

Public Session

The Chairman welcomed everyone to the meeting and invited the following people to address the meeting:-

Dr Buckle Addressed the meeting on the question of providing a defibrillator for the village. He indicated that he was in possession of such a piece of equipment which he was prepared to donate to the Parish Council due to the fact that some money had been left to the practice for such a purchase. One condition was that the parish council paid for the cabinet and installation. He hoped that some fund raising would take place in the village in order to provide more installations. The approximate cost of a Defibrillator was in the sum of £2,266. It was suggested that the parish council invite a representative from Heart Start to give a demonstration of the equipment.

Mrs McLoughlin requested an update on the present situation regarding the unblocking of the drains gullies and culverts. The Chairman provided an update of what had happened regarding this matter. He also advised that the parish council were considering adopting the Parish Ranger scheme operated by South Somerset District Council a decision upon which was likely to be taken during the current meeting. Mrs McLoughlin expressed her thanks to the parish council.

District Councillors both District Councillor Adam Dance and Crispin Raikes indicated that they had nothing of any consequence to report upon. On a question from Councillor Brian Herrick it was agreed that in future they would produce a written report on District Council activities every two months.

Chairman Paull Robathan thanked everyone for their attendance and presentations and then proceeded to open the meeting formally.

The Minutes

Minutes of a Parish Council Meeting of South Petherton Parish Council held at The William Blake Memorial Hall Market Square St James Street South Petherton on Monday 1st February 2016 when the following business was conducted.

PRESENT Councillors Mr P Robathan (Chairman) together with Councillors M/s A Martin Mrs A Soulsby Messrs A Dance (Vice Chairman) B Herrick C Hockey M Lovett C Raikes C Salway and D Williams together with the Parish Clerk Mr B Poole

Some 14 members of the public were also present

24.1 To receive any apologies for non-attendance

Mesdames A Allen Miss S Beaufoy N Grenville and Mr N Wakely

24.2 To receive any declarations of interest

None

24.3 To receive and approve the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th January 2016

Resolved to receive the Minutes of the Meeting of South Petherton Parish Council held on Monday 4th January 2016 as previously circulated were taken as read approved as being a correct record and signed as such by the Chairman.

24.4 Past Subject Matters for the purpose of report only

(1) Matters raised by the members of the public

- (a) Miss Goldie
 - (b) Mr P Kidner – Dog Poo
- (2) Meeting with Martock Parish Council 23.1.2
 - (3) Defibrillator 21.4.3
 - (4) Parking Working Party Recommendations 21.4.4
 - (5) William Blake Memorial Hall – Quotations 21.4.6
 - (6) Unity Trust Forms 21.4.10
 - (7) Commemorative Plaque – Church Bells 21.6.2
- Work in progress
- (8) The Co-operative Store 22.5.2
- A verbal report will be given to the meeting
- (9) SCC Library Service – Library Hubs 23.3.1
- SCC were notified that SPPC wish to be involved in such a scheme
- (10) South Petherton Business Committee 23.3.3
- The inaugural meeting was held earlier this evening
- (11) Allotments – Gates? 23.9.2a
 - (12) Mere Lynches Charity 23.9.2p
- Verbal reports will be given at the meeting
- (13) Letter to SCC Chairman Mr J Osman
- The Chairman will provide an update on this subject matter

24.5

Chairman's Announcements

(1) Resignation

He advised the meeting of the recent resignation as a parish councillor of Mr Andy Winter

Resolved that a letter of appreciation should be sent to Mr Winter

(2) Future potential development

The meeting was informed that the Vaux Bros had requested a formal meeting with members of the parish council in order that they might explain what future plans they had in mind to develop land adjacent to the Recreation Ground.

Some reticence was expressed by some members but they were reminded that this style of approach was now encouraged by Government following The Localism Act 2014.

Agreed that an invitation should be extended to them to a meeting on the 22nd February for which a booking had been confirmed to hold it in the Blake Hall

(3) Report

The Chairman referred to his circulated report (copy attached to these minutes) in which he covered subjects such as :

- (i) Parish Plan
- (ii) Business Committee and the setting up of a working party
- (iii) Meeting with County Councillors regarding the Highways Review
- (iv) Health Matters – Discuss further with Martock Parish Council
- (v) The William Blake Memorial Hall – Village needs for the next 20 years
- (vi) Flood Alleviation – Engage with Parrett Catchment Area
- (vii) Planning and future potential developments
- (viii) Meeting with Charlotte Jones of SSDC
- (ix) Letter to County Council Chairman – Mr John Osman
- (x) Section 106 Payments and Persimmon

24.6

Resolutions**(1) To resolve to set a Budget for 2016/17**

Resolved that the Budget as recommended by the Finance and General Purposes Committee be adopted – copy attached to the Minutes

(2) To resolve to set a Precept for 2016/17

Resolved that the recommendation from the Finance & General Purposes Committee of a 0% increase should be adopted – copy attached to the Minutes

It was noted that although this was resolved it would in actual fact amount to a slightly higher level of receipt due to the increase in number of houses built in the past year.

