



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

Mr C Willey

He raised the question of maintenance of the Memorial Garden and the Beech Hedge running along one of the Recreation Ground's boundary. It was stated that these two matters were to form part of the agenda for the forthcoming Open Space Committee Meeting.

Mr D

Gave a positive report on the current state of the youth club saying that overall they had some 30 plus members with between 15 to 20 young people attending regular meetings. An active leadership training is being provided as well as interesting trips to both Bristol and France.

Mr P Kidner

Spoke on the subject of the Village Footpaths and Bridleways many of which were suffering lack of maintenance. He reminded landowners who enclosed a footpath or lane must maintain the area in question. Lastly he mentioned Doctors Lane which was becoming a potential danger as the stream keeps overflowing and therefore making the surface somewhat perilous to walk upon.

Vice Chairman Adam Dance thanked everyone for their attendance and presentations and then proceeded to open the meeting formally.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 4th July 2016 when the following business was conducted.

PRESENT Councillors Mr A Dance (Vice Chairman) together with Councillors Miss S Beaufoy Mesdames A Allen A Soulsby Messrs G Gatehouse C Hockey M Lovett C Raikes C Salway N Wakely D Willaims together with the Parish Clerk Mr B Poole

Some 9 members of the public were also present

29.1 To receive any apologies for non-attendance

M/s N Grenville & A Martin and Mr P Robathan

29.2 To receive any declarations of interest

None

29.3 To receive and approve the Minutes of the Annual Meeting of South Petherton Parish Council held on Thursday 5th May and the Parish Council Meeting held on Monday 6th June 2016.

Resolved that the Minutes of the Annual Meeting of South Petherton Parish Council held on Thursday 5th May and the Minutes of the Parish Council Meeting held on Monday 6th June as previously circulated were taken as read approved as being correct and duly signed as such by the Vice Chairman.

Past Subject Matters for the purpose of report only

- (1) Matters raised by members of the public
- (a) Mrs Venessa Bergum – The Emporium – The Village Artisan & Craft Market
See 29.11.6
- (b) Mr Mark Norbury - CFR – Defibrillators
See 29.11.5
- (2) Annual Accounts 28.4.2
Currently lodged with the External Auditors
- (3) Neighbourhood Plan Consultation Day 28.4.3
See Chairman’s Report
- (4) New Playground Equipment 28.4.4
The proposals by the preferred contractor have now been forwarded to South Somerset District Council for their comments.
- (5) Queen’s 90th Birthday Celebrations 28.4.5
See Agenda Item No 29.11.8
- (6) Recreation Ground Meeting 28.5.1
As previously reported a meeting was attended by Cllrs. C Salway & D Williams together with the Parish Clerk where the representative from SSSDC was fully supported of the proposal to appoint consultants
- (7) Paris Plan Review Group – Dropped Pavements 28.5.2
See Agenda Item 29.6.3
- (8) The Co-op Development 28.5.3
See Agenda Items 29.6.4 & 29.11.3(i)
- (9) Defibrillators 28.6.1
See Agenda Item 29.11.5
- (10) Silver Street Land 28.6.2
See Agenda Item 29.11.4.(iii)
- (11) Village Artisan & Craft Market 28.6.3
See Agenda Items 29.11.6
- (12) Cemetery Chapels 28.9.1.a
See Agenda Item 29.6.5
- (13) SPIB 28.9.1.j
As reported the baskets and troughs were delivered in the week following the June Parish Council Meeting.
- (14) Sprinc – Grant 28.9.1.k
The requested letter has been written but will not be considered until the Trustees meet in September

Matter already been attended too and the resulting invoice has been placed for payment

29.5 Chairman's Announcements

In the Chairman's absence the following subject matters were reported upon

- (i) The first Village Market had taken place and was greeted with enthusiasm by the stallholders.
- (ii)

29.6 Resolutions

- (1) **To take immediate remedial steps in conjunction with Somerset Council Highways recommendations in respect to Whitfield Lane by laying 15 tons of self binding gravel along 120 metres of the lane leading to the Parish Allotments.**

