



SOUTH PETHERTON PARISH COUNCIL

Clerk to the Parish **Bruce Poole** BA (Hons); Fellow ILCM, MMC

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Office Hours 10.00 am – 1.00 pm Monday to Friday

Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

- Mr Rhys Davies Spoke on the organisation entitled Community Catalysts which runs and supports Somerset Micro-enterprise Projects
- PCSO Advised the meeting of a recent spate of thefts from garden sheds
- Mr C Willy Asked as to the progress of the Village Ranger scheme which was responded by both Cllr Sarah Beaufoy and the Parish Clerk Mr B Poole. He also asked a question as to the gate installation at Mere Lynches
- Mrs McLoughlin Expressed her thanks to the Parish Council as someone had called the previous Thursday to clear the drains near to her property
- District Councillors Nothing tangible to report
- County Cllr C LeHardy (a) He indicated that the Government was granting to Somerset County Council an additional £150,000 to be spread over the county for clearance drains and gullies
- (b) He also explained that he was in discussion with various departments relating to Lightgate Lane

Chairman Paull Robathan thanked everyone for their attendance and presentations and then proceeded to open the meeting formally.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 7th March 2016 when the following business was conducted.

PRESENT Councillors Mr P Robathan (Chairman) together with Councillors Miss S Beaufoy M/s A Martin Mesdames A Allen and A Soulsby Messrs A Dance (Vice Chairman) B Herrick C Hockey M Lovett C Raikes C Salway N Wakely and D Williams together with the Parish Clerk Mr B Poole

Some 14 members of the public were also present

25.1 To receive any apologies for non-attendance

M/s N Grenville

25.2 To receive any declarations of interest

None

25.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 1st February 2016

Resolved to receive the Minutes of the Meeting of South Petherton Parish Council held on Monday 1st February 2016 as previously circulated were taken as read approved as being a correct record and signed as such by the Chairman.

25.4

Past Subject Matters for the purpose of report only

- | | | |
|------|--|-----------|
| (1) | Matters raised by members of the public | 24 |
| 1. | Doctor Buckle | |
| | Regarding the donation of a Defibrillator – Use of equipment to be demonstrated at the Annual Parish Meeting? <i>See 25.6.1 & 25.6.2</i> | |
| 2. | Mrs McLoughlin | |
| | See County Councillor Christopher Le Hardy's suggestion in respect to SCC additional monies | |
| 3. | District Councillors | |
| | Related to the suggestion of a written report | |
| (2) | Meeting with Martock Parish Council | 23.1.2 |
| (3) | Defibrillator – <i>See 25.6.1 and 25.6.2</i> | 24.3 |
| (4) | Parking - Working Party recommendations | 21.4.4 |
| (5) | Unity Trust Forms | 21.4.10 |
| (6) | Commemorative Plaque | 21.6.2 |
| (7) | Co-operative Store | 22.5.2 |
| (8) | SCC Library Service | 23.3.1 |
| | Work in progress | |
| (9) | Allotment Gates | 23.9.2a |
| (10) | Mere Lynches Charity – Gate and boundary Fencing | 23.9.2p |
| | <i>See 25.6.8b</i> | |
| (11) | Resignation – Letter of appreciation | 24.5.1 |
| | Request undertaken | |
| (12) | Vaux Bros – Development | 25.5.2 |
| | A public meeting has been subsequently held to discuss the proposals | |
| (13) | Ownership of Long Acre | 24.5.3xi |
| | <i>See 25.6.5</i> | |
| (14) | Budget & Precept | 24.6.1/2 |
| | South Somerset District Council were informed accordingly | |
| (15) | Grants | 24.6.5a/b |
| | <i>See 25.6.8 a & b</i> | |
| (16) | Hedge in Knapp Lane | 24.10.2 |
| | Highways were duly informed | |

25.5

Chairman's Announcements

- (1) He expressed his thanks for those volunteers who turned out at short notice for the village litter pick
- (2) He gave the meeting an outline of the proposals that the Co-op had in mind with providing additional car parking spaces

- (3) Thanks were expressed to those who attended the recent presentation by the Vaux Brothers
- (4) He also referred to the fact that the Petherton Arts Trust was celebrating their 30th Anniversary.

25.6

Resolutions

- (1) To Resolve to accommodate the costs of providing a suitable cabinet and the installation costs of the Defibrillator to be donated by Doctor Buckle

Agreed to postpone a decision until the potential training costs were known

- (2) To Resolve to set up a fund raising scheme in order to purchase additional Defibrillators

Resolved to set up a fund raising scheme in order to purchase initially one additional Defibrillator

- (3) To Resolve to commence the Casual Vacancy process following the recent resignation of Mr Andy Winter as a Parish Councillor

Agreed

- (4) To Resolve to agree arrangements for the Annual Parish Meeting

Resolved that reports would be sought from the youth club and CLT

- (5) To Resolve to seek to register the acre of land between Persimmon's Land and The Vaux Bros land that runs alongside the footpath to the Hospital

- (6) To Resolve to approve the employment contract for the Parish Clerk commencing 1st April 2016

Resolved to approve the permanent employment contract for the Parish Clerk commencing 1st April 2016

- (7) To Resolve that South Petherton Parish Council undertake the following actions:-

- (a) Authorise the formalisation of the tenders for the proposed improvement works at The Blake Hall as prepared by J Wratten Associates Ltd at a cost of approximately £500.00

- (b) On the receipt of the specifications that they be circulated to all interested parties

- (c) Instruct J Wratten Associates Ltd to undertake preliminary consultations with Planning Conservation Highways and Building Control at a cost of approximately £1,000.00

Resolved by a majority vote to authorise the formalisation of the tenders for the improvement works at The Blake Hall as prepared by J Wratten Associates Ltd at a cost of a approximately £500.00 and on receipt of the specifications they be circulated to all interested parties and thereafter instruct J Wratten Associates to undertake preliminary consultations with Planning Conservation Highways and Building Control up to a spend of £1,000.

