC's Conservation Officer who was visiting the village it was reported that the village conservation was likely to be revised.
- (2) A verbal report was given as to the current progress of the Neighbourhood Plan
- (3) A reminder was given to members regarding the impending CLT Meeting
- (4) It was suggested that it might be an idea to have the subject of "Health & Well Being" on a future APM
- (5) An explanation was given by the Chairman and the Parish Clerk with respect to the number of attendances required by a Parish Councillor.

Standing Orders were suspended at this juncture to allow various members of the public to speak at the conclusion of which Standing Orders were re-instated

30.6

Resolutions

- (1) To Resolve to amend Parish Council's Financial Regulations to comply with the Public Contracts Regulations 2015/102 whereby the year mentioned in 11.1.k (Contracts) is changed from 2005 to 2015.

Resolved to amend the Parish Council's Financial Regulations accordingly

- (2) To Resolve to seek quotations for Auto Enrolment Services in respect to the new Pension Regulations commencing in 2017

Resolve to seek appropriate quotations

- (3) To consider a report outlining a proposal for 20 mph speed limit and zone for South Petherton and to decide thereafter what action should be taken.

Resolved to set up a working group

- (4) To Resolve to take note of a recent statement made by the District Council in respect to condemning any form of racism intolerance bigotry or xenophobia.

Resolved to take note of the said statement

- (5) To note the amendments to the Terms & Conditions as passed by the AGM of Whitfield Lane Allotments Association and to formally approve their adoption

Resolved to note the amendments and to approve their adoption

- (6) To Resolve to accept the quotation from one of the following companies in respect to the production of a Topographical Survey of Lightgate Lane Recreation Ground.

Resolved to appoint South West Land Surveys Ltd

30.7

Finance & General Purposes Report

(1)	To note the following items of expenditure for the month	£	£	
(95)	William Blake Hall	Hall Hire	95.00	
(96)	Youth Club	Social Evening Costs	62.99	
(97)	Microshade	Monthly Hosting Fee	49.25	9.85
(98)	Reach Youth (SW) Ltd	Youth Services – July 2016	1821.00	364.20
(99)	John S Wratten	Consultation Work	396.42	79.28
(100)	Viridor	Hire of Euro Bin	39.90	7.98
(101)	Viridor	Ad Hoc Charges	10.00	2.00
(102)	Intouchcrm	Website Hosting	102.50	20.50
(103)	Mr B Poole	Clerk Salary & Expenses – July 16	2781.52	
(104)	BT	Telephone – Blake Hall	61.00	12.20
(105)	Staples	Stationery	93.15	18.63
(106)	ICO	Renewal of the Data Protection	35.00	
(107)	SSDC	Cleansing of Village Drains	1489.95	297.99

Resolved to give retrospective approval of the accounts as listed

(108)	Somerset Landscapes	Grass Maintenance – July	960.50	192.10
(109)	Sage UK	Subscription	21.00	
(110)	SW Ambulance Service	Defibrillators x 2	2800.00	560.00
(111)	Nat West Bank	Bank Charges	26.14	
(112)	Whiteacre Planning Ltd	Planning Research	713.00	
(113)	Bellamy Transport	Professional Advice	150.00	30.00
(114)	Viridor	Hire of Euro Bin	40.02	8.00
(115)	Viridor	Ad Hoc Charges	10.00	2.00
(116)	John S Wratten	Consultations & Meetings	1005.88	201.18
(117)	Stable Print	TA13 – Autumn 2016	2498.00	
(118)	Allen Computer Services	Annual Support Subscription	150.00	30.00
(119)	Nat West Bank Ltd	Bank Charges – 02/07/16 to 29/07/16	34.82	
(120)	Antiques & Lifestyles	Village Market – August	350.00	
(121)	Springback Binders	Leather Binders x 4	84.17	16.83
(122)	Reach Youth (SW) Ltd	Youth Work Services – Aug 2016	1821.00	364.20
(123)	Staples	Stationery	20.68	4.13
(124)	Mr B Poole	Salary & Expenses – August 2016	2635.55	
(125)	Springback Binders	Leather Binders x 2	46.67	9.33
(126)	Wessex Water	Cemetery & Chapels	19.92	
(127)	Somerset Landscapes	Grass Maintenance – August 2016	960.50	192.10
(128)	Sage UK	Subscription	17.50	3.50
(129)	Microshade VSM	Monthly Hosting Fee	49.25	9.85
(130)	Mr K Harris	Litter Picking & Play Inspections	355.50	
		Notice Boards	60.00	
		Cemetery Bins	100.00	
		General Maintenance	330.00	
		Market Stalls	400.00	
(131)	Hingley Builders	General Maintenance	175.00	
(132)	David Hall	TA13 Distribution	120.00	
(133)	William Blake Hall	Room Hire	65.00	