Company A £1,190.00 ex vat

Resolved that the Parish Council would contribute the sum of £499.00 towards the overall costs if accept by the Acred Family

M/s Sarah Beaufoy voting against

- (2) **To resolve that South Petherton Parish Council formally appoints Swan Paul as it's Consultants as per their letter dated 7th June 2016 to carry out :-**

(a) **Stage One**

Collate Information from SPRUG Users and produce options from wish lists in the sum of £1,680 ex vat

(b) **Stage Two**

Agree a proposed master plan following consultations in the sum of £3,850 ex vat

(c) **Purchase an up to date Digital Survey at approximately £750.00 ex vat**

Resolved that the Parish Council appoint Swan Paul as its consultants and the costs as set out in sections (a) (b) and (c)

- (3) **To resolve to receive a report from the Village Plan Review regarding "dropped pavements" and to agree a proposed action plan with Somerset County Council**

Resolved to accept the report from the Village Plan Review regarding "dropped pavements" and to move forward with Somerset County Council to agree an action plan. (Copy attached to these minutes)

- (4) **To resolve to appoint Mr John Wratten to carry out a preliminary inspection of the current state and condition of the two Cemetery Chapels**

Resolved to appoint Mr John Wratten to carry out a preliminary inspection of the current state and condition of the two Cemetery Chapels

29.7 Finance & General Purposes Report

(1)	To note the following items of expenditure for the month	£	£
(63)	Mrs A Allen	Various invoices	111.76
(64)	Viridor	Euro Bin Hire – May	40.02 8.00
(65)	Viridor	Ad Hoc Charges	10.00 2.00
(66)	Nat West	Bank Charges	24.19
(67)	Microshade	Monthly Hosting Fee – Jne	49.25 9.85
(68)	J Wratten	Pre-application enquiries	172.00 34.40
(69)	InTouchcrm	Website Hosting – Sep 15	102.50 20.50
(70)	InTouchcrm	Website Hosting – Mar 16	102.50 20.50

(71)	InTouchcrm	Website Hosting – Jne 16	102.50	20.50
(72)	Dyno-Rod	Remedial repairs – Youth Club	700.00	140.00
(73)	Antiques & Lifestyle	Village Market – June 16	350.00	
(74)	“29”	Flowers – QE II Celebrations	100.00	
(75)	Came & Company	Additional Insurance Premium	453.14	
(76)	A & J Winter Butchers	Hog Roast Costs	350.00	
(77)	Mr B Poole	Salary & Expenses – June 16	2769.38	
(78)	Mrs M Robathan	SPIB Payment	82.00	
(79)	Mr P Robathan	Chairman’s Expenses*	25.00	
(80)	Village Market	Flyers	75.00	
(81)		Banners	70.00	
(82)	Land Registry	Search Fees	19.95	3.99
(83)	Dyno-Rod	Unblocking Services – Youth Club	395.00	79.00
(84)	Mrs A Soulsby	McFee Security	49.99	
(85)	Mrs A Soulsby	Office 365 Subscription	59.99	
(86)	Mr M Roberts	Tree Work – Recreation Ground	90.00	
(87)	SSDC	Planting – Troughs	1222.92	244.58
(88)	Reach	Youth Services - June 2016	1821.00	364.20
(89)	Stuart Todd Associates	Neighbourhood Plan Consultancy	1599.17	319.83
(90)	Somerset Landscapes	Grass Maintenance	960.50	192.10
(91)	Antiques & Lifestyles	AP Artisan & Crafts – July 2016	350.00	
(92)	Mr A Dance	Remedial work – Allotments	894.00	

Resolved to note the items of expenditure

29.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on the Monday 6th June 2016 and to note the decisions thereto :

Received

29.9 Open Spaces Committee Report

- (1) To receive the following reports

- | | | |
|-----|---------------------------|-------|
| (a) | Allotments | NW |
| (b) | Cemetery | SB |
| (c) | Footpaths & Bridle Ways | PK |
| (d) | Roads & Transport | CR |
| (e) | Recreation Ground - SPRUG | DW |
| (f) | Play Area | CS |
| (g) | TA13 | GG |
| (h) | Website | AS |
| (i) | SPIB | ML/CS |
| (j) | Blake Hall | AS/CH |