(3) To resolve to accept the F&GP Committee recommendation to adopt the submitted Risk Assessment Policy

Resolved to accept the Finance & General Purposes Committee recommendation that the submitted Risk Assessment Policy be adopted

(4) To resolve to accept the F&GP Committee recommendation to adopt the submitted Risk Assessment Schedule

Resolved to accept the Finance & General Purposes Committee recommendation that the submitted Risk Schedule be adopted

(5) To consider two Grant Funding Applications:**(a) Over Stratton Village Hall**

Members indicated that were willing to assist in financial terms but needed more information on the submitted quotations as they did not appear to be comparable. Once this information was received they would be prepared to make a grant of £1,000.00

(b) South Petherton Arts Festival

Resolved to make a grant of £700.00

24.7

Finance & General Purposes Report**(1) To receive the minutes of the Finance & General Purposes Committee held on the 4th January 2016 and to note the decisions thereto:**

Received with decisions and recommendations noted

(2) To approve the following items of expenditure for the month	£	£
(193) Viridor Hire of Euro Bin – December 2015	37.75	7.55
Viridor Ad Hoc Charges	10.00	2.00
(194) Rialtas Alpha Software Maintenance 2016	111.00	22.20
Allotment Software Annual Support 2016	111.00	22.20
(195) Staples Stationery	109.54	21.91
(196) MicroshadeVSM Monthly Hosting Fee	45.25	9.05
(197) Mr I Beaufoy Christmas Lighting	150.00	
(198) Reach Youth Work – January 2016	1821.00	364.20
(199) Nat West Bank Bank Charges – December	20.19	
(200) Mr J Wratten Professional Fees – December	760.50	152.10
(201) Intouchcrm Website Hosting	102.50	20.50
(202) Reciprocal Cheque SP Cricket Club and SSDC	97.50	50.00
(203) SS Peter & Paul To articles published in the Church Magazine	50.00	
(204) Mrs A Soulsby Stationery	17.00	2.77
(205) BT Broadband	23.01	11.40
(206) Mr P Wall Christmas Lighting	225.00	
(207) Stable Print TA13 Spring 2016	2360.00	
(208) Somerset Landscapes Grass Maintenance – January	960.50	192.10

(209) Alpha Signs	Sign – LIC	70.00	14.00
(210) Mr B Poole	Salary & Expenses	3061.28	

Resolved to note the payment of the listed invoices

24.8 Planning Committee Report

- (1) To receive the minutes of the Planning Committee held on the 4th January 2016 and to note the decisions thereto :**

Received with the decisions noted

24.9 Open Spaces Committee Report

- (1) To receive the following reports**

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| (a) Allotments | NW |
| (b) Cemetery | SB |
| (c) Footpaths & Bridle Ways | AW |

Nothing tangible to report

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| (d) Roads & Transport | CR |
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Cllr C Raikes reported that he had commenced walking around the village in order to inspect the drains gullies and culverts to see which were currently blocked. His initial investigations showed that quite a number were indeed blocked.

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| (e) Recreation Ground - SPRUG | DW |
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It was noted that the meeting was scheduled for March

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| (f) Play Area | CS |
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It was noted that further quotes were waited

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| (g) TA13 | GG |
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Current edition was with the printers

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| (h) Website | AS |
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Some issues had recently risen but were in the process of being resolved

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| (i) SPIB | ML/CS |
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Agreed that a charge would made of £30.00 per basket

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| (j) Blake Hall | AS/CH |
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Noted that the minor ceiling leak was still being experienced

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| (k) SPRINC | SB |
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It was noted that the meeting was scheduled for March

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| (l) CLT | PR |
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It was noted that a meeting was scheduled for this on coming Thursday evening

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| (m) Youth Council | AS |
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Running a Food Evening on the 13th February

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| (n) | Youth Management | AD |
| | Some resurgence was needed to reinvigorate the membership | |
| (o) | LIC | GG |
| | The new "I" sign for Information had been recently installed on the building | |
| (p) | Mere Lynches Charity | CH |
| | Nothing current to report | |

24.10 Reports

- (1) SALC
- (2) Councillors
 - Cllr C Hockey noted that the one of the hedges at the top of Knapp Lane seriously needs cutting back
- (3) Chairman
- (4) The Clerk

24.11 Correspondence

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| (1) | Clerks & Councils Direct | January 2016 – Issue 103 | C |
| (2) | Somerset Rivers Authority | The Stream – Update – January 2016 | E |
| (3) | SAGE UK Ltd | Details of 2016 Charges | BP |
| (4) | SSDC | S106 Agreement Details – St Michaels Gardens | E |
| (5) | Mr G E Reynolds | Copy Correspondence to SCC | E |
| (6) | Western Power Distribution | Wayleave Payment – £2.22 | BP |
| (7) | SSDC | Annual Playground Renewal Document | BP |
| (8) | Nat West | Bank Charges Notification | BP |
| (9) | Landscape & Amenity | Product Update – 2016 | C |
| (10) | SCC Christopher Le Hardy | Monthly Report – December 2015 | E |
| (11) | Somerset Waste Partnership | Monthly Briefing – January | E |
| (12) | Nat West | Bank Statements | BP |
| (13) | Somerset Waste Partnership | Monthly Briefing – January 2016 | E |
| (14) | Council Chairman | Letter to County Councillor Chairman – copy | E |
| (15) | Western Power Distribution | Wayleave Payment - £95.47 | BP |

Additional correspondence received after the circulation of the agenda

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| (16) | HMRC | Employer Payment Book 16-17 | BP |
| (17) | Nat West | Bank Statements | BP |
| (18) | Somerset Landscapes Ltd | Grounds Maintenance Quotation | BP |
| (19) | MTIG | Grant – South Petherton Market | BP |
| (20) | Citizens Advice | Seeking to place an advert in TA13 | BP |
| (21) | The Co-operative Food | Planning Notice – 4 St James Street | BP |
| (22) | Heart of the South West | Devolution – A Prospectus for Productivity | C |
| (23) | C.Cllr. Christopher Le Hardy | County report – January 2016 | C |

24.12 Date of next Meeting – Parish Council Meeting and Planning Committee Meeting Monday 7th March 2016