- (8) To Consider the following Grant Applications and to agree at what level financially the Parish Council will assist:-

- (a) South Petherton Cricket Club

Resolved to grant the sum of £400.00

- (b) Mere Lynches Charitable Trust

Resolved to grant the sum of £300.00

25.7

Finance & General Purposes Report

(1) To note the following items of expenditure for the month		£	£	
(212)	Whiteacre Planning Ltd	Planning Research - January	920.00	
(213)	Viridor	Hire of Euro Bin	37.75	7.54
	Viridor	Ad Hoc Charges	10.00	2.00
(214)	Devon Communities	Housing Needs Survey (CLT)	2861.00	550.50
(215)	Security & Electrical	Repairs to CCTV	70.00	14.00
(216)	William Blake Hall	Hall Hire	30.00	
(217)	Mike Roberts	Tree Work – Cemetery	120.00	
(218)	Sarah Davey	Planting- Cemetery	40.00	
(219)	Wessex Water	Water Services Cemetery	12.62	
(220)	Staples	Stationery	22.32	4.46
(221)	Stable Print	CLT Leaflets	261.00	
(222)	SLCC	Practitioners' Conference	377.00	24.20
(223)	Reach	Youth Services – February	1821.00	364.20
(224)	SAGE UK Ltd	Payroll Annual Licence	180.00	36.00
(225)	Microshade	Monthly Hosting Fee	49.25	9.8
(226)	Staples	Stationery	22.32	4.46
(227)	Came & Company	Annual Insurance Premium	2260.53	
(228)	Mr B Poole	Salary & Expenses – Feb 16	2741.38	
(229)	Whiteacre Planning Ltd	Planning Research – February	1288.00	
(230)	Fleet	Pitchmarker – Football Club	95.46	19.09
(231)	Somerset Landscapes	Grass Maintenance	960.50	192.10
(232)	Knight Electrical	Christmas Lighting	825.82	165.16
(233)	David Hall	Distribution of CLT Paper	200.00	
(234)	David hall	Distribution of TA13	120.00	
(235)	Mr K Harris	Litter Picking & General Maintenance	355.50	
		Notice Boards	60.00	
		Cemetery Bin	50.00	
		Removing Tree from wall	50.00	
		Fly Tipping	60.00	
		Arranging Dyno Rod	60.00	
(236)	Blake Hall	Hall Hire	50.00	

Resolved to note

25.8

Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on the 1st February 7th 2016 and to note the decisions thereto :

Received and noted

25.9

Open Spaces Committee Report

- (1) To receive the minutes of the Open Spaces Committee held on the 1st February 7th 2016 and to note the decisions thereto :

Received and noted

- (2) To receive the following reports

(a)	Allotments	NW
(b)	Cemetery	SB
(c)	Footpaths & Bridle Ways	AW
(d)	Roads & Transport	CR
(e)	Recreation Ground - SPRUG	DW
(f)	Play Area	CS
(g)	TA13	GG
(h)	Website	AS
(i)	SPIB	ML/CS
(j)	Blake Hall	AS/CH
(k)	SPRINC	SB
(l)	CLT - Minutes – 19/08/15	PR

(m)	Youth Council	AS
(n)	Youth Management	AD
(o)	LIC	GG
(p)	Mere Lynches Charity	CH

Due to the lateness of the hour nothing tangible was reported

25.10 Business Committee Report

- (1) To receive the minutes of the Business Committee held on the 1st February 2016 and to note the decisions thereto :

Received and noted

25.11 Reports

- (1) SALC
 (2) Councillors
 (3) Chairman

The Chairman announced that a grant of £5938 was due to be received by the parish council from Locality in respect to the Neighbourhood Plan

- (4) The Clerk

Advised the members that he would be taking leave as from the 19th May to the 31st May

25.12 Correspondence

(1)	CLT	Minutes 04/02/16	C
(2)	Post Office	Ilton Post Office	CV
(3)	NALC	Funding & Grants Bulletin – 19/02/16	C
(4)	NALC	DIS <i>Extra</i> - Issue 878 - 19/02/16	C
(5)	Mr J Wratten	Blake Hall Works – Quotations	C
(6)	Sage UK Ltd	Instant Payroll Annual Licence	BP
(7)	Nat West Bank Ltd	Bank Statements	BP
(8)	BIBS	Lost/Stolen Passbook Declaration Form	BP
(9)	SSDC	Somerset Waste Partnership	C
(10)	BACS	Remittance Advice – VAT £2,471.84	BP
(11)	Came & Company	Annual Insurance Renewal papers	BP
(12)	Ashtav	Notice of Annual General Meeting – 19/03/16	C
(13)	Mr A Clarke	Correspondence – various questions	E

Additional correspondence received after the circulation of the agenda

(14)	SLCC	Practitioners' Conference Programme	C
(15)	QE 90 th Birthday Celebrations	Commemorative Coin	C
(16)	Avon & Somerset Police	Newsletter – Spring 2016	C
(17)	Mrs Judy Hastings	Tree in the Churchyard	E/BP
(18)	Mr Christopher Le Hardy	Additional Funding – Gullies & Drains	E
(19)	Mr Jonathan Hudston	SRA – Land Management	E
(20)	NALC	DIS <i>Extra</i> – Issue 879 – 04/03/16	E
(30)	Mr Roy Lusted	Overhanging Bush – Over Stratton T Junction	E

25.13 Date of next Meeting – Annual Parish Meeting and Planning Committee Meeting Monday 4th April 2016