It was noted that a set of accounts that had been duly examined had been received for the year end December 2015

- | | | |
|-----|----------------------|----|
| (k) | SPRINC | SB |
| (l) | CLT | BC |
| (m) | Youth Council | AS |
| (n) | Youth Management | AD |
| (o) | LIC | GG |
| (p) | Mere Lynches Charity | CH |

29.10 Business Committee Report

- (1) To receive the minutes of the Business Committee Meeting held on Monday 6th June 2016 and to note the decisions thereto:

Received

29.11 Reports

- (1) SALC

- (2) Councillors
(3) Chairman PR
- (i) Co-Op Negotiations
It was noted that the negotiations were proceeding satisfactorily
- (ii) Bollards in Pitway
Concluded as they has finally been installed by the developers
- (iii) Frogmary Green – Local Restrictions
(iv) 20 mph zone
Currently under discussion with other agencies
- (4) The Clerk BP
- (i) Ownership of Long Acre
The Clerk explained what had transpired from his research through the Land Registry. Councillor Hockey indicated that he would provide a telephone number to the Parish Clerk to follow up.
- (ii) Scout Headquarters Lease
Still being pursued through the Council's Solicitor
- (iii) Silver Street – District Valuer
It was noted that the Clerk had ceased seeking the services of the District Valuer once he had been advised that the property had been marked STC – sold subject to contract
- (5) The Village Defibrillator Working Group CH
Resolved to accept the recommendation of the Working Group that two such Defibrillators be purchased
- (6) Village Artisan & Craft Market PR
As reported under the Chairman's Announcements the inaugural Village Market was voted a success. The next Village Market was scheduled for Thursday 21st July 2016. It was noted that the promised donation from Nat West in the sum of £2,000 had been received
- (7) Parking Charges in the Village CR
It was noted that the Parish Council was now waiting for a progress report from Somerset County Council Highways. It was understood that a number of existing signs will need altering.
- (8) Queen Elizabeth II 90th Birthday Village Celebrations AA/DW
Albeit that the attendance from the community was less than that had been hoped for it was nevertheless agreed to be a success. A vote of thanks was proposed to both Councillor Mrs Angie Allen and Councillor Mr David Williams for the work they had undertaken on the Council's behalf

29.12

Correspondence

- | | | | |
|-----|---------------------------|---|----|
| (1) | Somerset Rivers Authority | The Stream – Progress Update – June 2016 | C |
| (2) | Mr John Wratten | Dropped Kerb – Blake Hall | C |
| (3) | Wessex Water | Water Main replacement – Hayes End | C |
| (4) | SSDC | Changes to Section 106 Contributions Policy | E |
| (5) | SPIB | List of 2016 Contributors & Payees | BP |
| (6) | Swan Paul | South Petherton Recreation Ground | E |
| (7) | MTIG | Portas Markets Programme – Grant confirmation | BP |
| (8) | Nat West Bank | Payment of Donation - £2,000 | BP |

Additional correspondence received after the circulation of the agenda

(9)	SSDC	Rural Housing Action Plan 2016-18	C
(10)	NALC	DIS <i>Extra</i> Issue 886 – 17/06/16	E
(11)	SSDC	SPPC – Section 106 Revenue Award	BP
(12)	Nat West	Bank Statements	BP
(13)	Stones	Memorial	BP
(14)	Cemetery – Investigation	Edmunds	BP
(15)	Cemetery – Enquiry	Carter	BP
(16)	SCC	The Joint Strategic Needs Assessment (JSNA)	C
(17)	Mr F M Astall	Allotment Plot 28b	BP
(18)	SSDC	Play Area & Youth Facility Inspection Report	BP

29.13

Date of next Meeting – if required – Planning Committee – Monday 1st August 2016

Parish Council Meeting – Planning Committee – Finance Monday 5th September 2016