Resolved to approve the invoices as listed

30.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on the Monday 20th July 2016 and to note the decisions thereto :

Received

30.9 Open Spaces Committee Report

- (1) To receive the minutes of the Open Spaces Committee held on Monday 1st August 2016 and to note the decisions thereto:

Received

- (2) To note the contents of an e-mail from Mrs E Paulley on the condition of Moor Lane

Noted

- (3) To note the contents of an e-mail from Mr P Kidner on the condition of Doctor's Walk

Noted

- (4) To receive the following reports

- (a) Allotments

NW

See 30.6.5

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| (b) | Cemetery | SB |
| | The State of the Chapel's report is awaited | |
| (c) | Footpaths & Bridle Ways | PK |
| | See 30.9.2/3 | |
| (d) | Roads & Transport | CR |
| | See 30.6.3 | |
| (e) | Recreation Ground - SPRUG | DW |
| | See 30.6.6 | |
| (f) | Play Area | CS |
| | See 30.4.3/4 | |
| (g) | TA13 | GG |
| | Autumn Edition being distributed | |
| (h) | Website | AS |
| (i) | SPIB | ML/CS |
| (j) | Blake Hall | AS/CH |
| | Councillor C Hockey asked members to also consider the question of installing a single toilet block in the parish Council Car Park and on the Car Park owner by SSDC | |
| (k) | SPRINC | SB |
| | The bi-annual meeting had been held earlier that day when it was agreed by the trustees that they would contribute to the defibrillator project the sum of £500.00 | |
| (l) | CLT | BC |
| (m) | Youth Council | AS |
| (n) | Youth Management | AD |
| (o) | LIC | GG |
| (p) | Mere Lynches Charity | CH |
| | Trustee meeting schedule for September | |

30.10 Business Committee Report

- (1) **To receive the minutes of the Business Committee Meeting held on Wednesday 20th July 2016 and to note the decisions thereto:**

Received

30.11 Reports

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| (1) | SALC | |
| (2) | Councillors | |
| (3) | Chairman | |
| (4) | The Clerk | BP |
| | The meeting was advised that despite the financial offer made by the Parish Council and the Allotments Association. The residents to date had not agreed to the provision of any contributions as they were not happy with the proposals relating to spreading of scalplings. | |
| (5) | The Village Defibrillator Working Group | CH |
| (6) | Village Artisan & Craft Market | PR |

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| (7) | Parking Changes Order in the Village | CR |
| (8) | Queen Elizabeth II 90 th Birthday Village Celebrations | AA/DW |

30.12 Correspondence

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|------|-----------------------------|--|----|
| (1) | SSDC | LIC Grant - £500.00 | BP |
| (2) | SCC Highways | Parking Restrictions Order 2012 | C |
| (3) | William Blake Memorial Hall | Set of Accounts Year-End December 2015 | BP |
| (4) | Initiative Homes | Delivering Homes | C |
| (5) | Somerset & Avon Police | Commissioner Newsletter – Summer 2016 No 8 | C |
| (6) | NALC | DIS <i>Extra</i> Issue 889 28/07/16 | C |
| (7) | Mr Chris Perks | Costings for 2 No Defibrillators | BP |
| (8) | Nat West | Bank Statements | BP |
| (9) | Irish & Denman | Burial Information | BP |
| (10) | Black Rock | Mary Vaux Poor List Charity | BP |
| (11) | A J Wakely & Sons | Burial Information | BP |
| (12) | Mrs A Jary | Allotment No 2a | BP |
| (13) | Mrs S Helliard | Cemetery Information | BP |

Additional correspondence received after the circulation of the agenda

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|------|----------------------------|---|----|
| (14) | Mr J Gempton | Potential Problems – East Lambrook Lane | C |
| (15) | Various | Quotations – Topographical Survey | C |
| (16) | Historic England | War Memorials – Grant Funding | C |
| (17) | HMRC | BACS Remittance Slip - £3415.43 | BP |
| (18) | Mrs E Paulley | Condition of Moor Lane | C |
| (19) | Community Council | Somerset Village Agents | C |
| (20) | Somerset Waste Partnership | Re-Cycling Information | C |
| (21) | South Somerset CAB | Annual Report 2015/16 | C |
| (22) | Cllr. C Le Hardy | Country Councillor's Briefing – Jly/Aug | C |

30.13 Date of next Meeting – if required – Open Spaces Committee - Planning Committee – Parish Council Meeting – Monday 3rd October 2016